

**COLLEGE OF HEALTH & HUMAN SERVICES  
CURRICULUM COMMITTEE MINUTES  
January 28, 2019**

The January 28, 2019 meeting of the College of Health & Human Services Curriculum Committee was held at 2:30 p.m. in 1418 Klehm Hall.

**Members Present:** Ms. Cassidy Alderman (student representative), Dr. Melanie Burns (Nutrition & Dietetics), Dr. Holly Farley (Nursing), Dr. Kathleen O'Rourke (Human Services & Community Leadership), LTC Travis Shain (Military Science), Dr. Sheila Simons (Health Promotion) and Ms. Jean Smitley (Communication Disorders & Sciences)

**Members Absent:** Dr. Lee Ann Price (Kinesiology, Sport, and Recreation)

**Ex-Officio Members:** Associate Dean Jake Emmett and Ms. Janet Fopay

**Guests:** Dr. Julie Dietz

*The meeting was called to order by Dr. Burns.*

**I. Approval of Minutes:**

1. Dr. Simons moved and Ms. Smitley seconded the motion to approve the minutes of the December 10, 2018 meeting as written. The motion was approved by acclamation.

**II. CAA/CGS/COTE Update:**

Executive Actions in Process:

1. Revise the hours for NUR 4508 from (3-0-3) to (2-2-3) and add details to the course description about a virtual lab experience **(Pending CAA approval)**.
2. Create two new major codes (1HPC and 1HPE) for new Health Promotion online options. **(Pending CAA approval)**.
3. Remove the 3.50 Major GPA requirement for the overall GPA pathway for admission to the Department of Health Promotion Honors Program. **(Pending Honors Council and CAA approvals)**.
4. Update the list of shared courses in the M.S. in FCS: Accelerated Graduate Program **(Pending CGS approval)**.
5. Change the class hours and update the course descriptions for NTR 1120, 3120, and 4757 **(Pending CAA approval)**.

Proposals in Process:

1. New Course: 18-11, HSL 4775 **(Approved – 12/6/18; Pending CGS approval)**
2. New Courses: 18-18, CDS 5130; 18-25, CDS 5905; 18-26, CDS 5915; 18-27, CDS 5920; 18-28, CDS 5230 **(Pending CGS approval)**
3. Revised Courses: 18-17, CDS 5000; 18-19, CDS 5170; 18-20, CDS 5200; 18-21, CDS 5250; 18-22, CDS 5300; 18-23, CDS 5350; 18-24, CDS 5800 **(Pending CGS approval)**
4. Revised Program: 18-29, M.S. in Communication Disorders & Sciences **(Pending CGS approval)**

Approved Items:

1. Change FCS course prefixes, titles, and/or numbers - part of the revisions needed for the department/college reorganization **(Executive actions approved – 9/13/18 CAA and 9/4/18 CGS)**
2. Add Accelerated Graduate Program: M.S. in Health Promotion & Leadership **(Executive action approved – 9/27/18 CAA and 10/2/18 CGS)**

3. Change the course prefixes for the Health Promotion department courses from HST to HPR. **(Executive action approved – 11/6/18 CGS and 11/8/18 CAA)**
4. New Courses: 18-01, 18-02, 18-03: HPR 4444, 4555, 4644 **(Proposals Approved –11/1/18 Honors Council and 11/8/18 CAA)**
5. New Program: 18-04, Health Promotion Departmental Honors Program **(Proposal Approved – 11/8/18 CAA)**
6. “Change the minimum GPA requirement for Human Services Program Administration majors”; “revise the course prefix, title, and credit hours for HSL (FCS) 4275”; AND “update the course prefixes, titles, and numbers for several FCS courses.” **(Executive actions approved – 11/15/18 CAA)**
7. “Cross-list HST 2800 with HSL 2800” AND “change the course prerequisites for HST 2800.” **(Executive action approved – 11/15/18 CAA)**
8. Revise the course description, credit hours, prerequisites and enrollment restrictions for NTR 4275. **(Executive actions approved – 11/15/18 CAA)**
9. New Course: 18-05, NTR 3500 **(Proposal Approved – 11/15/18 CAA)**
10. Change the course title for NTR 5156 **(Proposal Approved – 12/4/18 CGS)**
11. Modify the course prefixes for the Kinesiology, Sport, and Recreation course from KSS to KSR **(Executive Action Approved - 10/4/18 CAA and 12/4/18 CGS)**
12. RME: 18-06, B.S. in Nutrition & Dietetics **(Approved – 12/6/18 CAA)**
13. Revised Courses: 18-07, HSL 2200; 18-08, HSL 4200; 18-09, HSL 4240 **(Proposals Approved – 12/6/18)**
14. New Course: 18-10, HSL 4650 **(Proposal Approved – 12/6/18)**
15. Updated Major: 18-12, B.S. in Human Services Program Administration (Formerly B.S. in Family and Consumer Sciences: Family Services Option) **(Proposal Approved – 12/6/18)**
16. Revised Minor: 18-13, Human Services Program Administration Minor (Formerly Family & Consumer Sciences Minor) **(Proposal Approved – 12/6/18)**
17. Revise the Family & Consumer Sciences (FCS) major, minor, and graduate program names as follows:
  - **FROM:** B.S. in FCS: Family Services Option
  - TO:** B.S. in Human Services Program Administration
  - **FROM:** Family & Consumer Sciences Minor
  - TO:** Human Services Program Administration Minor
  - **FROM:** M.S. in Family & Consumer Sciences
  - TO:** M.S. in Human Services Program Administration**(Executive Action Approved – 12/4/18 CGS and 12/6/18 CAA)**
18. New Minor: 18-14, Nutrition & Dietetics Minor **(Proposal Approved – 1/17/19 CAA)**
19. Revised Minor: 18-15, Financial Literacy Minor **(Proposal Approved – 1/17/19 CAA)**
20. Revised Course: 18-16, HSL 3831 **(Proposal Approved – 1/17/19 CAA)**

### III. Communications:

None.

### IV. Items Acted Upon:

1. **19-01, HCM 5610, Advanced Analysis and Development of Health Communication Campaigns (New Course).**

Dr. Dietz presented the proposal. The committee members requested a revision to the proposal. Dr. Farley motioned and Dr. O'Rourke seconded to approve the proposal. The motion was approved by acclamation. The proposal was approved with revision.

**2. 19-02, M.S. in Health Promotion & Leadership (Revised Program).**

Dr. Dietz presented the proposal. Dr. O'Rourke motioned and Dr. Simons seconded to approve the proposal. The motion was approved by acclamation. The proposal was approved.

**3. 19-03, B.S. in Health Promotion: Emergency Management & Disaster Preparedness Option (Revised Option).**

Dr. Dietz presented the proposal. Dr. Farley motioned and Dr. O'Rourke seconded to approve the proposal. The motion was approved by acclamation. The proposal was approved.

**V. Other Business:**

- 1. The committee members agreed to change the February 11<sup>th</sup> meeting time from 2:00 p.m. to 2:30 p.m. to accommodate Ms. Smitley's teaching schedule.

**VI. Pending:**

None.

The meeting adjourned at 2:52 p.m.

The next meeting will be held at 2:30 p.m. on Monday, February 11, 2019. The meeting location – 1418 Klehm Hall.

Respectfully submitted,  
Janet Fopay

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**Spring 2019 Meetings**

January 28

February 11

March 4

April 8

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