

Entire Catalog Copy for Degree Audit

EIU Degree Audit: The graduate plan of study is the EIU Degree Audit, which all candidates for each degree or certificate program must have developed. The EIU Degree Audit serves as an unofficial summary of requirements for each degree or certificate program. Final authority for certifying that candidates have met all requirements for the degree or certificate rests with the certification officer in the Graduate School. There are two categories of requirements. The first category includes the standard set of degree or certificate requirements approved by the Council on Graduate Studies and published in the Graduate Catalog. The standard EIU Degree Audit is generated automatically in the Degree Audit Reporting System (DARS) at the time of degree or certificate candidacy. The second category of requirements includes modifications of the standard degree or certificate requirements (additions or substitutions). Modifications of the standard EIU Degree Audit are submitted electronically by the graduate coordinator to the certification officer in the Graduate School at the time the modifications are approved but no later than 10 working days prior to submission of an application for graduation. It is the candidate's responsibility to consult with the Graduate Coordinator to ensure that all degree or certificate requirements are met and to adhere to the policies outlined in the Graduate Catalog.

Proposed Copy for Individual Degree and Certificate Programs

Degree Audit: The graduate plan of study is the EIU Degree Audit, which is generated automatically in the Degree Audit Reporting System (DARS) at the time of degree or certificate candidacy. Modifications of the standard EIU Degree Audit are submitted by the graduate coordinator to the certification officer in the Graduate School at the time modifications are approved. The Degree Audit serves as an unofficial summary of requirements for the program. Degree and certificate candidates are advised to review the comprehensive summary of the Degree Audit process specified on the "Requirements for All Degree and Certificate Candidates" section of the *Graduate Catalog*. Individual programs may require candidates to submit plans of study in addition to the Degree Audit, candidates should consult with the program coordinator.

Example- Biological Sciences Degree Program

Program Mission: The Master of Science in Biological Sciences offers students the opportunity to pursue advanced training in many areas of modern biology. The size of the program facilitates close contact between the student and graduate faculty from the Department of Biological Sciences. Experiences provided by the graduate faculty in formal courses, research laboratories, and in diverse field situations are the basis not only for degree requirements but also for continuation of their postgraduate education and placement in a career in the biological sciences.

Admission Requirements: To be eligible for degree candidacy, applicants must meet all of the requirements for admission to the Graduate School (see "[Admission to Graduate Degree and Certificate Programs](#)"). In addition, applicants must file the following with the Biological Sciences Graduate Program Committee: a Biological Sciences Program Application, a statement of personal goals, and three letters of recommendation from persons familiar with the applicant's academic ability. Applicants must have an undergraduate degree in the biological sciences or a related field, at least a 2.75 GPA during the last two years of undergraduate study, and one year of inorganic chemistry. At least one course each in calculus, organic chemistry, physics, and statistics is strongly recommended. A minimum score of 1000 on the verbal and quantitative part of the GRE (General) is recommended for admission. Undergraduate course work will be used by the Biological Sciences Graduate Program Committee to diagnose academic deficiencies. Students may be required to remedy undergraduate deficiencies by taking courses which do not count toward the graduate degree.

Study Plan Approval: ~~A study plan must be approved by the student's advisory committee and filed with the graduate coordinator prior to the completion of 12 semester hours of graduate credit.~~

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Example from the Certificate Program in Computer Technology/School of Technology

Purpose of the Program: The purpose of this certificate program is to provide graduate students and professionals working in industry and related organizations with course work focused on current computer technology. Key areas include data communications and networking technology, database technology, multimedia and web technology, management of computer technology, and industrial applications of computer technology.

Eligibility and Admission Requirements: This certificate program is available to EIU seniors, prospective graduate students, degree candidates, and working professionals. To be eligible for admission, applicants must meet the requirements established by the Graduate School which include verification of completion of a baccalaureate degree from an accredited institution approved by Eastern Illinois University and documentation of a minimum undergraduate cumulative grade point average of 2.75 on a 4.0 scale, or a 2.75 GPA on the last 60 hours of graded academic course work. EIU seniors enrolled under the "Reserve Graduate Credit" option will be required to meet the standard admission requirements to be admitted to the certificate program after completion of the baccalaureate degree. Meeting requirements to take courses under the reserve graduate credit option does not guarantee admission to the certificate program.

Courses Applicable Toward A Specific Concurrent or Future Degree Program: Upon approval from the graduate coordinator, all course credits completed for the certificate program may be applied to the Master of Science in Technology program at Eastern Illinois University. All graduate courses applied to the certificate or degree program must be completed within the six-year time limit. All other regulations established by the Graduate School pertaining to degree study would be applicable to the courses for concurrent or future degree program.

Certificate Study Plan: ~~A final certificate study plan must be approved by the candidate's academic advisor and be filed with the Graduate School no later than the 10th day of classes during the candidates' final semester of study.~~

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