



College of Education
Office of the Dean

600 Lincoln Avenue
Charleston, Illinois 61920-3099

Office: (217) 581-2524
Fax: (217) 581-2518

MEMORANDUM

EA-COE-19-36 Effective Fall 2019

TO: Council on Graduate Studies

FROM: Douglas J. Bower, Interim Dean
College of Education

DATE: April 24, 2019

RE: Executive Action Item

The following request was received from the Department of Counseling and Higher Education. I concur with the request and ask that this be approved by executive action. The effective date should be Spring 2020 or sooner if possible.

Requested Change: To change course prefixes from CSD to CHE.

Rationale: The department had a name change in Fall 2018 approved by CGS by executive action (EA-CEPS-18-41). The intent of the department and college curriculum committee at the time was to also include the course prefix changes. At that time, the Registrar was not allowing prefix changes of this nature. That stance has since changed, so we would like to request this course prefix change as it is consistent with the departmental name change.

Graduate course listings for Counseling and Student Development should be changed to Counseling and Higher Education. Courses ranging from CSD 5400 – CSD 6922 should have prefix changed to CHE.

cc: Dr. Roberts