



MEMORANDUM

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Date: January 23, 2020

To: Dr. Angela Jacobs, Chair, Council on Graduate Studies

Re: Request for Executive Action from the Department of History

Action Requested:

To add additional letter designations for the course HIS 4775, "Selected Topics in History." A and B already exist; additional letters will be D-F, H-M, O-Q, T-Y (e.g., HIS 4775Q).

Rationale:

HIS 4775 is currently set up to have qualifier letters of A-B: Selected Topics in History. These qualifying letters are in use for specific topics. Though these courses may be repeated once for credit, the new degree auditing system will make it difficult to track students who are take different topics under the same qualifying number. The Department therefore requires more qualifiers avoid repetition as faculty add special topics courses. No other changes to the course are made.

Catalog Language Changes:

None.

Effective Year/Term:

Fall 2020