

## MEMORANDUM

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Date: December 12, 2018

To: Dr. Melissa Jones, Chair, Council on Graduate Studies

Re: Request for Executive Action from the Department of English

### **Actions Requested:**

In order to correct miscalculations of credit totals in the proposal approved last AY (CGS agenda [#18-63](#), approved 5/1/18), the English MA Program requests the following corrections. These are not changes but corrections to the numbers and clarifications to catalog language:

#### *(1) Revision to Degree Requirements for Graduate Assistants*

Catalog currently reads: "Students with competitively -awarded Graduate Assistantships are required to work in EIU's Writing Center and must take these graduate courses in addition to their elective courses, regardless of the chosen concentration."

Proposed Adjustment: "Students with competitively-awarded Graduate Assistantships are required to work in EIU's Writing Center and must take these graduate courses in addition to the required courses."

#### *(2) Adjustment to Electives for Graduate Assistants in Literary Studies concentration (Thesis Option):*

Catalog currently reads: "The following courses are required in addition to 18 hours in Literature Courses and 6 to 9 hours in electives."

Proposed Adjustment: "The following courses are required in addition to 18 hours in Literature Courses and 5 to 9 hours in electives."

*(3) Adjustment to Electives for Graduate Assistants in Literary Studies concentration (Non-Thesis Option):*

Catalog currently reads: “The following course is required in addition to 18 hours in Literature Courses and 12 hours in electives.”

Proposed Adjustment: “The following course is required in addition to 18 hours in Literature Courses and 8 to 12 hours in electives.”

*(4) Adjustment to Electives for Graduate Assistants in Composition Rhetoric concentration (Non-Thesis Option):*

Catalog currently reads: “The following courses are required in addition to 24 hours of electives.”

Proposed Adjustment: “The following courses are required in addition to 23 to 24 hours of electives.”

**Rationale:**

As noted above.

**Catalog Language Change:**

As noted above.

**Effective Year/Term:**

Fall 2019.