## MEMORANDUM

**TO:** Council on Graduate Studies

**FROM:** Diane H. Jackman, Dean

College of Education and Professional Studies

**DATE:** March 3, 2017

**RE:** Executive Action Items

The following request was received from the Department of Health Studies. I concur with the revision and ask that the change be made by executive action.

**Requested Changes**: to allow the following course to be offered online. The requested effective date is Summer 2017.

HST 4770 Health Services Administration

Rationale for Changes: An increasing number of students are working full-time and/or commuting for an hour or more while attending EIU. In order to have increased scheduling flexibility to accommodate student needs, having the option of scheduling online sections is vital. Furthermore, we are currently in the process of developing dual admission programs with selected EMS and Fire Science programs, and we need to have the option of offering the entire core required sequence online to make those programs accessible to first responder professionals who are working full-time.

cc: Dr. Dietz