

## MEMORANDUM

**TO:** Council on Graduate Studies

**FROM:** Diane H. Jackman, Dean  
College of Education and Professional Studies

**DATE:** January 20, 2017

**RE:** Executive Action Item

The following request was received from the Department of Kinesiology and Sports Studies. I concur with the revision and ask that the change be made by executive action. The effective date should be Spring 2018.

**Requested Change:** To allow KSS 5005 to be offered in a hybrid delivery format, along with the previously approved online format.

**Rationale for Change:** Providing students guidance and feedback through the process of writing a literature review paper is best served through individual interaction between the instructor and student. The option to offer this course as a hybrid class will better allow for the instructor to work individually with students throughout the writing process.

cc: Dr. Kattenbraker