

## **Process for Reviewing Graduate Applicants with a Felony Conviction or Dismissal from a Previous Institution for Disciplinary Reasons**

When an application is received from a prospective student who has been indicted or convicted of a felony, or dismissed from a previous institution for disciplinary reasons, the Graduate School will send the applicant a letter asking for further information. Specifically, the applicant will be asked to explain the behaviors that led to the indictment, conviction or dismissal, the sentence from the court or disciplinary sanction (with any available supporting documentation), what the applicant has learned from the experience, and why the applicant believes Eastern Illinois University is a good fit with the applicant's career aspirations.

Once these follow-up materials are received, they will be reviewed by a committee consisting of the Special Assistant to the Vice President for Student Affairs, Director of Student Accountability & Support, Chief of the University Police Department, and the Dean of the Graduate School, or the appropriate designee for the respective committee members. Each committee member will submit one of the following three votes:

- No admission
- Admit with restrictions (with a brief note of suggested restrictions)
- Admit with no restrictions

Committee members may choose to consult with the Associate Director of Housing (who oversees the university housing assignment process) for additional information.

The Dean of the Graduate School will submit the applicant file and the votes of the committee to the Provost and Vice President for Academic Affairs for final approval.

The Graduate School will send a decision letter to the applicant, including any restrictions and applicable deadlines. If any restrictions are given, a copy of the decision letter will also be sent to the Director of Student Accountability & Support. Applicants who do not comply with the restrictions provided at the time of admission may have their admission revoked by the Provost and Vice President for Academic Affairs.