

**Items Approved**

11-45, GEL 4850, Revised course proposal, (previously GEL 4335)

11-46, Revisions to the Course Proposal Format form

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**Council on Graduate Studies**

**Minutes**

*October 18, 2011*

The October 18, 2011 meeting of the Council on Graduate Studies was held at 2:00 p.m. in 3108 Blair Hall.

**Members Present:** Dr. Nora Pat Small, Dr. Rendong Bai, Dr. Assege HaileMariam, Dr. Carrie Dale, Dr. John Willems, Ms. Sanja Trtanj, Dr. Newton Key, Dr. Wesley Allan, Dr. Andrew McNitt, Dr. Brent Walker (attending as non-voting member until election)

**Members Absent:** none

**Staff Present:** Ms. Lori Henderson, Dean Augustine, Mr. Bill Elliott, Dr. Mary Herrington-Perry

**Guests:** Dr. Kathy Bower, Ms. Sue Harvey

**I. Approval of the October 4, 2011 CGS Meeting Minutes.**

Andrew McNitt motioned to approve, Newton Key seconded. The minutes of October 4, 2011 were approved as written.

**II. Communications:**

**a. College Curriculum Committee Minutes:**

1. October 5, 2011, Lumpkin College of Business and Applied Sciences Curriculum Committee minutes.

**b. Approved Executive Actions**

1. EA-CAH-11-15, Memo from Associate Dean Patty Poulter requesting the addition of Music courses inadvertently left off the original executive action request to revise course numbers to accommodate repeat courses.

**c. Reviewed Executive Actions**

1. EA-LCBAS-11-16, Memo from Dean Izadi requesting course title changes for AET 4863 and AET 4953, and change of hours for AET 4813

**III. Items Added to the Agenda (Today):**

**IV. Items Acted Upon**

1. 11-45, GEL 4850, Revised course proposal, (previously GEL 4335)

Dr. Kathy Bower from Geology/Geography presented. Council voted to approve this revision.

2. 11-46, Revisions to the Course Proposal Format form

Dr. Mary Herrington-Perry and Sue Harvey presented this item. Council voted to approve these revisions.

## V. Committee Reports:

**Textbook Advisory**- John Willems, meeting Oct. 25, will inquire as to why position paper is not on the agenda

**Library Advisory**- Newton Key, met Oct. 5, the first meeting of this year presented LAB bylaws and structure of the library to new members, and noted continuation of current budget with cuts mandated in previous years. Board asked for usage figures over time for a future meeting

**Academic Technology (ATAC)**- Rendong Bai, met October 14, finalizing rubric for learning management system

**Enrollment Management**- Dean Augustine, no meeting

**Honorary Degree**- Andrew McNitt, met, desire is to reduce the number of recipients to 1 or 2, Feb 1 is deadline

**GSAC**- Bill Elliott, Carrie Dale- meeting next week

**Council on Assessment of Student Learning**- Nora Pat Small- meeting every other week, will present executive summaries at Nov. 1 CGS meeting

**Enrollment Quality and Diversity Board**- Assege HaileMariam- working with Dean A. on implementing parts of the grant proposal

**Team Grants Council**- Wesley Allan, haven't met yet

## VII. Other Items

## VIII. Dean's Report:

Welcome Council to join Outstanding Graduate Alumni for breakfast and Tent City at homecoming.

The meeting adjourned at 2:50 p.m. —————~~Minutes prepared by Ms. Lori Henderson, Staff~~

The current agenda and all CGS minutes are available on the Web at <http://www.eiu.edu/~eiucgs>