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***Items Approved***

**10-12, Technology- Work Performance Certificate, Program Revision**

**10-13, TEC 5283, Instructional Systems Design, (New Course Proposal)**

**10-14, TEC 5293, Strategic Employee Development, (New Course Proposal)**

***Items Added to agenda***

**10-21, Revision to Economics Mission Statement**

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**Council on Graduate Studies**

**Minutes**

*April 20, 2010*

The April 20, 2010 meeting of the Council on Graduate Studies was held at 2:00 p.m. in Room 3108, Blair Hall.

**Members Present:** Dr. Lisa Taylor, Dr. Andrew McNitt, Dr. David Raybin, Dr. John Willems, Dr. Jeff Laursen, Dr. Tina Veale, Dr. John Dively

**Members Absent:** Dr. Sace Elder, Dr. Heidi Larson, Ms. Leah Reeves

**Staff Present:** Dean Robert Augustine, Ms. Lori Henderson, Mr. Bill Elliott

**Guests Present:** Dr. Peter Ping Liu, Dr. Lance Hogan, Dr. Deb Woodley, Dr. Thomas Hawkins

**I. Approval of the April 6, 2010 CGS Meeting Minutes.**

Dr. John Willems motioned to approve, Dr. Tina Veale seconded. The minutes of April 6, 2010 were approved as written.

**II. Communications:**

**a. College Curriculum Committee Minutes:**

1. April 12, 2010 Lumpkin College of Business and Applied Sciences Curriculum Committee minutes.
2. April 9, 2010 College of Sciences Curriculum Committee minutes.
3. April 13, 2010 COTE minutes.

**III. Items Added to the Agenda:**

1. 10-21, Revision to Economics Mission Statement

Dr. Andrew McNitt motioned, Dr. David Raybin seconded. Council approved to add these items to the agenda

**IV. Items Acted Upon**

1. 10-12, Technology- Work Performance Certificate, Program Revision  
Dr. Peter Ping Liu presented. Council approved unanimously.

**Required Courses: 12 semester hours**

<b>Previous Catalogue Copy - WPI Certificate</b>	<b>Proposed Catalogue Copy - WPI Certificate</b>
COS 4840 Training Program Development	TEC 5103 – Science and Technology of Leadership
TEC 5103 - Science and Technology of Leadership	TEC 5213 - Work Performance Technology
TEC 5213 - Work Performance Technology	TEC 5293 – Strategic Employee Development
TEC 5223 - Instructional Technology	OPD 4845 Improvement in Organizations

<b>Elective Courses – 6 semester hours from the following list:</b>	
INT 4970 - Special Topics in Technology	OPD 4815 Conflict in Organizations
<u>COS 4820 - Change Strategies in Organizations</u>	OPD 4820 Change Strategies in Organizations
COS 4850 - Special Topics in Career and Organizational Studies	OPD 4825 Ethical Decision Making
TEC 5090 - Seminar in Occupational Education	OPD 4860 Facilitating Learning and Project Groups
TEC 5203 - Trends and Issues in Training and Development	OPD 4870 Coaching and Mentoring for Critical Thinking in the Workplace
TEC 5233 - Training Systems Management	OPD 4880 Productive Work Teams
TEC 5443 - Assessment and Evaluation in Workforce Preparation	Other special topics OPD 4850, INT 4970, and TEC 5970 courses as approved by the academic advisor.
Other special topics COS 4850, INT 4970, and TEC 5970 courses as approved by the academic advisor.	

2. 10-13, TEC 5283, Instructional Systems Design, (New Course Proposal)  
Dr. Thomas Hawkins presented. Council approved unanimously.

**TEC 5283. Instructional Systems Design. (3-0-3)** Examination of the systems approach to instructional design in training. Participants will analyze and apply the major components of instructional systems design, including needs analysis, design, development, implementation, and evaluation of training instruction.

3. 10-14, TEC 5293, Strategic Employee Development, (New Course Proposal).  
Dr. Lance Hogan presented. Council approved unanimously.

**TEC 5293. Strategic Employee Development. (3-0-3)** This course focuses on the development and implementation of employee development strategy in today's organizations. The course reflects both a growing awareness of the strategic implications of employee development and linkages to broader strategic decisions.

**b. Approved Executive Actions**

**V. Committee Reports:**

No committee reports

**Elections:** Dr. Dively motioned to name Dr. Jeff Laursen to the position of chair and Dr. Heidi Larson as vice chair for the next academic year, Dr. Veale seconded. Dr. Laursen accepted (Dr. Larson absent) and the council approved unanimously.

**VII. Dean's Report:**

Dean Augustine left early to attend the Midwest Association of Graduate Schools conference.

The meeting adjourned at 2:45 p.m. *–Minutes prepared by Ms. Lori Henderson, Staff*

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The current agenda and all CGS minutes are available on the Web at  
<http://www.eiu.edu/~eiucgs/index.php>.

**Agenda:**

10-21, Revision to Economics Mission Statement

No face-to face meeting to be held May 4, this item will go through an electronic vote at that time.