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**Council on Graduate Studies**  
**Minutes**  
*December 13, 2011*

The December 13, 2011 meeting of the Council on Graduate Studies was held at 2:00 p.m. in 3108 Blair Hall.

**Members Present:** Dr. Nora Pat Small, Dr. Rendong Bai, Dr. Carrie Dale, Dr. John Willems, Ms. Sanja Trtanj, Dr. Wesley Allan, Dr. Assege HaileMariam, Dr. Newton Key

**Members Absent:** Dr. Andrew McNitt, Dr. Brent Walker

**Staff Present:** Ms. Lori Henderson, Mr. Bill Elliott

**Guests:** Dr. Jeff Ashley

**I. Approval of the November 15, 2011 CGS Meeting Minutes.**

Nora Pat Small motioned to approve, Wesley Allan seconded. The minutes were approved as written.

Nora Pat Small motioned and Carrie Dale seconded to take the agenda out of order to accommodate guests, council agreed.

**IV. Items Acted Upon**

1. 11-47, PLS 5843, Revision to course title and description  
Jeff Ashley presented. Newton Key motioned and Assege HaileMariam seconded to approve this item. Motion carried with one abstention. Note: this item prompted discussion about addressing the parameters of executive actions and council expressed an interest in reviewing the issue next semester.

**II. Communications:**

**a. College Curriculum Committee Minutes:**

1. November 14, 2011, College of Education and Professional Studies Curriculum Committee minutes.
2. November 28, 2011, College of Education and Professional Studies Curriculum Committee minutes.
3. December 7, Lumpkin College of Business and Applied Sciences Curriculum Committee minutes.

**b. Approved Executive Actions**

1. EA-CAH-11-18, Memo from Assistant Dean Patty Poulter requesting deletion of all weaving courses due to the elimination of that concentration from the Art program

**c. Reviewed Executive Actions**

1. EA-CAH-11-19, Memo from Assistant Dean Patty Poulter requesting deletion of courses no longer offered, (graduate courses are highlighted in the memo)
2. EA-COS-11-20, Memo from Interim Dean Godson Obia requesting the addition of BIO 5052 to the original list of corrected courses to satisfy the new federal regulations for repeated courses.

**III. Items Added to the Agenda (Today):**

Newton Key motioned to add all items to the agenda, Nora Pat Small seconded, council was unanimous in adding these items to the agenda.

1. 11-48, MS in Sustainable Energy, New Program Proposal
2. 11-49, CERE 5983, Sustainability Practicum, New Course Proposal
3. 11-50, CERE 5953, Sustainability Energy Research, New Course Proposal
4. 11-51, BIO 5333, Bioenergy and Bioresources, New Course Proposal
5. 11-52, PHY 5233, Energy and the Environment, New Course Proposal
6. 11-53, CHM 5007, Energy Chemistry, New Course Proposal
7. 11-54, Proposal to Participate in the MAGS Teaching Assistant Awards Program

Rendong Bai left the meeting at 2:35

**V. Committee Reports:**

**Textbook Advisory-** John Willems, TRS is creating a Taskforce on Electronic and Online Learning Materials. This taskforce will study the future direction by which information is accessed and utilized in support of teaching and learning. The Taskforce will be composed of one representative each appointed by Faculty Senate, the Council on Graduate Studies, the Council on Teacher Education, and the Council on Academic Affairs as well as one representative from each academic college appointed by the academic deans.

**Library Advisory-** Newton Key, accepting nominations for the 2012 Student Research Awards, deadline is March 19. M. Slough gave presentation on journals and periodicals, many more going online and subsequently increasing library's offerings of journal titles. Acquisition budget has not increased since 2005 and looking to reverse that trend.

**Academic Technology (ATAC)-** Newton Key reported that the RFP's for the new learning management system have gone out. Difficult to maintain transparency of the process due to procurement rules and regs. Vendors will be here early next semester to demo their products. The ITAC (information technology advisory committee) has been launched but has no faculty members yet.

**Enrollment Management-** Dean Augustine, fall enrollment still down but diversity is up and Continuing Ed is up. Consulting firm Noel-Levitz is here and the conversations are focused on recruiting. Grad app numbers are up for the spring in degree seeking but still down in non-degree

**Honorary Degree-** John Willems reported in Andy McNitt's absence- nominations due the end of January

**GSAC-** Bill Elliott, Carrie Dale- students successfully conducted a book drive for the One Stop Community Christmas program in partnership with the Salvation Army. They also participated in the EIU Health Fair and made many contacts with prospective graduate students

**Council on Assessment of Student Learning-** Nora Pat Small- subcommittees formed and will work in the spring on how to assess global citizenship and critical thinking

**Enrollment Quality and Diversity Board-** Assege HaileMariam, see Dean's report

**Team Grants Council-** Wesley Allan, haven't met

**VII. Other Items**

Chair John Willems reported on a communication from the faculty senate on the Final Report of the Committee to Study Shared Governance at EIU and President Perry's Action on the Final Report. Since four recommendations (1. Universal meeting time; 2. University Council; 3. Delegate system; and, 4. Reconfigure Faculty Senate) directly impact shared governance at EIU (including Faculty Senate, CAA, CGS and COTE), Faculty Senate has invited members of CGS to be part of the discussion. Since Faculty Senate meets at the same time as CGS (January 17), council requested that Dean Augustine ask a former CGS chair to attend the Faculty Senate meeting and represent the CGS.

**VIII. Dean's Report:**

Dean Augustine reported that the Graduate School won the prestigious national CGS/ETS Award for Innovation in Promoting Success in Graduate Education, which comes with a \$20,000 grant. He was presented the award at the Council of Graduate Schools annual conference December 8. The Graduate School also won the Midwest Association of Graduate Schools earlier this fall for innovation for the First Choice Program, it came with a \$2500 grant.

The meeting adjourned at 3:40 p.m. *–Minutes prepared by Lori Henderson, Staff*

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The current agenda and all CGS minutes are available on the Web at <http://www.eiu.edu/~eiucgs>