

**Items Approved**

11-22, Revision to the Thesis Maintenance and Reproduction Certificate

**Items Added**

11-45, GEL 4850, Revised course proposal, (previously GEL 4335)

11-46, Revisions to the Course Proposal Format form

---

**Council on Graduate Studies**

**Minutes**

October 4, 2011

The October 4, 2011 meeting of the Council on Graduate Studies was held at 2:00 p.m. in 3108 Blair Hall.

**Members Present:** Dr. Nora Pat Small, Dr. Rendong Bai, Dr. Assege HaileMariam, Dr. Carrie Dale, Dr. John Willems, Ms. Sanja Trtanj, Dr. Newton Key, Dr. Wesley Allan, Dr. Andrew McNitt, Dr. Brent Walker (attending as non-voting member until election)

**Members Absent:** none

**Staff Present:** Ms. Lana Beasley, Dean Augustine

**Guests:** none

**I. Approval of the September 20, 2011 CGS Meeting Minutes.**

Nora Pat Small motioned to approve, John Willems seconded. The minutes of September 20, 2011 were approved as written.

**II. Communications:**

**a. College Curriculum Committee Minutes:**

1. September 12, 2011, College of Education and Professional Studies Curriculum Committee minutes.
2. September 30, 2011, College of Sciences Curriculum Committee minutes.

**b. Approved Executive Actions**

**c. Reviewed Executive Actions**

1. EA-CAH-11-15, Memo from Associate Dean Patty Poulter requesting the addition of Music courses inadvertently left off the original executive action request to revise course numbers to accommodate repeat courses.

**III. Items Added to the Agenda (Today):**

1. 11-45, GEL 4850, Revised course proposal, (previously GEL 4335)
2. 11-46, Revisions to the Course Proposal Format form

Andy McNitt motioned to add these items to the agenda for next meeting, Nora Pat Small seconded, all approved to add these items to the agenda.

**IV. Items Acted Upon**

1. 11-22, Revision to the Thesis Maintenance and Reproduction Certificate  
Vote taken with seven yeases and two abstentions, item passed.

**V. Committee Reports:**

Textbook Advisory- John Willems, no meeting yet

Library Advisory- Newton Key, first meeting Oct. 5

Academic Technology (ATAC)- Rendong Bai, first meeting October 14

Enrollment Management- Dean Augustine, met last week, discussed new tools implemented in ug recruitment, discussed recruitment for international, reaching Chicago area

Honorary Degree- Andrew McNitt, in process of setting up meetings

GSAC- Bill Elliott, Carrie Dale- held first meeting, had large attendance, elections held officers selected and future meetings scheduled

Council on Assessment of Student Learning- Nora Pat Small- meeting every other week and working on executive summaries

Enrollment Quality and Diversity Board- Assege HaileMariam- Dean Augustine discussed the grant proposal and its purpose. Discussed in detail the first phase of the process in the work to educate sophomores about graduate study with a particular focus on diverse students.

Team Grants Council- Dean Augustine asked for volunteers to serve, Wesley Allan agreed to serve on this committee

**VII. Other Items**

John Willems reminded everyone of the Outstanding Graduate Alumnus nominations due and of Graduate School Information Day

**VIII. Dean's Report:**

No report

The meeting adjourned at 3:10 p.m.

–Minutes prepared by Ms. Lana Beasley, Staff

---

The current agenda and all CGS minutes are available on the Web at <http://www.eiu.edu/~eiucgs>