

### ***Items Approved***

01. 12-70, Proposal for Dual Degree from Technology and Sustainable Energy
02. 12-72, HIS 5010, Leadership in Museums I, Revised Course Proposal
03. 12-73, HIS 5020, Historical Interpretation, Revised Course Proposal
04. 12-74, HIS 5011, Leadership in Museums II, New Course Proposal
05. 12-75, HIS 5030, Introduction to Archival Methods, Revised Course Proposal
06. 12-76, HIS 5040, Research in American Local History, New Course Proposal
07. 12-77, HIS 5050, American Architecture, Revised Course Proposal
08. 12-78, HIS 5060, Historic Preservation, Revised Course Proposal
09. 12-79, HIS 5090, Care and Management of Historical Artifacts, Revised Course Proposal
10. 12-80, HIS 5110, History Museum Exhibits I, Revised Course Proposal
11. 12-81, HIS 5111, History Museum Exhibits II, Revised Course Proposal
12. 12-82, HIS 5330, Material Life and Decorative Arts in America, 1600 to the Present, Revised Course Proposal
13. 12-83, Historical Administration Program Revision
14. 12-84, HIS 5420, Slavery, Race and Diaspora in the Americas, New Course Proposal

### ***Items Pending***

01. 12-64, OPD 4864, Strength-Based Organizational and Professional Development Methods, New Course Proposal
02. 12-71, Technology Graduate Certificate in Training and Development, New Certificate Proposal

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### **Council on Graduate Studies**

#### **Minutes**

*January 15, 2013*

The January 15, 2013 meeting of the Council on Graduate Studies was held at 2:00 p.m. in 3108 Blair Hall.

**Members Present:** Dr. Nora Pat Small, Dr. Carrie Dale, Dr. Newton Key, Dr. Rendong Bai, Dr. Clinton Warren, Dr. Michael Menze, Dr. Wesley Allan, Melissa Beal

**Members Absent:** Dr. Ahmed Abou-Zaid, Dr. Jacquelyn Frank

**Staff Present:** Dean Robert Augustine, Mr. Bill Elliott, Ms. Patti Bailey, Ms. Janet Fopay, Mr. Ben Rienbolt

**Guests:** Dr. Charles Foy, Dr. Peter Ping Liu

#### **I. Approval of the November 27, 2012 CGS Meeting Minutes.**

Nora Pat Small motioned to approve; the minutes were approved by acclamation

#### **II. Communications:**

- November 26, 2012- College of Education and Professional Studies Curriculum Committee meeting minutes.

- November 27, 2012- Council on Teacher Education meeting minutes.
- December 07, 2012- College of Sciences Curriculum Committee meeting minutes.
- December 10, 2012- College of Education and Professional Studies Curriculum Committee meeting minutes.

### III. Items Added to the Agenda (Today):

### IV. Items Acted Upon:

- ❖ Council agreed to address agenda items out of order due to attendance of presenters

01. 12-84, HIS 5420, Slavery, Race and Diaspora in the Americas, New Course Proposal; Charles Foy presented the course. Council approved unanimously; Effective date – Fall 2013

(3-0-3) HIS 5420, Slavery, Race and Diaspora in the Americas; Individuals of African descent have had a profound impact upon the cultural history of the Atlantic. Brought to the Americas as part of the largest coerced migration in history, Africans and their descendants have drawn upon their experiences to create enduring cultural forms that seem simultaneously to be thoroughly American and distinctly African. This course explores the history of earnest attempts to understand the diverse cultural practices of black peoples in the Americas and where those practices derived from.

02. 12-72, HIS 5010, Leadership in Museums I, Revised Course Proposal; Nora Pat Small presented the course. Council approved with one abstention; Effective date – Fall 2013

(3-0-3) HIS 5010, Leadership in Museums I: Administration of Historical Organizations; Students will engage in intensive study and research into the history of museums, historical sites, and archives with specific attention to their governance and management. Topics include trusteeship, ethics, financial management, professional standards, accessibility, marketing, disaster planning, and current issues in museums. Students will complete a grant proposal for a museum.

03. 12-73, HIS 5020, Historical Interpretation, Revised Course Proposal; Nora Pat Small presented the course. Council approved with one abstention; Effective date – Fall 2013

(3-0-3) HIS 5020, Historical Interpretation for Public Audiences; HIS 5020 is a study of the purpose, content, and communication processes involved in interpreting the past through artifacts, historic sites, and associated public programs. The course is organized around field-wide issues relating to historical interpretation for public audiences, the different venues in which it occurs, and identifying and applying the key elements of effective public programs.

04. 12-74, HIS 5011, Leadership in Museums II, New Course Proposal; Nora Pat Small presented the course. Council approved with one abstention; Effective date – Fall 2013

(1-0-1) HIS 5011, Leadership in Museums II: Professional Development; Students will learn what it means to be

a leader in today's museum world. Topics will include professional standards relevant to museum formation, administration and management including envisioning (current trends, planned change, and conflict between the real and the ideal). Students will create a professional portfolio, stay abreast of current issues in the museum field through electronic media, undertake projects that familiarize them with the professional organizations with which they will be involved in the field, and explore venues for professional development.

05. 12-75, HIS 5030, Introduction to Archival Methods, Revised Course Proposal; Nora Pat Small presented the course. Council approved with one abstention; Effective date – Fall 2013

(3-0-3) HIS 5030, Introduction to Archival Methods; The purpose of HIS 5030 is to introduce students to the method and theory of archival administration. The course covers the history of archives and current archival practice together with the public dimensions of archives such as the development of outreach programs and issues relating to access and preservation of archival material through digitization. Neither archival experience nor knowledge of archival practices is required.

06. 12-76, HIS 5040, Research in American Local History, New Course Proposal; Nora Pat Small presented the course. Council approved with one abstention; Effective date – Fall 2013

(3-0-3) HIS 5040, Research Methods in American Local History; Research Methods in American Local History explores approaches, models, methodologies involved in interpreting the histories and cultures of American communities in their national, regional, state, and local contexts. The course fosters original research and writing into the history of a local community and examines the issue and problems associated with doing American local history. Students will explore the nature of localized records in the United States and systematically interrogate the sources of American local history according to critical historical method.

07. 12-77, HIS 5050, American Architecture, Revised Course Proposal; Nora Pat Small presented the course. Council approved with one abstention; Effective date – Fall 2013

(3-0-3) HIS 5050, History of American Architecture; This course examines the history of U.S. architecture from the 17th century to the 20th. In the process students will learn to read material evidence, to understand theories and methods that underlay the study of the built environment, and to recognize the architectural products of various times and places.

08. 12-78, HIS 5060, Historic Preservation, Revised Course Proposal; Nora Pat Small presented the course. Council approved with one abstention; Effective date – Fall 2013

(3-0-3) HIS 5060, Historic Preservation in the United States; Introduction to the practice, theory, and history of the field of historic preservation, with a focus on preservation as practiced at historic sites.

09. 12-79, HIS 5090, Care and Management of Historical Artifacts, Revised Course Proposal; Nora Pat Small presented the course. Council approved with one abstention; Effective date – Fall 2013

(3-0-3) HIS 5090, Care and Management of Historical Artifacts; An introduction to the physical and intellectual management of collections with the goal of mitigating deterioration. Topics include material identification, museum registration and cataloging standards; preventive conservation (environment, storage, handling, and care requirements for different animate and inanimate artifact groups); planning for long-term collections development and stewardship.

10. 12-80, HIS 5110, History Museum Exhibits I, Revised Course Proposal; Nora Pat Small presented the course. Council approved with one abstention; Effective date – Fall 2013

(3-0-3) HIS 5110, History Museum Exhibits I; While studying the role, function, and development of history museum exhibits as part of its interpretation for public audiences, the students will plan, research and design an exhibition in collaboration with a local museum using standards and best practices of the museum profession.

11. 12-81, HIS 5111, History Museum Exhibits II, Revised Course Proposal; Nora Pat Small presented the course. Council approved with one abstention; Effective date – Fall 2013

(3-0-3) HIS 5111, History Museum Exhibits II; This course is the second half of HIS 5110 History Museum Exhibits, offered in the fall semester. Students will continue to study the role, function, and development of history museum exhibits as interpretation for public audiences. The students will complete the final design phase of their exhibit project, and will complete the fabrication, installation, and evaluation phases.

12. 12-82, HIS 5330, Material Life and Decorative Arts in America, 1600 to the Present, Revised Course Proposal; Nora Pat Small presented the course. Council approved with one abstention; Effective date – Fall 2013

(3-0-3) HIS 5330, Material Life and Decorative Arts in America, 1600 to the Present; An historical overview of the significance and methods of studying artifacts as well as an in-depth study of home furnishings made, purchased, and used by Americans from the early 1600s to the present. Students will synthesize information to understand the ways material evidence reflects human adaptation to the environment; social and cultural influences on manufacture, consumption and use; and economic contexts of American material culture.

13. 12-83, Historical Administration Program Revision; Nora Pat Small presented the proposal. Council approved with one abstention; Effective date – Fall 2013

14. 12-70, Proposal for Dual Degree from Technology and Sustainable Energy; Peter Ping Liu presented the proposal. Council approved unanimously; Effective date – Fall 2013

15. 12-71, Technology Graduate Certificate In Training and Development, New Certificate Proposal; Item tabled by Dean Augustine pending further discussion.

**02 Committee Reports:**

**Textbook Advisory-** Michael Menze, no meeting

**Library Advisory-** Newton Key, no meeting

**Academic Technology (ATAC)-** Rendong Bai, committee discussed D2L developments

**President's Round Table-** Dean Augustine, no meeting

**Electronic Learning Materials Taskforce (ELM)-** Michael Menze, committee met – report to follow

**Honorary Degree-** Jackie Frank, not present

**Steering Committee for Program Analysis-** Nora Pat Small, committee met – report to follow; discussed recommendations plans for program analysis template

**GSAC-** Bill Elliott, Carrie Dale, no meeting

**Council on Assessment of Student Learning (CASL)-** Wesley Allan, committee met - discussed Electronic Writing Portfolio developments.

**03 Other Items:** None

**04 Dean's Report:**

- Fall First Choice board reports are now available for review on the council website
- Dean Augustine will meet with Provost Lord to discuss proposed tuition remediation opportunities for graduate students
- Kevin Vicker is progressing with development plans for new campus-based Intensive English Language Center
- Elementary Education was the top designee of the Fall 2012 Provost's Award for Achievement in Academic Assessment while the department of Political Science achieved the third place ranking.

The meeting adjourned at 3:59 pm –*Minutes prepared by Ben Rienbolt, Staff*

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The current agenda and all CGS minutes are available on the Web at <http://castle.eiu.edu/eiucgs>