

**Nomination For Appointment  
as an Associate Member  
of the Graduate Faculty**

CGS Agenda Item: 21-41  
Effective Immediately

Name of nominee: April Jackson Date: 8/26/21

Department/school: Counseling & Higher Education

E-mail address of nominee: acjackson3@eiu.edu

Graduate courses to be taught: THESIS COMMITTEE ONLY

Semester/term and year of approval: Fall 2021

Need for this assignment: Department need

Length of Appointment: ☐ 1 year term ☐ 2 year term ☒ 3 year term

Profile of the candidate:

A. Date appointed to EIU Faculty:

B. Current academic rank:

C. Academic and professional experience:

Highest degree earned: MEd. 2009 - PhD-pending Date awarded: 2021

Degree granting institution: MEd-Illinois State University - PhD-Olivet Nazarene University

Field of specialization: Educational Leadership/Administration

D. Evidence of other education, professional activity, and specialization in teaching areas within the last three years (workshops, research, service, creative activity, etc.). Please put in vita format and attach.

E. List the graduate courses taught by the candidate during the last three years:

served on thesis

Graduate Coordinator or Chair, Department Graduate Committee

Department Chair

Academic Dean

Dean, Graduate School

After form is completed, please print to obtain signatures.

RECEIVED  
THE GRADUATE SCHOOL

SEP 15 2021


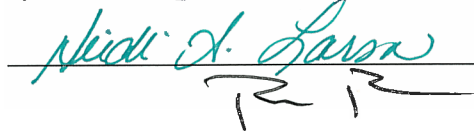
EASTERN ILLINOIS  
UNIVERSITY

## Tested Experience Exception Rubric

Potential Instructor: April Jackson Date 8/26/21

Tested Experience Exception Minimum Requirements	Expectation Met (✓)
At-least <u>five years of experience</u> in the profession or current employment in the field; .....	✓
Hold appropriate professional certifications and licenses (as appropriate to the field and if applicable); and .....	✓
A baccalaureate degree (B.A., B.F.A., B.S., and so on) to teach undergraduate students or a graduate degree (M.A., M.S., M.Ed. or Ed.S.) with additional coursework in the field or discipline of instruction.....	✓
<p>If the minimum requirements are not met, please provide justification for why this candidate should be considered as an adjunct instructor.</p> <ul style="list-style-type: none"> <li>• will complete her Ph.D. this academic year.</li> <li>•</li> <li>•</li> </ul>	

**Signatures:**

Date: 9-2-2021

Date: 9-6-2021

Date: 9-6-21

**If Needed:**

VP of Academic Affairs

\_\_\_\_\_

Date: \_\_\_\_\_

# April Jackson, M Ed.

808 E. Ficklin St. Tuscola IL, 61953 [msjaxson1217@gmail.com](mailto:msjaxson1217@gmail.com) (217)840-3367



## Objective

I am an organized educational professional who hopes to obtain a challenging position in the higher-level teaching and learning arena. My goal is to find my final position where I can use the skills I have while being given the opportunity for continuous growth.

## Experience

Director, Student Disabilities

Eastern Illinois University Aug 2018- present

- Review eligibility documentation in regards to student disability and appropriate accommodations
- Assist in problem solving delivery of accommodations with faculty
- Advisor for Delta Alpha Pi/Gamma Psi Chapter
- Community education on disabilities at the collegiate level

Assistant Principal

RCS 137

June 2017-Aug 2018

- Provide building and district professional development
- Staff evaluation
- Student planning, problem solving, scheduling, and discipline
- Collaborative problem solving
- Community outreach
- Use data to drive curricula decisions, teacher evaluation, student placement, etc.

Special Education Administrator

Champaign Unit 4

July 2009-June 2017

- Various District Assignments – Professional development at district level
- Evaluation of staff
- Program/Curriculum development, implementation, and evaluation
- Hiring and discipline of staff
- Community outreach, transition planning for young adult students
- Building level administration support
- Collaborative problem solving for building, district, and individual students and families.
- Use data to determine student goals, goal progress, staff PD, placement for students and staff, scheduling, etc.

Special Education Teacher

Champaign Unit 4

August 2004 – June 2009

- Student case management
- Lesson planning and implementation
- Develop and implement Individualized Education Plans
- Classroom management
- Collaboration with support service personnel and Para professionals.
- Use data to drive instruction, goals, progress toward goals, etc.



## Education

Olivet Nazarene University

Defense 2021

Doctoral candidate Educational Leadership.

Illinois State University

2006-2009

Masters in Special Education, Masters in Education Administration, General Masters. Director of Special Education, Certification in Educational Administration.

Olivet Nazarene University

2004 - 2006

Masters in General Education Studies

Eastern Illinois University

2002-2004

BA in Special Education

## Skills

Ability to build and maintain positive rapport with students and staff.

Strong organization, communication, and people skills.

Social Justice Advocate

Proficient in technology

Program development

Professional development

Scheduling

Collaboration

Advisement

Staff evaluation system and supports

Strong professional judgment

Self-starter Leadership

Multi-tasking

Data collection, analysis, and use