

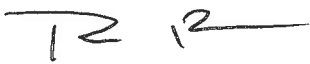
**Nomination For Appointment As A
Associate Regular Member
Of the Graduate Faculty**

CGS Agenda Item: 19-47
Effective Immediately

Name of nominee: Jon Coleman Date: 9/10/19
Department/school: Counseling & Higher Education
E-mail address of nominee jkcoleman@eiu.edu
Semester/term and year of approval: Fall 2018
Profile of the candidate:

A. Date appointed to EIU Faculty: Fall 2018
B. Current academic rank: ~~Asst. Professor~~ Instructor
C. Academic and professional experience:
Highest degree earned: Ph.D. Date awarded: 5/2006
Does the nominee have the appropriate terminal degree? ☒ Yes ☐ No
Degree granting institution: University of Georgia
Field of specialization: Philosophy

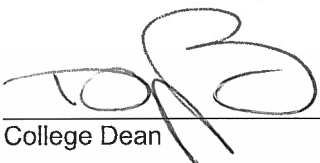
D. Evidence of professional activity and specialization in teaching area (if different from the academic area in which the highest earned degree is held)
within the last three years (workshops, research, service, creative activity, etc.). Please put in vita format and attach.
E. List the graduate courses taught by the candidate during the last three years:
See CV attached.



Graduate Coordinator or Chair, Department Graduate
Committee



Department Chair



College Dean

Dean, Graduate School

✓ 3 year term request for
associate graduate faculty
per Dr. Roberts' request
9/26/19
RCH

RECEIVED
THE GRADUATE SCHOOL
SEP 17 2019
EASTERN ILLINOIS
UNIVERSITY


Department of Counseling and Higher Education

600 Lincoln Avenue
Charleston, Illinois 61920-3099

Office: (217) 581-2400



TO: Dr. Ryan Hendrickson
Dean, Graduate School

FROM: 
Dr. Richard Roberts, Chair
Counseling and Higher Education

DATE: September 26, 2019

SUBJECT: Waiver request for Carter and Coleman

I would like to request that the limitations on associate graduate faculty to serve on thesis be waived for Dr. Danessa Carter and Dr. Jon Coleman. They both are active Unit B faculty teaching in the Counseling and Higher Education department.

SEP 17 2019

J. K. Coleman Vitae Page 1

Jon K. Coleman EASTERN ILLINOIS
UNIVERSITY

1892 Commodore Point Drive
Fleming Island, FL 32003

(912) 481-3809 (c)
Colemanjk93@gmail.com

EDUCATION

Doctor of Philosophy, Counseling and Student Personnel Services, Emphasis: Pedagogy; University of Georgia.

Dissertation: The Effects of Using an Online Roommate Matching Program in College & University Housing on Student Satisfaction Levels and Academic Performance

Master of Science in Education, Higher Education-College Student Personnel; Southern Illinois University at Carbondale.

Juris Doctor, Law. University of Florida.

Bachelor of Arts, Political Science. University of Florida.

ACADEMIC APPOINTMENT

- Awarded Graduate Faculty Status in the College of Education in the summer of 2013
- Adjunct Faculty in College of Education beginning Spring 2007

RESEARCH INTERESTS

- Technology in Higher Education
- Assessment in Student Affairs
- Living Learning Communities
- On-Campus housing and residential education
- Legal Issues in Higher Education
- Private Public Partnerships in Student Affairs

RESEARCH EXPERIENCE

- Residence Hall Roommate Matching, 2003 - 2006
- Academic & Student Affairs Collaborations, 2005
- Technology and the delivery of student services, 2004-2005
- Legal Issues for residence hall organization advisors, 2004
- Electronic Learning Portfolios, Fall 2004
- Doctoral Curriculum Review Committee, Educational Counseling & Human Development, College Student Affairs Administration program, Fall 2003
- Supervision of new professionals, Fall 2003

TEACHING EXPERIENCE

Georgia Southern University

- COUN 7134 (3) Ethical & Professional Issues in Student Services – Spring 2007, Fall 2011, 2012, *Graduate Course*, Adjunct Professor
- COUN 7133 (3) Administration and Leadership in Higher Education Student Services: Fall 2007 and 2010, Spring 2012, *Graduate Course*, Adjunct Professor

- FYE 1220 (2 Credits): Star Wars & Society – Fall 2008 - 2010, Freshman Orientation, Instructor GSU 1210 (1) – Fall 2007, *Freshman Orientation*, Instructor

University of Georgia

- ECHD 7410 (3): College Student Affairs Interventions – Fall 2005, *Graduate Course*, Co-Instructor
- ECHD 7920 (3): Research Methods – Fall 2004, Master's *Graduate Course*, Teaching Assistant
- ECHD 7400 (3): Foundations – Fall 2004, *Doctoral Course*, Teaching Assistant Career Decision Making (1) – Spring 2005, Undergraduate Course, Instructor

Georgia Southern University

- HIED 7134 (2) - Ethical & Professional Issues in Higher Education – Spring 1998, 1999, *Graduate Course*, Co-Instructor
- GSU 1211 (1) – University Orientation II (Preparing for University Service) – Fall 1996-98, *Undergraduate Course*, Instructor
- GSU 1210 (1) - University Orientation – Fall 1998, *Undergraduate Course*, Instructor

Southern Illinois University

- Principles of Student Development (2) – Spring 1996, Undergraduate Course, Instructor History of Higher Education (3) – Fall 1995, Graduate Course, Teaching Assistant

PUBLICATIONS

Coleman, J. K. & Dunkel, N. W. (2014). 60 Years of residence hall leadership: NACURH Inc.

Coleman, J.K. (2009). The H1N1 Virus. SEAHQ Report, Fall 2009. 21-23.

Coleman, J.K., Davis Little, S., & Lester, A. (2006). Connecting Services to Students: New Technology and Implications for Student Affairs. *College Student Affairs Journal* 25(2), 220-227.

Coleman, J.K. (2005). Legal Issues. In N. W. Dunkel & C. L. Spencer's (Eds.) *Advice for advisers: The development of an effective residence hall association*. (3rd ed.). Columbus, OH: ACUHO-I.

Coleman, J. K. & Dunkel, N. W. (2004). 50 Years of residence hall leadership: NACURH Inc., Columbus, OH: ACUHO-I.

Coleman, J. K. (2003). RA Types. Columbus, OH: ACUHO-I.

Coleman, J.K. (2001). Mind Mapping: A New Training Model, *ACUHO-I Talking Stick*, 19(2), 12-13.

Coleman, J.K. & Keim, M. (2000) Higher Education Law Courses in Graduate Preparation Programs and Law-Based Programs at Student Affairs National Conferences, *The College Student Affairs Journal*, 19(2), 12-19.

PROFESSIONAL PRESENTATIONS

National

- Coleman, J.K. & Zhang, Y. (2015). Using NASPA Benchmarking Data to Examine Student Learning Outcomes in Residence Halls. Presented at the NASPA Conference, New Orleans, LA.
- Zhang, Y. & Coleman, J.K. (2015). Campus Connectedness for Graduate Students. Presented at the NASPA Conference, New Orleans, LA.
- Coleman, J.K. (2012). Operation Move-In: Creating a Centralized One Stop Experience for Residence hall Check In. Presented at the ACUHO-I Business Operations Conference, Albuquerque, NM.
- Coleman, J.K. (2010). Operation Move-In for Assignments: How a centralized check in process can make your opening experience better! Presented at the ACUHO-I Business Operations Conference, Charlotte, NC
- Coleman, J.K. and Little, S. (2010). Roommate Matching: Strategies for Success. Presented at the ACUHO-I Annual Conference as the "Best of" the Business Operations Conference, Austin, TX.
- Hawkins, C.V., Jones, D., & Coleman, J.K. (2009). What's best for First-Year Students? Revisiting Two National Longitudinal Studies on Differences in Housing Type. Presented at the ACUHO-I annual conference, Baltimore, MD.
- Coleman, J.K. (2008). Online Roommate Matching. Presented at the ACUHO-I annual conference, Orlando, FL.
- Coleman, J.K. (2006). Online Roommate Matching. Presented at the ACUHO-I annual conference, Washington, D.C.
- Coleman, J.K. & Davis, J.S. (2006). The Dream of a Paperless Office. Presented at the ACUHO-I annual conference, Atlanta, GA.
- Coleman, J.K. (2001). RA Training: The Curricular Model. Presented at the ACUHO-I annual conference, Kansas City, KS.
- Coleman, J.K. & Dunkel, N.D. (2000). ART Institute: Legal Issues for Advisers. Presented at the NACURH annual conference, Boulder, CO.
- Porter, J.D. & Coleman, J.K. (1999). A.R.T. Institute of SAACURH and SEAHQ: Educating Residence Hall Association (RHA) Advisers. Presented at the ACPA annual conference, Atlanta, GA.
- Coleman, J.K. & Dunkel, N.D. (1999). ART Institute: Legal Issues for Advisers. Presented at the NACURH annual conference, LaCrosse, WI.
- Coleman, J.K. & Dunkel, N.D. (1998). ART Institute: Legal Issues for Advisers. Presented at the NACURH annual conference, Lincoln, NE.
- Dunkel, N.D. & Coleman, J.K. (1998) ART Institute: Adviser as an Information Resource. Presented at the NACURH annual conference, Lincoln, NE.

Regional

- Coleman, J.K., Hawkins, C.V., Smith, R.L. & Trinklein, A. (2010). Revolutionary Approaches to H1N1. Presented at the annual meeting of the Southeastern Association of Housing Officers, Williamsburg, VA.
- Hawkins, C.V., Coleman, J.K., & Jones, D. (2010). Revolutionary construction and renovations: Does your design meet your needs? Presented at the annual meeting of the Southeastern Association of Housing Officers, Williamsburg, VA.
- Coleman, J.K. (2004). Housing Assignments. Presented at the annual meeting of the Southeastern Association of Housing Officers, Hilton Head, SC.
- Coleman, J.K. (2001). RA Training: The Curricular Model. Presented at the annual meeting of the Southeastern Association of Housing Officers, Birmingham, AL.
- Coleman, J.K. & Porter, D.P. (2000). A.R.T. Core Certification Programs II - Pre-Conference. Presented at the annual meeting of the Southeastern Association of Housing Officers, Williamsburg, VA.
- Coleman, J.K. (2000). ART Institute: Legal Issues for Advisers. Presented at annual meeting of the South Atlantic Affiliate of College and University Residence Halls, Athens, GA.
- Porter, J.D. & Coleman, J.K. (1999). A.R.T. Core Certification Programs Pre-Conference. Presented at the annual meeting of the Southeastern Association of Housing Officers, Biloxi, MS.
- Coleman, J.K. (1999). Learning Communities: A discussion. Presented at the annual meeting of the Southeastern Association of Housing Officers, Biloxi, MS. Coleman, J.K (1999). ART Institute: Legal Issues for Advisers. Presented at annual meeting of the South Atlantic Affiliate of College and University Residence Halls, Orlando, FL.
- Coleman, J.K. & Dunkel, N.D. (1998). ART Institute: Legal Issues for Advisers. Presented at annual meeting of the South Atlantic Affiliate of College and University Residence Halls, Raleigh, NC.
- Coleman, J.K. (1998). ART Institute: Meetings and Activities. Presented at annual meeting of the South Atlantic Affiliate of College and University Residence Halls, Raleigh, NC.
- Coleman, J.K. & Dunkel, N.D. (1997). ART Institute: Legal Issues for Advisers. Presented at annual conference of SAACURH, Atlanta, GA.
- Dunkel, N.D. & Coleman, J.K. (1997) ART Institute: Adviser as an Information Resource. Presented at annual meeting of the South Atlantic Affiliate of College and University Residence Halls, Atlanta, GA.

SPECIAL TRAINING

- ACUHO-I Standards Institute, University of Washington, 2007
- Qualified, Center for the Application of Psychological Type (CAPT) to administer and interpret the Myers-Briggs Type Indicator (MBTI), December 1997
- Creative Training Techniques, Bob Pike Seminars, October 1999

CONSULTING/TRAINING

- Faculty Member – SEAHO Regional Entry Level Institute (RELI), Duke University, 2012
- Assessment of Office Services, Office of International Student Life, University of Georgia, 2005
- Assessment of perceptions of the Department of Housing by residence hall parents, Department of Housing, Emory University, 2005
- Assessment of organization effectiveness, Housing Academic Team, University of Georgia, 2004
- Leadership-McDuffie, Civic organization, training in group dynamics and teamwork for annual class, January 2005 – 2016

COMMITTEE WORK

- UF RLE Recognition Banquet – Chair (2015)
- UF Staff Training Team (Chair) – 2014-2015
- Assistant Director – West Campus Search Committee (chair) - 2014
- Banner Calendar Committee [software maintenance planning team] 2006-2013
- GSU First Year Live On Exemption Committee (Ex Officio) 2009-2013
- Assistant Director for Business Operations Search Committee – 2005
- University Wellness Committee 1997-1999
- National Collegiate Alcohol Awareness Week Committee 1997
- Religious Awareness Week Committee 1997 □ Homecoming Advisory Board 1997
- Strategic Planning Intelligence Team- GSU Student Affairs - 1997

PROFESSIONAL HOUSING AND RESIDENCE LIFE EXPERIENCE

Associate Director for Student Learning & Engagement

University of Florida, September 2013 – November 2015

A public, Very High Research Institution with 40,000 students; 10,000 on campus in 12 residential areas and 4 graduate/family villages.

- Member of Senior Residence Life & Education Leadership Team
- Supervise Faculty in Residence Program
- Oversaw (12) Living Learning Community programs.
- Supervised Undergraduate and Graduate Staff Recruitment, Selection, and Training for RLE staff of approximately 240.
- Advised Inter-Residence Hall Association (IRHA) – Student organization with 100 members and budget of approximately \$100,000 annually.
- Directed all departmental research & assessment activities through collaboration with, and supervision of, Coordinator for Research and Assessment.
- Supervised staff consisting of one clerical support, four graduate assistants, the Coordinator for Research and Assessment, and two Student Engagement Specialists.
- Directed a number of special projects and initiatives to completion including change in RA Compensation Package, redesigned professional staff positions in Student Learning & Engagement Office, creation of HRE Alumni Magazine, creation of HRE Alumni database, and others.

Director of Business & Administrative Services (Reclassification)

Assistant Director for Administrative Services, Department of Housing

Georgia Southern University, Statesboro, Georgia July 2006 – 2013

A public, Carnegie Doctoral/Research University with 21,000 students; 5,030 living on campus in seven residential areas

- Member of senior leadership team for University Housing responsible for strategic planning, goal setting, and providing vision and development of departmental responsibilities, programs, and facilities.
- Manage all housing assignment operations for 5,000 on-campus beds including use of Residence Management Systems (RMS) for assignments, applications, and billing.
- Direct financial operations including rate plans, profit and loss monitoring, and development of department's \$30 million annual budget.
- Oversee conference operations (over \$300,000 annual) including staff selection and oversight, billing, assignment process for student orientation housing, summer programs, and guest housing operations.
- Hire, train, supervise and evaluate staff in administrative services functional areas including 7 professional and 5 administrative staff.
- Coordinate information technology needs and development including new software integration, upgrades, and maintenance including packaged software applications and developed web applications for contracting, reservations, billing, conference management, housing administration, and student information.
- Create and provide analysis of data reports using Banner, RMS, Seattle Technology Group Conference Programmer, and Crystal Reports to guide decision making of department.
- Manage all departmental marketing operations including media, online, and print materials.
- Collaborate with partner offices including Student Disability Resource Center, Athletic Association, Office of Admissions, Legal Counsel, and Dean of Students Office on student housing needs and issues.
- Coordinate with campus staff on Housing Office responses to crisis scenarios including severe weather, medical crisis, pandemic planning, and campus lockdown.
- Supervise of the Coordinator of Academic Initiatives and Assessment 2006-2009.
- Develop learning communities in partnership with academic colleges and faculty.
- Chair Operation Move-In program 2007-2013.

Doctoral Intern, Department of University Housing

University of Georgia, Athens, Georgia

June 2003 – June 2006

A public, Very High Research Institution with 34,000 students; 7,000 on campus in 21 residence halls.

- Worked 20-40 hrs per week directly supporting Director of Residence Hall Administrative Operations.
- Assisted the Director of Residence Hall Administrative Operations.
- Worked with tech staff to design, build, test and implement the "DAWG House," a roommate searching program to allow students to find and select their own roommates. Assessed effectiveness and value of program as part of doctoral dissertation.
- Developed enhanced overflow housing plan when freshman class increased beyond projections: included identifying new spaces, communicating with students, managing assignment and removal of students throughout summer and fall, and developing marketing and public relations plan.
- Collaborated with the Freshman College Summer Experience (FCSE) program to coordinate housing assignments for early start program for incoming freshman students.
- Developed and edited the Department of University Housing contract in coordination with Legal Affairs
- Assisted with the transfer of the housing contract from a paper process to an online system with features including age verification, user tracking, and greater administrative functions.
- Conducted evaluation of housing assignment procedures through student focus groups.
- Prepared reports and projections of space usage, needs, and expectations for strategic planning.
- Analyzed enrollment projections for Director to determine space needs by different resident populations.

- Prepared special reports for the director for use in annual reporting, marketing, and recognition activities.
- Represented the director at meetings and events as requested.

Researcher/Author

Independent

July 2001- June 2003

- Researched, interviewed, collected information, and co-authored "50 Years of residence hall leadership: NACURH Inc. published by ACUHO-I.
- Researched and authored "RA Types" published by ACUHO-I.

Assistant Director for Staff & Student Development

University of Southern Mississippi, Hattiesburg, Mississippi

June 1999 – June 2001

A public, Carnegie High Research University with 15,000 students; 3,000 living on campus in thirteen residence halls.

- Coordinated undergraduate (81) and graduate (15) staff selection for the Department of Housing including attendance at placement conferences and coordinating on-campus interviews.
- Designed and coordinated competency based training program for undergraduate and graduate resident advisor (RA) staff.
- Trained Department of Housing support staff in the use of RMS (Residential Management Systems), computerized room assignment program.
- Coordinated staff recognition programs.
- Prepared training of full time and student staff using Myers-Briggs Type Indicator (MBTI) to facilitate communications and understanding.
- Advised student organizations including the Residence Hall Association (RHA), National Residence Hall Honorary (NRHH), and the Staff Advisory Board.

Area Director

Georgia Southern University, Statesboro, Georgia

July 1996 – June 1999

- Supervised graduate hall directors and resident advisors for residence hall population of 750 – 1100 residents.
- Supervised Georgia Southern University summer Orientation Housing and Camps program.
- Collaborated with the Academic Enhancement Coordinator to create five learning communities.
- Designed and facilitated staff and student leader training.
- Responsible for annual budget of \$40,000 in student fees and office accounts. Audited hall spending, prepared expenditure reports and monitored organizational fund raising.
- Responsible for financial operations of a \$20,000 summer orientation housing program.
- Advised residence hall student organizations including leading delegations to student leadership conferences.

GRADUATE EXPERIENCES

Residence Hall Association Advisor – Graduate Assistantship

Southern Illinois University at Carbondale, Carbondale, Illinois

July 1994- May 1996

Housing Marketing Intern

Southern Illinois University at Carbondale, Carbondale, Illinois

January 1995- May 1996

Housing Contracts Graduate Assistant

Southern Illinois University at Carbondale, Carbondale, Illinois

May 1995 – August 1995

ACUHO-I Intern

St. Mary's University, San Antonio, Texas

January - May 1994

PROFESSIONAL AFFILIATIONS

American College Personnel Association (ACPA)

Association of College & University Housing Officers – International (ACUHO-I)

Research Committee – 2010 to 2015

Program Committee 2006 to 2009

National Housing Training Institute - Summer 1995 (TA), Summer 1999 (Participant)

Southeastern Association of Housing Officers (SEAHO)

Secretary – 2010-2012, 2012-2014

Georgia State Representative for SEAHO – 2009-2010

Registration committee member – 2008

Conference Photographer - 1998

Director, Adviser Recognition and Training Institute - 1997 – 2001

National Association of Student Personnel Administrators (NASPA)

REFERENCES: Available upon request