



TO: Council on Graduate Studies

FROM: Ryan C. Hendrickson, Dean, Graduate School
Rebecca Peebles, Chair, Chemistry
Brad Tolppanen, Interim Dean, Library

RE: Revision of Thesis and Reproduction Certificate

DATE: September 14, 2017

Requested Change: To add the language below to the current "Thesis Maintenance and Reproduction Certificate" form:

"The Graduate Candidate acknowledges this policy by indicating in the following manner:

_____ Yes, I wish to make accessible this thesis for viewing by the public

_____ No, I wish to quarantine the thesis temporarily and have included the Thesis Withholding Request Form"

This proposed revision is also presented below in the highlighted material.

Rationale for Change: This revision is requested in order to bring clarity to a student's or faculty member's request to temporarily prevent a thesis from being viewed by the public if desired. In its current format, the "Thesis Maintenance and Reproduction Certificate," which is signed by all students, indicates that the thesis will be made available for public viewing. This additional language provides clarity to the student's or faculty member's request to withhold the thesis if so desired, and increases communication related to this request between the student and library staff upon submission of the completed thesis.

Effective Date: Immediate upon approval by the Council on Graduate Studies.

Thesis Maintenance and Reproduction Certificate

FOR: Graduate Candidates Completing Theses in Partial Fulfillment of the Degree Graduate Faculty Advisors Directing the Theses

RE: Preservation, Reproduction, and Distribution of Thesis Research

Preserving, reproducing, and distributing thesis research is an important part of Booth Library's responsibility to provide access to scholarship. In order to further this goal, Booth Library makes all graduate theses completed as part of a degree program at Eastern Illinois University available for personal study, research, and other not-for-profit educational purposes. Under 17 U.S.C. § 108, the library may reproduce and distribute a copy without infringing on copyright; however, professional courtesy dictates that permission be requested from the author before doing so.

Your signatures affirm the following:

- The graduate candidate is the author of this thesis.
- The graduate candidate retains the copyright and intellectual property rights associated with the original research, creative activity, and intellectual or artistic content of the thesis.
- The graduate candidate certifies her/his compliance with federal copyright law (Title 17 of the U. S. Code) and her/his right to authorize reproduction and distribution of all copyrighted materials included in this thesis.
- The graduate candidate in consultation with the faculty advisor grants Booth Library the nonexclusive, perpetual right to make copies of the thesis freely and publicly available without restriction, by means of any current or successive technology, including but not limited to photocopying, microfilm, digitization, or internet.
- The graduate candidate acknowledges that by depositing her/his thesis with Booth Library, her/his work is available for viewing by the public and may be borrowed through the library's circulation and interlibrary loan departments, or accessed electronically. The graduate candidate acknowledges this policy by indicating in the following manner:

☐ Yes, I wish to make accessible this thesis for viewing by the public

☐ No, I wish to quarantine the thesis temporarily and have included the Thesis Withholding Request Form

- The graduate candidate waives the confidentiality provisions of the Family Educational Rights and Privacy Act (FERPA) (20 U. S. C. § 1232g; 34 CFR Part 99) with respect to the contents of the thesis and with respect to information concerning authorship of the thesis, including name and status as a student at Eastern Illinois University. I have conferred with my graduate faculty advisor. My signature below indicates that I have read and agree with the above statements, and hereby give my permission to allow Booth Library to reproduce and distribute my thesis. My adviser's signature indicates concurrence to reproduce and distribute the thesis.

Graduate Candidate Signature

Faculty Adviser Signature

Printed Name

Printed Name

Graduate Degree Program

Date