

COLLEGE OF SCIENCES CURRICULUM COMMITTEE MINUTES
Friday, September 5– Blair Hall Conference Room 3108

The College of Sciences Curriculum Committee minutes will be available on the Web at <http://www.eiu.edu/~coscurr/>.

Present: Dr. Allan, Dr. Comerford, Dr. Davis, Dr. Li, Dr. Pakey, Dr. Poole, Dr. Yan, Mr. Sapp, Ms. Whippo, Dean Hanner and Associate Dean Obia

Chair Li called the meeting to order at 2:03 p.m.

I. Introductions

Members of the committee introduced themselves as did Amy Lynch, the new recording secretary. Members starting new 3-year terms are Wes Allan (Physics), Barbara Poole (Political Science), and Zhiqing Yan (Chemistry). New student members are Wes Sapp (Economics major) and Tara Whippo (Geology/Geography major)

II. Minutes

The minutes of 4/18/08 were approved as written by acclamation on the motion of Dr. Comerford and the second of Dr. Pakey.

III. Communications

Dean Hanner gave an overview of the members' role in reviewing the communications from the other college curriculum committees and the need to watch for overlap between colleges. The committee reviewed without discussion the following minutes:

1. Lumpkin College of Business and Applied Sciences Curriculum Committee Minutes – 4/23/08
2. College of Arts and Humanities Curriculum Committee Minutes – 4/16/08 and 4/23/08

IV. Discussion of Members' Roles

Dr. Li discussed the need for members to review the by-laws to notice if they need any further modification. She advised that in the future copies of the agenda, executive actions and proposals will be sent by Amy electronically ahead of the meeting and that paper copies will not be distributed at the meeting in an effort to go paperless. Links to the websites where the other college curriculum committee minutes are posted will also be shared.

V. CAA Deadlines

The following deadlines for revised course proposals were discussed.

1. Last day for council approval of course revisions with Summer 2009 effective dates -- September 25, 2008
2. Last day for council approval of course revisions with Fall 2009 effective dates – October 30, 2008
3. Last day for council action on items to be included in the Undergraduate Catalog -- November 14, 2008

Amy Lynch advised that CAA puts items on its agenda one meeting, and discusses them the next.

Dean Hanner clarified that this deadline is for revisions of existing courses as opposed to new course proposals, which can be approved later.

VI. The Schedule of Meetings for Fall Semester

The remaining meeting dates for fall semester are September 19, October 3, 17, 31, November 14, and December 12. All of the meetings will be in Blair Hall Conference Room 3108 at 2 PM.

VII. Executive Action

Dean Hanner explained the role of the committee to review Executive Actions and that if the committee had a concern regarding an action it could be returned to the department to be resented as a proposal. The following Communication Disorders and Sciences requests for Executive Action were approved to be effective 2009-2010:

1. A prerequisite was added for CDS 5890
2. Modify wording in prerequisite listings for CDS 5100, 5150, 5200, 5250, 5300, 5350, 5400, 5500, 5600; and include new sentence in CDS 5900, 5910, 5920 to make the wording consistent across the courses.

VIII. Proposals

8-22. **Proposed Revision to By-Law I.A.1.**

Dr. Pakey moved and Dr. Davis seconded the motion to approve the proposal. Dean Hanner described the desire to include Nursing in the College of Sciences Curriculum Committee, but pointed out that a by-law amendment was needed to allow that. Nursing is a “program” not a department. The effect of a new committee member beginning a three year term was discussed. The language of the proposed change was modified to read:

A. Committee Members:

1. The Committee consists of ~~ten~~ **one** faculty members, ~~one~~ from each of the **departments and free-standing programs** within the College of Sciences. Members serve staggered three-year terms.

The proposed by-law change was approved unanimously. Dean Hanner advised that Dianne Nelson was prepared to serve.

The meeting adjourned at 2:40 p.m. on the motion of Dr. Comerford and the second by Dr. Pakey.

Amy Lynch
Recorder

**ANNOUNCEMENT OF MEETING
FRIDAY, SEPTEMBER 19, 2008 – 2:00 P.M.
3108 BLAIR HALL CONFERENCE ROOM
