

Attachment G

**EASTERN ILLINOIS UNIVERSITY
COLLEGE OF SCIENCES
OFFICE OF THE DEAN**

MEMORANDUM

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To: CAA: Attn. Janet Fopay, CAA Recorder
CGS: Attn. Linda Barter, Administrative Aide

Date: July 29, 2008

Subject: College of Sciences Grade Appeal Report – Undergraduate Grade Appeals

Please accept this memorandum as a summary of the decisions reached on the grade appeals received by the College of Sciences in academic year 2007-2008.

Appeal 1:

Basis of Appeal: "The assignment of a grade by application of more exacting requirements than were applied to other students in the course, the assignment of a grade on some basis other than performance in the course, and the assignment of a grade by a substantial departure from the faculty member's previously announced standards."

Disposition of Appeal: The CGAC concluded that "The grounds for the grade appeal are not supported and the grade will remain on the student's transcript."

Appeal 2:

Basis of Appeal: "A mathematical error in calculation of the grade or clerical error in recording of the grade that remains uncorrected, and the assignment of a grade by a substantial departure from the faculty member's previously announced standards."

Disposition of the Appeal: The CGAC agreed that "The grounds for the appeal are supported and the grade on the student's transcript will be changed from C to B. The change has been made."

Appeal 3:

Basis of Appeal: "The assignment of a grade by application of more exacting requirements than were applied to other students in the course, the assignment of a grade on some basis other than performance in the course, and the assignment of a grade by a substantial departure from the faculty member's previously announced standards."

Disposition of Appeal: Student was contacted to come for the Fact Finding Meeting with the CGAC, but never showed up. (FYI -- Department Chair had previously decided that the basis of the appeal was not supported, and recommended that the grade of C for the course be retained.)

Appeal 4:

Basis of Appeal: "A mathematical error in calculation of the grade or clerical error in recording of the grade that remains uncorrected, the assignment of a grade on some basis other than performance in the course, and the assignment of a grade by a substantial departure from the faculty member's previously announced standards."

Disposition: The CGAC concluded that "The grounds for the grade appeal are not supported and the grade will remain on the student's transcript." Student indicated an intention to "request for review by the Dean," but did not complete and return the required forms.