

100 South Grand Avenue, East • Springfield, Illinois 62762
401 South Clinton Street • Chicago, Illinois 60607

From: Illinois Department of Human Services, Division of Early Childhood

Re: Health & Safety Training Requirements **30-DAY REMINDER NOTICE**
Date: August 26, 2022

The following does not apply to licensed centers, licensed homes, or license-exempt providers who are related to all the children in their care. This reminder notice applies to license-exempt non-relative home providers and license-exempt centers.

As a reminder, effective July 1, 2022, all license-exempt (not licensed by DCFS) non-relative child care providers who are approved to receive payments through the IDHS Child Care Assistance Program (CCAP) must adhere to the training requirements listed below.

Current providers must complete the training requirements **before September 30, 2022**, to receive payment for new families or continue to be paid for current families after their next redetermination. **Your CCAP payments could end starting with redeterminations occurring in October if you haven't completed the health and safety trainings listed below.**

HEALTH AND SAFETY TRAINING REQUIREMENTS

License-exempt non-relative home providers, their assistants/substitutes and license-exempt center providers (including directors, teachers, aides, and staff with access to children) caring for children paid for through CCAP must meet the following requirements within 90 days of being approved for CCAP payments:

- Become a Gateways to Opportunity Registry member and renew membership every year
 - To become a Registry member visit: <https://registry.ilgateways.com>
- Complete Pediatric First Aid and Cardiopulmonary Resuscitation (CPR) Certification by an approved training entity
- Complete Department of Children & Family Services (DCFS) Recognizing and Reporting Child Abuse and Neglect Mandated Reporter training
- Complete Child Development, Health, and Safety Basics course or obtain ECE Credential Level 1 Training-Tier 1
- Enter completed trainings in the Gateways Registry and print and keep a copy of your certificates & First Aid/CPR card

IDHS has partnered with the Helen Miller SEIU Member Education & Training Center (SEIU METC) to offer mandatory trainings and provide assistance with meeting all requirements. There are two ways to register for SEIU METC Classes:

Option 1: Sign up online. You will need your SEIU Member ID to register for Member Link, which is provided below for your convenience.

Your Name is:

Your SEIU Member ID is:

Register for Member Link here: <https://member.seiuhcil.org/Register.aspx>

If your Member ID is not available above, please try Option 2 to register by phone.

Option 2: To register for trainings by phone, call **866-933-7348** then press **3**

Stipends are paid for successful completion of most trainings taken with SEIU METC. You will be required to sign in and out of the training and complete an Acknowledgement Form.

Child Care Resource and Referral (CCR&R) Directory

CCR&R Agency Name	CCR&R Locations by County	Phone Number	CCR&R Training Calendars
YWCA Northwestern Illinois: Child Care Solutions	Boone, Jo Daviess, Stephenson, Winnebago	(815) 484.9448 ext.237	https://www.ywcanwil.org/childcare-home/
4C: Community Coordinated Child Care	Carroll, Dekalb, Lee, McHenry, Ogle, Whiteside	(815) 758-8149 ext.273	https://www.four-c.org/calendar/
YWCA of Metropolitan Chicago	Lake, DuPage, Kane	(630) 580-3123	https://ywcachicago.org/calendar-2/action~month/exact_date~1646114400/request_format~json/
Child Care Resource and Referral - Joliet	Grundy, Kankakee, Kendall, Will	(815) 741-1163 ext.250	https://www.childcarehelp.com/training
Illinois Action for Children	Cook	312-823-1421	https://www.actforchildren.org/program-supports/health-safety-resources
CCR&R of Midwestern IL: SAL Family and Community Services	Henderson, Henry, Knox, McDonough, Mercer, Rock Island, Warren	(309) 205-3070 Option 4	https://www.childcareillinois.org/provider-services/training-and-professional-development
Child Care Connection: SAL Family and Community Services	Bureau, Fulton, LaSalle, Marshall, Peoria, Putnam, Stark, Tazewell, Woodford	(309) 686-3850 ext. 2102	https://www.salccc.org/provider-services/training
CCR&R Network	Dewitt, Ford, Livingston, McLean	(309) 828-1892	https://www.ccrn.com/Training.php
Child Care Resource Service: University of Illinois	Champaign, Douglas, Iroquois, Macon, Piatt, Vermillion	(800) 325-5516 or (217) 333-3252	https://ccrs.illinois.edu/training/
CCR&R: Eastern Illinois University	Clark, Coles, Cumberland, Edgar, Moultrie, Shelby	(217) 581-6698	https://www.eiu.edu/ccrr/training.php
West Central Child Care Connection	Adams, Brown, Calhoun, Cass, Greene, Hancock, Jersey, Pike, Schuyler	(217) 222-2550	https://www.wcccc.com/provider-services/trainingworkshops
Community Child Care Connection	Christian, Logan, Macoupin, Mason, Menard, Montgomery, Morgan, Sangamon, Scott	(217) 525-2805 ext. 8385	https://www.4childcare.org/training-calendar
Children's Home & Aid Child Care Resource & Referral Program	Bond, Clinton, Madison, Monroe, Randolph, St. Clair, Washington	(800) 847-6770 ext. 360 800-467-9200, Ext. 390	https://www.childrenshomeandaid.org/early-childhood-care-education/child-care-resource-referral/ccrrsouthern/provider-services/training-opportunities/
Project CHILD: CCR&R: Rend Lake College	Clay, Crawford, Edwards, Effingham, Fayette, Jasper, Jefferson, Lawrence, Marion, Richland, Wabash, Wayne	(618) 244-5209 ext. 103	https://www.projectchild.net/for-providers/professional-development/
CCR&R: John A. Logan	Alexander, Franklin, Gallatin, Hamilton, Hardin, Jackson, Johnson, Massac, Perry, Pope, Pulaski, Saline, Union, White, Williamson	(618) 985-5986	https://www.ccrriac.com/ccaptraining.html

Additional information can be found on the Gateways to Opportunity web site at <https://www.ilgateways.com/ccap-providers> and in the Child Care Assistance Program Policy Manual in Section 05.05.01 - CCAP Provider Health and Safety Training Requirements at [IDHS: 05.05.01 - CCAP Provider Health, Safety, and Child Development Training Requirements \(state.il.us\)](#).