



JB Pritzker, Governor

Grace B. Hou, Secretary

100 South Grand Avenue, East • Springfield, Illinois 62762
401 South Clinton Street • Chicago, Illinois 60607

April 22, 2019

Dear Child Care Provider,

The State of Illinois and SEIU, the union representing CCAP home child care providers, recently reached an agreement on implementation of a 4.26% increase in the child care payment rates for home child care providers. Pursuant to the agreement between the State and SEIU, the new rates are now in effect for all services provided beginning April 1, 2019 and going forward. CCAP home child care providers who provided services between July 1, 2018 and March 31, 2019 will also receive backpay for the 4.26% rate increase for those services. If you provided services between July 1, 2018 and March 31, 2019 you will receive back pay as follows:

- **Backpay will be calculated based on certificates for services provided between 7/1/18 and 3/31/19.** You do not need to re-submit certificates or to request supplemental payments. The payments you receive will be equal to the difference between payments already issued to you and the new CCAP payment rates reflecting the 4.26% increase.
- **As with normal child care payments, you will receive a separate backpay payment for each month, for each family.** For example, a provider providing services for two families for each of the 9 months between July 1, 2018 and March 31, 2019, would receive 18 different backpay payments—one for each family for each month. Backpay payments will be issued on the schedule detailed below.
- **Backpay payments will be issued in the same manner that you receive your regular CCAP payments** (for example, paper check, direct deposit, or debit card). Information provided on the backpay warrant (service month, case, family name, deductions, add-ons) will be the same information as what is provided for regular CCAP payments.
- **Any quality add-ons that you receive and any applicable union dues will be applied to your backpay payments.**
- **Licensed providers must complete a rate certification form and file it with their Child Care Resource and Referral Agency (CCR&R) to receive the 4.26% rate increase and backpay.** License exempt providers do not need to complete a rate certification form.



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Illinois Department of Human Services

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Schedule of Home Child Care Provider Backpay Payments:

- *Backpay payments for services provided in July, August, or September 2018 will be issued at the end of April or early May 2019.*
- *Backpay payments for services provided in October, November, or December 2018 will be issued at the end of May or early June 2019.*
- *Backpay payments for services provided in January, February, or March 2019 will be issued at the end of June or early July 2019.*

Providers and clients can receive status updates on their CCAP payments by calling 1-800-804-3833 and entering their FEIN or Social Security number. Providers may also call the IDHS Child Care Information Line at (217) 524-9041 for processing updates and other resource information.

Sincerely,
Nakisha Hobbs
Associate Director, Office of Early Childhood
Illinois Department of Human Services