



doudna fine arts center
600 lincoln avenue
charleston, illinois 61920

217.581.3410
fax 217.581.6199
www.eiu.edu/~art

Talented Student Award & Grant in Aid Continuing and Transfer Student Application Guidelines 2015/2016

The Department of Art offers the following annual, merit based scholarships and awards for full-time, continuing undergraduate art majors and transfer students:

- Talented Student Awards (TSA) – annual award that pays a portion of your tuition
- Grant-in-Aid (GIA) – annual award that pays a portion of tuition or program and service fees

Once you submit your application and portfolio, you will be considered for both awards. Freshman, sophomore, junior, and senior students are eligible to receive an award.

Review Criteria

In reviewing applicants, the Student Affairs Committee considers the following:

- Quality of applicant's creative artwork or art history research as demonstrated by the portfolio presented, see portfolio requirements below.
- Academic standing, full-time, minimum Art GPA of 3.0, and cumulative GPA of 2.75.

Application Deadline Date

For the 2015/2016 academic year, the application deadline is **5:00 pm on March 25th, 2015.**

How to apply

Continuing Students: Place two items below in one folder labeled **Last Name, First Name** and submit in the TSA/GIA Scholarship folder on the Art Department server. The folder will be available on the server by March 1, 2015. The Art Department server is accessible from any computer lab in the Art Department.

Transfer students: Please prepare portfolio and application as stated below, then email to Ann Coddington at abcoddington@eiu.edu. Please write Transfer Scholarship Application in the subject line. Email must be received by 5:00 on March 25th.

Submission Checklist – Details below

1. Portfolio in pdf format, saved as Last Name, first name, portfolio.pdf (example: Maker, Arthur, portfolio.pdf)

2. Application in pdf format, saved as Last Name, first name, application.pdf (example: Maker, Arthur, application.pdf)

Portfolio Guidelines

1. Digital Portfolio:

- You may either submit original artwork, or academic research.
- Whether including artwork or a paper, submit as a single pdf file.
- **Please label the file LAST NAME, portfolio.pdf, or LAST NAME, writing.pdf**
- Content - Submit original artwork (no studies taken from magazines, photos or existing artwork), or art history research paper(s) only.
- How to format your portfolio:
 - Size images 720 pixels on the longest side at 72 dpi/ppi, using rgb color mode
 - Format images in a slide show using PowerPoint or Keynote
 - Each image needs to be labeled with your name, title, media, and dimensions.
 - Then under File > Reduce File Size > Best for viewing on screen 150 ppi.
 - Lastly, save as a pdf.
 - Portfolios must be no larger than 5 megabites.
- All animation or video needs to be formatted as a QuickTime Movie, 480p. To do this, open .mov file in QuickTime, File>Export>480p.
- All academic work should be saved as a pdf file.
- Please preview your pdf to make sure it can be opened and your artwork or academic document(s) viewed.
- If the Student Affairs Committee cannot open your file, then the file will not be reviewed, and you will not be considered for scholarships.
- Include no more than ten pieces or artwork in your pdf. In addition to the 10, you may include two details, for a total of no more than 12 images.
- **File size for your portfolio cannot exceed 5mb**

2. A completed TSA/GIA Application Form

- Open form using Safari web browser
- Using on line form, fill out application.
- The form should be filled out and signed on line.
- The application forms are available as interactive pdfs at the Art Department website: http://www.eiu.edu/artdept/art_pdfs_file/TSA-GIA-EFA_app_AY15.pdf

Continuing Students: Place portfolio and application in one folder labeled **Last Name, First Name** and submit in the TSA/GIA Scholarship folder on the Art Department server. The folder will be available on the server by March 1, 2015. The Art Department server is accessible from any computer lab in the Art Department.

Transfer students: Please prepare portfolio and application as stated above, then email to Ann Coddington at abcoddington@eiu.edu. Please write Transfer Scholarship Application in the subject line. Email must be received by 5:00 on March 25th.