

VISUAL ARTS PROGRAM NOMINATION FORM

A joint effort between the Art Department and Tarble Arts Center

Submitted by:

Contact information:

Phone:

Email:

Other:

Project Topic/Title/Working Title:

Projected Dates or Academic Year/Term (F/S):

Name of Artist/Scholar/Critic:

Contact/Search information:

Email:

Phone:

Website:

Curator*:

Please provide the name of the exhibition curator; indicating whether this will be a self-curated exhibition or if the Tarble Director and/or Assistant Director are requested to be the exhibition curator.

*Curated show must follow guidelines by incorporating artist studio visits, selection of works, exhibition checklist development, writing label copy, and any critical writing, essays, etc.

Category

Please select the funding category for which this project should be considered. Categories are created primarily based upon funding sources and/or sponsors and co-sponsors. The categories are broken down into:

1. New & Emerging Artist Series (NEAS) (one in Fall, one in Spring) Funded through the CAH Dean's Office, the budget for this exhibition is usually \$6,000. As the program's title suggests, **nominated artists should meet at least one or more of the following criteria:**

- Newly established, active exhibiting artist, at the start of their professional career (regardless of age)
- Up and coming, with recent and unique recognition
- Recently graduated, 1-5 years

Categories (cont.)

2. Excellence in Fine Arts (EFA) (rotates yearly within departments)

- This program is funded and sponsored through the College of Arts & Humanities, and rotates among the departments within the CAH on an annual basis. The funding for this is usually \$5,000. Exhibitions within this category should have potential programming and benefits for the entire CAH.

3. Other

- Generally refers to exhibitions which will be funded and sponsored through Tarble Arts Center or Art Department

NEAS

EFA

Other

List any other potential or external funding sources for budget support and the anticipated amount for the exhibition and related programs:

Programming Components

Please select at least one additional programmatic element that could be presented in addition to the project or exhibition.

Public Lecture

Class Program/Workshop

Public Workshop/Demo

Artist Exhibition

Exhibition Publication

Critiques:

Graduate

Undergraduate

Both

Other Type/Group

Project Description

Describe the overall scope of the proposal, relevant information and how the proposal meets or ties in with the established yearly theme; including but not limited to its target audiences and the relevancy and importance of the project. Also include descriptions of any programming that will be included, or possibilities for additional programming and collaborative efforts with other departments, community organizations, etc.

Additional Support Materials

Please provide additional information to support your proposal such as: a c.v., images, website information, web links, reviews, etc.:

Budget and Cost Estimates

Complete all pertinent information and include approximate numbers for the following categories:

1. Honorarium: \$

- Public lecture: \$500 with the possibility of an increase for certain instances.
- Classes, workshops or demos: between \$250- \$500
- Critique: \$250

2. Travel Costs: \$

| Air | Personal Auto (.575 p/mile) | Auto Rental | Other |
|-----|-----------------------------|-------------|-------|
|-----|-----------------------------|-------------|-------|

Lodging: \$

Lodging is typically arranged locally with U-Hotel for \$70 p/night; Please list other options and/or alternative accommodations, and any potential additional costs, if any:

3. Costs for Supplies: \$

Describe and list items needed, and preferred vendor/source and associated costs:

4. Other Needs: \$

Describe/list in detail with associated costs:

5. Costs for Transport and Shipping: \$

Costs for Art Shippers/Handlers, Couriers, Artist Transport

*The Tarble's preferred method of transport for art and related materials is through art shippers/handlers. Tarble uses *Artemis* and *ARn'T* most frequently. Shipping costs for most locations will run approximately \$1,000 one way/\$2,000 round trip; with some variance depending upon total volume and locations.

It's best to overestimate shipping costs

Costs for Transport and Shipping (cont.)

*In the case of unusually large works, multiple crates, etc. the shipping costs will increase accordingly, as shippers calculate cost primarily by the total shipping volume. Please take this into consideration when estimating the total shipping budget.

*Tarble will arrange and coordinate shipping/transport- only an estimate is needed for budgeting purposes at this time. Please also indicate what company provided you with a quote for services.

Other handlers include: *US Art, Artex, Terry Dowd (nation-wide only), and Dietl, Int.- a subsidiary of Rock-It Cargo (international shipping).*

TOTAL ESTIMATED BUDGET

Honorarium (includes lecture, class/workshop, crits):

Supplies:

Travel and Lodging:

Shipping:

Other:

Total Amount: \$ _____

Name and Title _____ Date _____

Signature _____

For Tarble use only:

Approved Denied

Signature of Tarble Arts Center Director _____