

Kankakee Community College and Eastern Illinois University

Transfer Guide

Office Professional A.A.S. to Organizational Development B.S.

This is a suggested course sequence. Students must work with their advisor to develop a sequence plan that meets their scheduling needs. Summer classes can also reduce the load during the fall and spring semesters.

Kankakee Community College

<u>First Semester</u>			
CC Course	Title	Hrs	(EIU Equivalent)
ENGL 1613 ^{1,2}	English I	3	(ENG 1001G)
BSNS 1312	Proofreading & Editing	2	(BUS Elective)
BSNS 1553	Intro to Business	3	(CTE 1420)
BSNS 2311	Customer Services	1	(BUS Elective)
COSC 1023	Intermediate Word	3	(MIS Elective)
MATH 1213	Business Math	3	(MAT Elective)
Total Hours		15	

<u>Second Semester</u>			
CC Course	Title	Hrs	(EIU Equivalent)
ACCT 1514	Financial Accounting	4	(BUS 2101)
COSC 1181	Voice Recognition	1	(BUS Elective)
COSC 1513	Intro Info Processing	3	(BUS 1950)
COSC 2033	Advanced Word	3	(MIS Elective)
ECON 1553	Macroeconomics	3	(ECN 2801G)
PSYC 1813	Intro to Psychology	3	(PSY 1879G)
Total Hours		17	

<u>Third Semester⁵</u>			
CC Course	Title	Hrs	(EIU Equivalent)
COMM 1603	Business Comm	3	(CMN Elective)
COSC 1172	Intro to the Internet	2	(MIS Elective)
COSC 1341	Power Point	1	(MIS Elective)
COSC 1352	Word	2	(MIS Elective)
COSC 1362	Access	2	(MIS Elective)
HUM IAI Gen Ed	Humanities Gen Ed	3	(HU Gen Ed)
Elective	Elective	3	(Elective)
Total Hours		16	

<u>Fourth Semester</u>			
CC Course	Title	Hrs	(EIU Equivalent)
BSNS 1353	Admin Office Proced	3	(BUS Elective)
BSNS 1663	Legal & Soc Env Bus	3	(BUS 2750)
COSC 1372	Excel	2	(MIS Elective)
COSC 1382	Microsoft Office	2	(MIS Elective)
BIOL 1564	Intro Anat & Phys	4	(BIO 2005G)
Elective	Elective	2	(Elective)
Total Hours		16	

KCC Total

64 Semester Hours

Eastern Illinois University

<u>First Semester Course</u>			
Course	Title	Hrs	
ODL 4500	Organizational Interact	3	
ODL 4810	Prin Career Dev	3	
ENG 1002G	Composition II	3	
SB Gen Ed ⁶	Soc Behav Sci Gen Ed	3	
FA Gen Ed ⁶	Fine Arts Gen Ed	3	
Total Hours		15	

<u>Second Semester Course</u>			
Course	Title	Hrs	
ODL 4825	Ethical Beh in Orgs	3	
ODL 4835	Supervision in Org	3	
CMN 1310G	Intro Speech Comm	3	
MAT Gen Ed ²	Math Gen Ed	3	
Elective ^{4,7}	Elective	3	(Upper Level)
Total Hours		15	

<u>Third Semester Course</u>			
Course	Title	Hrs	
ODL 4830	Org Perspectives	3	
HU or FA Gen Ed ^{6,7}	Hum or Fine Art Gen Ed	3	(Upper Level)
PS Gen Ed	Physical Sci Gen Ed	3	(PS Gen Ed)
Elective ^{4,7}	Elective	3	(Upper Level)
Elective ^{4,8}	Elective	3	(Upper Level)
Total Hours		15	

<u>Fourth Semester Course</u>			
Course	Title	Hrs	
ODL 4840	Training Prog Dev	3	
EIU 4 - - -	Senior Seminar	3	
Elective ^{4,7}	Elective	3	(Upper Level)
Elective ^{4,7}	Elective	3	(Upper Level)
Elective ^{4,7}	Elective	3	(Upper Level)
Total Hours		15	

EIU Total

60 Semester Hours

Total Program:

124 Semester Hours

¹ A Grade of "C" or better is required.

² May need a prerequisite or appropriate math placement score.

³ One Lab Science is required in either the Biological or Physical Sciences.

⁴ Electives to be chosen in consultation with Academic Advisor. May choose a Minor.

⁵ Apply to Eastern one year prior to enrollment. Have official transcripts sent from college and from high school.

⁶ One Course must meet Cultural Diversity graduation requirement.

⁷ 40 hours of Upper Level credit required for graduation

Agreement is in effect Fall 2023 – Fall 2027. Departmental Contacts are Eastern Illinois University: Luke Steinke, lsteinke@eiu.edu, 217-581-6271; and Kankakee Community College: Jeremy Kingery, jkingery@kcc.edu, 815-802-8514. Institutional Contacts: Eastern Illinois University: Rita Pearson, ripearson@eiu.edu, 217-581-7663; and Kankakee Community College: Jeremy Kingery, jkingery@kcc.edu, 815-802-8514.

Articulation Agreement
Between
Eastern Illinois University
And
Kankakee Community College

Kankakee Community College (KCC) and the Board of Trustees of Eastern Illinois University (EIU) form a cooperative relationship through this articulation agreement to serve better our public constituents, to smooth transfer, to minimize duplication of instruction, and to build on community college and university learning experiences. Both institutions recognize that working together, their collective efforts are stronger than their individual efforts.

The two institutions agree to the following:


1. Any student who has completed a transferable associate degree at KCC consistent with the Illinois Articulation Initiative (with the required 2.00 GPA) and submits required application and supporting documentation will automatically be admitted to EIU at the junior level and will be deemed to have met EIU's lower division general education requirement.
2. Acceptance into a specific EIU program is based on the individual transferring student meeting the conditions and considerations listed for that program. Specifically, students completing the **Office Professional A.A.S.** at KCC will be admitted to the baccalaureate **Organizational Development B.S.** at EIU.
3. The courses listed in the attached prescribed KCC transfer guide has been reviewed and accepted for transfer to EIU.
4. Relationships between KCC and EIU faculty and administration are in the spirit of cooperation and provide the basis for this agreement
5. Representatives of both institutions agree to meet on a regular basis to assess curricular changes and other conditions that may affect the nature of this agreement.
6. This agreement does not preclude either institution from making curriculum changes as it may solely deem appropriate in which case appropriate prior notice will be given to the operative academic personnel at the cooperating institution.
7. Appropriate publications and promotional materials regarding this agreement will be made available to all KCC students.
8. Either EIU or KCC may dissolve this agreement by giving one years' advance notice to the cooperating institution's president or academic vice president.
9. This agreement is effective with the **2023-2024** academic year and is subject to renewal quadrennially.

EASTERN ILLINOIS UNIVERSITY



David Glassman, President

2/24/23
Date



Jay D Gatrell, Provost and
Vice President for Academic Affairs

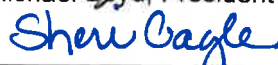
2/27/23
Date

KANKAKEE COMMUNITY COLLEGE



Michael Boyd, President

3.13.23
Date



Sheri Cagle, Vice President of
Academic Affairs

3.13.23
Date