

ILLINOIS MUNICIPAL TREASURERS INSTITUTE  
NOVEMBER 12-16, 2023  
DOUBLE TREE HOTEL, BLOOMINGTON, IL

**ADVANCED 8 – SCHEDULE**

**WEDNESDAY, NOVEMBER 15**

8:00 am-6:00 pm	Institute On-Site Registration
1:30 pm-3:30 pm	<p><b>Principals of Public Finance: Financial Condition Analysis</b>  <b>Presenter:</b> Thomas Gary and Erin Slone, State of Illinois  <b>Location:</b> Brickyard 6  <b>Description:</b> Municipal leaders are under increasing pressure to deliver goods and services, sometimes before ascertaining whether they have the immediate capacity to respond. There are both external and internal factors that can affect the financial condition of any community—some are in your control—many are not. We will examine some tools, such as the Ten-Point Test, to analyze the organization’s financial position and make better decisions. Understanding the organization’s financial position and how to interpret the waves of data gives leaders a more straight-forward way to know where they stand and answer the question, “<i>How are we doing, financially?</i>”</p>
3:30 pm-4:00 pm	Networking Break
4:00 pm-6:00 pm	<p><b>Best Practices for Police and Fire Pension Funds Related to Data, Documents and Other Details</b>  <b>Presenters:</b> Jennifer Flores and Stephanie Masson, Lauterbach &amp; Amen  <b>Location:</b> Brickyard 6  <b>Description:</b> The presenters will provide an overview into the tracking, use and management of key pension data – contributions and pensionable salary – ensuring the relationship between payroll data and pension data is in sync and appropriate based on State Statutes. Also, the session will take a deep dive into best practices of the maintenance of pension fund files – such as the contents of member files and the many other documents of the pension fund – what to keep, for how long and the process for disposal in order to comply with state requirements, mitigate the risk to the pension fund but yet make sure to have the documents needed to effectively administer the pension fund’s obligations to the members in their lifetimes.</p>
6:00 pm	<p>Sessions conclude for the day. Enjoy the city of Bloomington!</p>

**THURSDAY, NOVEMBER 16**

- 6:00 am-10:00 am Breakfast provided for hotel guests
- 8:00 am-10:00 am **Investing for Small Governments: Best Practices for Your Investment Program**  
**Presenters:** Sofia Anastopoulos and Ethan Lord, IMET  
**Location:** Brickyard 6  
**Description:** This session will cover best practices for your investment program including identifying the key components of an investment program, creating an investment policy, using cash flow forecasts, implementing safekeeping, understanding diversification and many other practices.
- 10:00 am-10:30 am Networking Break
- 10:30 am-12:15 pm **Roundtable Discussion**  
**Presenters:** Brad Bettenhausen, Bettenhausen & Assoc. LLC  
 Michael Peterson, Comprehensive TTP LLC  
 Alta Long, City of Tuscola  
**Location:** Brickyard 6
- 12:15 pm **Presentation of Certificates**  
 Institute Concludes
- 12:00-12:30 pm Box Lunches will be available to eat on-site or to take with you for the road.
- 12:30-3:00 **IMTA Board Meeting**  
**Location:** Brookridge

**Thank you for attending the  
 2023 Illinois Municipal Treasurers Institute.  
 See you next year!  
 Safe Travels!**