

## DR. SUZIE ASHA PARK

### POSITION

Assistant Vice President for Student Learning & Assessment, Interim, EIU, Fall 2023-current  
Professor of English, EIU, Fall 2015-current  
National Senator, Phi Beta Kappa National Society & Foundation, 2015; 2021 reelected-current  
President, Phi Beta Kappa Association of East Central Illinois, 2008-current  
Co-chair, Higher Learning Commission Accreditation Team, EIU, 2021-2024  
Special Assistant to the Provost on Student Learning (faculty status, special CUs), EIU, Fall 2021-Summer 2023  
Member, Medical Ethics Board, Sarah Bush Lincoln Health Center, 2015-current  
Institutional Review Board, College of Liberal Arts and Sciences, 2016-2023  
Assistant Dean, The Sandra and Jack Pine Honors College (faculty status, special CUs), Fall 2018-Spring 2020  
Director, Graduate Studies in English, Fall 2017-Summer 2018  
Associate Professor of English, Fall 2010-Spring 2015  
Assistant Professor of English, Fall 2005-Spring 2010  
Postdoctoral Teaching Fellow  
University of California, Davis, 2004-2005

### EDUCATION

University of California, Berkeley  
Ph.D. in English, December 21, 2004  
Duke University, *cum laude*  
Phi Beta Kappa, Distinction Program in English, Oxford University Rothemere Scholar  
B.A. in English and in Asian and African Languages and Literature, May 1996

### EXTERNAL GRANTS

Park, S., Blue, J., Starwalt, M., Flaherty, A., and Gatrell, J. 2024. End Student Housing Insecurity: The Eastern Illinois Project. Illinois Board of Higher Education, \$200,000. Funded.  
Park, S., Hillier, N., Kattenbraker, C., and Kattenbraker, M. 2024. Illinois Cooperative Work Study Grant. Illinois Board of Higher Education, \$44,500. Funded.  
Park, S., and Starwalt, M. 2024. Ellucian Foundation PATH (Progress, Accomplishment, Thriving, Hope) Scholarship. \$10,000. Funded.

Park, S., Brown, C., Starwalt, M., Flaherty, A., and Gatrell, J. 2023. End Student Housing Insecurity: The Eastern Illinois Project. Illinois Board of Higher Education, \$200,000. Funded.

Steelcase Grant Application, contributor, Student Development and Innovation Center, Spring 2019 (submitted; unfunded)

National Endowment for the Humanities, Community Conversations Project: "Reflections on Mortality: Dying in an Age of Health": Fall 2018-Spring 2020 (submitted; unfunded)

Illinois Humanities, "Illinois Speaks" Micro-Grant for "Being Mortal" Community Book Club, February 2017

Illinois Humanities, "Community Conversations" Micro-Grant for "Being Mortal" Community Book Club, October 2016

National Endowment for the Humanities, Community Conversations Project: "Dying in an Age of Health": Fall 2018-Spring 2020 (unfunded; reapplied)

National Endowment for the Humanities, first year of the "Humanities in the Public Square" Initiative: submitted application (unfunded; reapplied) for "Medical Humanities in the Public Square: Dying in an Age of Health," 2015

National Humanities Center: Summer Institute in Literary Studies, June 2013  
Seminar participant, "Tom McCarthy's *Remainder*," led by Walter Benn Michaels, Research Triangle Park, North Carolina

UCLA William Andrews Clark Memorial Library Research Fellowship, August 2011

National Endowment for the Humanities Fellow  
NEH Summer Seminar for College Teachers  
"Genre, Dialogue, and Community in British Romanticism," director Stephen Behrendt, University of Nebraska, Lincoln, Summer 2005

Andrew W. Mellon Fellow  
Mellon Foundation Interpretive Seminar in the Humanities  
"The 1790s: British Culture in a Revolutionary Decade," directors Kevin Gilmartin and Saree Makdisi, The Huntington Library (San Marino, CA), Summer 2003

## BOOK PROJECTS

*Compulsory Narration: Expression in an Age of Information, 1750-1850*  
completed manuscript

*Preparing for Eventualities: A Genealogy of the Memo*  
in progress

## PUBLICATIONS

"Caleb Williams and the Smithian Spectator: Reading the 'Reasonable Demand'"  
Special Issue on William Godwin, *Nineteenth-Century Prose* 41.1/2 (2014): 195-224.

"Picturesque Interiority: Eliza Fenwick's *Secresy* and the Novel of Information"  
*Literature Compass Romanticism* 7.8 (2010): 659-673.

"Compulsory Narration, Sentimental Interface: Going through the Motions of Emotion"  
In *Technologies of Emotion*, ed. Laura Mandell, special double issue of

*Eighteenth Century: Theory and Interpretation* 50.2-3 (2009): 165-183.

“‘All agog to find her out’: Compulsory Narration in *The Wanderer*”

In *Recognizing the Romantic Novel: New Histories of British Fiction, 1780-1830*.

Eds. Jill Heydt-Stevenson and Charlotte Sussman (Liverpool University Press, 2008).

## PROFESSIONAL SERVICE

Steering Committee Member, Illinois College Access Network (ICAN), Fall 2024-current

Member, Senior Women Academic Administrators of Canada (SWAAC)

*Administratrices Universitaires du Canada*, 2023-current

IBHE Institutional Representative, Multiple Measures Work Group, 110 ILCS 175

Developmental Education Reform Act, Illinois Board of Higher Education, Spring 2022

CAO/Provost 4-year public university Representative, Illinois Articulation Initiative Steering Panel, Fall 2021-current

Member, Phi Beta Kappa Futures Task Force, appointed Fall 2021:

- implement diversity, equity, inclusion initiatives
- evaluate international branch campuses at institutions sheltering PBK chapters
- support chapters sheltered at institutions where the liberal arts and sciences are under assault

Chair, Committee on Associations, Phi Beta Kappa National Council, appointed Fall 2018, reappointed Fall 2021-current

Member, History of Science, Medicine, and Psychology Caucus, North American Society for the Study of Romanticism (NASSR), 2019-current

Member, Diversity Committee, National Collegiate Honors Council, 2018-2021

Liaison, The Washington Center, Internship Program, D.C., 2018-2021

Phi Beta Kappa Tagline Committee, 2017

Nominating Committee Member, Phi Beta Kappa National Council, appointed by the CEO/Secretary, 2016-2017

Member, Medical Ethics Board, Sarah Bush Lincoln Health Center, 2015-current

Institutional Review Board, College of Liberal Arts and Sciences, EIU, April 2016-current

Judge, North American Society for the Study of Romanticism (NASSR) and *Romantic Circles Pedagogy* Contest Committee, August 2015

Reviewer, *Women's Writing* journal, Routledge UK, 2012

## AWARDS

Redden Foundation Fund for the Improvement of Undergraduate Education, Visiting the “literary landscape” of Theodore Dreiser, English Studies Capstone class, Spring 2024

Redden Foundation Fund, for the English Research Seminar, Fall 2022, invited guest scholar Dr. Douglas Wharram, Memorial U. of Newfoundland, "Ukâlagasuanik: Linguistic Diversity and Why It Matters," "Linguistics as Biology"

Graduate School Leadership Award, for "significant achievements to enhance graduate education," 2021

Academic Sabbatical Award, Fall 2020-Spring 2021

Achievement and Contribution Award in the Category of Teaching, Fall 2019

EIU Faculty Laureate, 2019-2020

College of Liberal Arts and Sciences Special Credit Units Award, Spring 2020

Ladner Grant for Professional Development in English, Fall 2019

Partnership Grant, Faculty Development and Innovation Center, Spring 2019, for the interdisciplinary course "Repetition and Originality in the Age of Instagram"

Redden Foundation Fund, for the English Research Seminar, Fall 2018, invited guest scholar Dr. Chris Hanlon, Arizona State U., "Emerson's Memory Loss"; "Friendships Gone Cold"

Faculty Mentor to Courtney Walton, winner of Diversifying Faculty in Higher Education in Illinois Fellowship, \$12,000, Fall 2018

Council on Faculty Research (CFR) Summer Research Award, 2018

Redden Foundation Fund, for the English Research Seminar, Fall 2017, invited guest scholar Dr. Michelle Faubert, U. Manitoba, "The Zong Slave Ship Massacre: A New Discovery in the British Library"; "Mary Shelley's *Mathilda* and the Suicide Debate"

PBK National Honorable Mention for creating the Keys to Action Week "Keyed In" media page: <http://castle.eiu.edu/~pbk/keyedin.php>

Faculty Marshal, Graduate School College of Arts & Humanities, Fall 2016 Commencement

College of Arts and Humanities Research Special Credit Units Award, Fall 2016

Achievement and Contribution Award in the Category of Teaching, Fall 2015

Redden Foundation Fund, for the English Research Seminar, Spring 2016, invited guest scholar Dr. Shawn Salvant, U. Connecticut Africana Studies and English: *Blood Work: Imagining Race in American Literature, 1890-1940*

Redden Foundation Fund, with Dr. Rymza-Pawlowska, for HIC2000G: Introduction to the Humanities, Visiting Scholar, Spring 2016

Mentor to Steven Nathaniel, winner of the College of Arts and Humanities Graduate Thesis Award of Excellence, Fall 2015

Rodney S. Ranes Outstanding Graduate Mentor Award, the University, Spring 2015

Provost's Undergraduate Research Mentor Award, College of Arts and Humanities, Spring 2015

Nominee, Luis Clay-Mendez Distinguished Service Award, Fall 2014

Faculty Development Interdisciplinary Partnership Grant, awarded Fall 2014

Selected to teach competitively proposed Humanities 2000G course, "Race, Activism, Censorship, and Erasure," team-taught with History professor Dr. Malgorzata Rymysz-Pawlowska in Spring 2016

Mentor to Steven Nathaniel, winner of the 2014 King-Mertz Award of Excellence for the Best Graduate Research Project, College of Arts and Humanities, "The Subjugated Secret: Opening Ishiguro to Inaction"

Redden Foundation Fund, 2013-2014 (for **founding the English Research Seminar**, an intense 3-part series—Master Class, Formal Lecture, and Coffee Discussion—led by an invited guest lecturer/teacher/researcher; the first one was led by Dr. Brian McGrath, Clemson University, "Dead Men Running," Fall 2014)

College of Arts and Humanities Travel Grant, Spring 2014, 2012, 2010, 2009, 2007

## PRESENTATIONS AND CONFERENCES

Senate Attendee—Chair of the Committee on Associations and Member of the Futures Task Force, Phi Beta Kappa Triennial, Baltimore, August 2024

Invited Participant—HOUSE (Housing & Opportunities that are Useful for Students' Excellence) Summit, Illinois State University, Normal, IL, May 30, 2024

Participant—Seasoned Administrative Leader Development Session, Ron Carter & Associates, May 2024

Nominated Participant—Women in Academic Leadership (WiAL) Program, Centre for Higher Education Research and Development (CHERD), University of Manitoba, April 3-June 19, 2023: highly interactive course designed to cultivate women academic leaders through peer-focused experiential and reflective exercises, senior women leaders as mentors and role models, and a leadership assessment instrument

Team Participant—Higher Learning Commission: Assessing General Education Seminar Series, September 2022

Participant—Assessment Institute, Indiana University Purdue University Indianapolis (virtual), October 2021

Presenter—Chair of the Committee on Associations, "The Association's Gambit: Strategic Steps to Success," Solutions Room, Phi Beta Kappa Triennial, August 2021

Presenter—Chair of the Committee on Associations, Conference of Association Delegates Meeting, Phi Beta Kappa Triennial, August 2021

Presenter—Small Things, Grand Narratives session, March 2020  
"Tiny People, Miniaturization, and Habits of Narration," American Society for Eighteenth-Century Studies, St. Louis (accepted but canceled by COVID)

Attendee—The Pacific Institute: “Thought Patterns for High Performance” Workshop, Lumpkin College of Business and Technology, 24 January & 28 February 2020

Convenor and Organizer—“Creating Inclusive Spaces @EIU” Workshop (at CSI, Center for Student Innovation, Booth Library) and Phi Beta Kappa Fall Lecture, by Dr. Christy Pichichero (George Mason University): “Black | Power: Race and Privilege in Early Modern France,” November 2019

Panel Organizer and Presenter—“From the Plains of Wyoming to the Plains of Illinois: Recruiting Diverse Students Is Plain Hard,” National Collegiate Honors Council, November 2019, New Orleans

Presenter—Impersonal Styles session, August 2019  
“How to Be (a Tiny) Human: Repetition and Originality in William Wordsworth and Peter Sloterdijk,” North American Society for the Study of Romanticism, Chicago

Faculty Mentor and Panel Organizer of English 1092 papers, “Consuming to Death: from Marie Kondo-ing Away Our Guilt to Forgetting Our Evolutionary Addiction to Consumption,” Research and Creative Activity Conference, EIU, April 5, 2019

National Senator, Phi Beta Kappa Senate Meeting, December 2018, Washington, D.C.

Attendee, “Beginning in Honors,” National Collegiate Honors Council, November 2018, Boston

Official Delegate and PBK National Senator, Phi Beta Kappa 45<sup>th</sup> Triennial National Council, August 2018, Representing the East Central Illinois District, Boston

National Senator, Phi Beta Kappa Senate Meeting, December 2017, Washington, D.C.

Keynote Address: “The Boy Who Lived: Harry Potter and the Culture of Death,” 20<sup>th</sup> Anniversary of Harry Potter: Celebrating a Phenomenon, Booth Library, EIU, Sept. 14, 2017

National Senator, Phi Beta Kappa Nominating Committee, June 2017, D.C.

National Senator, Phi Beta Kappa Senate Meeting, December 2016, Washington, D.C.

Presenter—“My Inner Korean?: A Reprise/Reprisal (Nine Years After the Virginia Tech Massacre),” EIU Unity Diversity Conference, Eastern Illinois University, February 2016

National Senator, Phi Beta Kappa Senate Meeting, December 2015, Washington, D.C.

Presenter—Catching Otherness: Contagion and Narrative Form session, October 2015  
“Contagious Micro-Corrections, or Why *The Last Man* Is Really about the Last Woman,” Transforming Contagion Symposium, Arizona State University-West

Official Delegate and PBK National Senate Nominee, Phi Beta Kappa 44<sup>th</sup> Triennial National Council, October 2015, Representing the East Central Illinois District, Denver

Presenter—The “Rights of Woman” session, August 2015  
“The ‘Righting of Woman’: Reading *The Last Man*,” North American Society for the Study of Romanticism, Winnipeg, Manitoba (accepted but unable to attend)

Chair and Moderator—Plague: Bacteria session, September 2013  
Society for Literature, Science, and the Arts, Notre Dame University

Presenter—Godwin Shelley Circle session, September 2013  
“‘With rocks and stones and trees’: Recessive Relations between Objects in Romantic Writing,”  
International Conference on Romanticism, Detroit, Michigan

Presenter—Void Theory: Voids, The Void, and Avoidance session (Elizabeth Fay),  
August 2013, “‘True happiness lies in being like a stone’: Withdrawn Objects in  
Romantic Literature,” North American Society for the Study of Romanticism, Boston

## TEACHING

English Literary Landscapes: Recruitment and Renewal Application (Summer 2019) for Study  
Abroad Course at Harlaxton College, Grantham, England, scheduled for Summer 2020

*Full Professor*, Eastern Illinois University, current

Humanities 2000G: Introduction to Humanities: “Race, Activism, Censorship, and Erasure”

English 5061D: Graduate Literature & Theory: “Harry Potter and the Romantics”

English 5061B: Graduate Literature & Theory: “Zombies, Bugs, and Literary Theory”

English 5005: Graduate Seminar: “Jane Austen, Before and After”

English 5005: Graduate Seminar: “Selling Sentiment: The Novel, Affect, and Empire”

English 5000: Graduate Methods Course: “From the Point of View of Things Themselves”

English 4775: Literature and Science

English 4300: English Capstone: Literature, Caring, and Homelessness

English 4300: English Capstone: *An American Tragedy* & Artificial Generative Intelligence

English 4300: Senior Seminar: “Literatures of Concealment”

English 4300: Senior Seminar: “The Rise of Information Culture”

English 3806: British Romanticism

English 3805: Restoration and 18th-Century Literature: “Style Matters”

English 3010: Literary Masterworks (Study Abroad course in England)

English 3002: Research Writing for Literary Studies

English 3001: Advanced Composition

English 2205: Introduction to Literary Studies

English 2091G: Introduction to Fiction, Honors

English 2011: Introduction to Poetry

English 2009G: Literature and Human Values: Faith, Survival, Progress

English 1091G: College Composition I, Honors Section

English 1092G: College Composition II, Honors Section

English 1002G: Composition and Literature; College Composition II

English 1001G: Composition and Language; College Composition I

Director, Master’s Thesis, Steven Nathaniel, “Perpetual Emotion: Wordsworth’s Preface to  
Modernist Economy” (filed May 2015); awarded fully-funded fellowships to five Ph.D.  
programs, including two of the very highest awards offered, the “Presidential Fellowship”;  
selected enrollment in the Ph.D. program in English at Indiana University

Reader, Master’s Thesis, Xiaoyu (Shonna) Gao, “The Biopolitical Elements in Yan Lianke’s  
Fictional Worlds” (filed May 2018)

Reader, Master’s Thesis, Terri Coleman, “Yeah You Write: Authorship, Authenticity, and  
Identity in Katrina Literature” (filed June 2015)

*Postdoctoral Teaching Fellow*, University of California, Davis, 2004-2005

*Associate Instructor and Teaching Assistant*, UC Berkeley, 1999-2004

*Instructor*, English language courses, beginner to advanced speaker, Summer 1995  
Hanmi Language Institute, Seoul, Korea

## SERVICE

**Co-chair, Higher Learning Commission Accreditation Team, 2021-2024:** assemble 27-member team of faculty and staff from across campus; coach and oversee the research and compilation of the 10-year accreditation review of the university; write the final Assurance Report for Reaffirmation of Accreditation; host HLC team site visit, October 2024. **Successful re-accreditation earned through 2034.**

Member, University Director of Procurement, Disbursements, and Contract Services Search Committee, Business Affairs Unit, Fall 2022

Chair, EIU Think Tank, 2021-2022

Chair and Presidential Appointee, University Naming Committee

2024: naming of McAfee South Gym to “The Gardella Family Court”

2023-2024: renaming of “Lantz Arena” to “Groniger Arena at Charles P. Lantz Complex”

2021-2022: renaming of controversially named [Stephen] “Douglas Hall” to “Powell-Norton Hall,” honoring Zella Powell, the first Black EIU graduate (1910), and Ona Norton, who in the 1950’s helped house Black students who could not find off-campus housing

Faculty Advisor, Mixed Identity Student Organization, Fall 2021-2024

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***INTERIM ASSISTANT VICE PRESIDENT OF STUDENT LEARNING & ASSESSMENT***  
(Fall 2023-current)

***SPECIAL ASSISTANT TO THE PROVOST ON STUDENT LEARNING***  
(Fall 2021-Spring 2023)

Contributions and duties include, but are not limited to, the following roles:

- **Writer and Submitter, new degree program proposals to IBHE (Fall 2024- 2025):**
  - ◇ Bachelor of Science (BS) in Computer Engineering (approved 1/22/25)
  - ◇ Bachelor of Applied Arts & Sciences (BAAS) in Cybersecurity (approved 3/12/25)
- **Convenor, Bachelor of Applied Arts and Sciences Degree Exploratory Group (Fall 2022):** tasked with developing a framework for creating a new degree pathway at the university for different audiences, including traditional transfers, returning students, and non-traditional learners; obtained curricular approval for the new BAAS degree type (Spring 2023)
- **Convenor, General Education Assessment Work Group (Fall 2022):** tasked with aligning current university learning goals and general education learning goals, starting campus-wide conversations on reforming our assessment of general education, and putting into action what we learned at the HLC Gen Ed Assessment Seminar Series

- **Institutional Representative, IBHE (Illinois Board of Higher Education) Multiple Measures Working Group:** compose recommendations to IBHE for universities to meet the mandate of State Joint Resolution 41 to submit “its institutional plan for scaling evidence-based developmental education reforms to maximize the probability that a student will be placed in and successfully complete introductory college-level English language or mathematics coursework within 2 semesters at the institution”
- **Coordinator and Writer, IBHE Developmental Education Report:** obtain placement data and pass rates on developmental courses in math and in writing; explain the university’s goals in improving its multiple measures to more effectively place students in gateway-to-major courses; address inequities in the high placement rate of minority students into developmental (non-credit-bearing) courses
- **Coordinator and Writer, APEER (Academic Program Efficiency and Effectiveness Report), submitted annually to IBHE:** obtain and report on enrollment data to gauge the health and standing of every academic program on campus
- **Coordinator and Administrator, NSSE (National Survey on Student Engagement):** administer the rollout of the triennial NSSE campuswide survey of freshmen and seniors
- **Coordinator and Administrator, Biennial Program Assessment:** coordinate with all academic programs to obtain biennial Student Learning Outcomes (SLO) reports, which provide measures and instruments for assessing student learning; provide written feedback from the VPAA Office to Associate Deans’ reviews of SLO reports
- **Coordinator / Administrator / Writer, IBHE 8-year and 4-year Program Assessment:** coordinate with Associate Deans to obtain full program review reports of all accredited and non-accredited programs; provide written feedback from the VPAA Office to Associate Deans’ reviews of IBHE reports; send completed, fully-reviewed reports to IBHE
- **Coordinator / Administrator / Writer, University Learning Goals Reports:** work with the General Education Committee Chair to assess the university learning goals; retool the administration (surveys and direct assessments) of all learning goals and assign point persons to each goal
- **Coordinator / Administrator / Writer, Electronic Writing Portfolio:** work with faculty readers to assess the university learning goal of writing and critical reading, obtained through the university-wide requirement of three course writing samples from every undergraduate student’s career; compile data and compose the annual assessment report
- **Coordinator / Administrator / Writer, Responsible Citizenship Report:** work with faculty to obtain student (freshman and senior) survey results that form the basis of the university learning goal of responsible citizenship; compile data and compose the annual assessment report
- **Web Administrator:** document, organize, update, and archive all assessment on website
- **Chief Academic Officer/VPAA Representative, IAI (Illinois Articulation Initiative) Steering Panel:** coordinate with other universities and colleges that participate in the state-mandated course transfer agreement

- **Member, Provost Advisory Group:** advise on all academic university matters, from enrollment to assessment, monitoring program health to creating new programs, student engagement to diversity initiatives

Member, EIU 2020 Contingencies Planning Group (for COVID-19 planning), Spring 2020

Presidential Appointee Member, EIU Think Tank, Fall 2019-Spring 2022

Member, EIU Faculty Laureate Selection Committee, Spring 2020

EIU Faculty Mentor, to Dr. Julie Junghwa Park, Music Department, 2019-2020

Organizer, EIU Student Research and Creative Activity Conference, Spring 2019-20

Member, Undergraduate Research Task Force, Fall 2018-20

Faculty Sponsor, Visiting International Scholar (China) Dr. Sheng Wang, 2018

Member, English Recruitment, Retention, and Placement, 2018-20

Member, University Civil Rights and Diversity Officer Search Committee, Spring 2018

Chair, Hamand Society of Graduate Scholars Board, 2017-18

Member, Rodney S. Raney Graduate Faculty Mentor Award Board, 2017-18

***PINE HONORS COLLEGE ASSISTANT DEAN***

(Fall 2018-Spring 2020)

Contributions and duties included, but were not limited to, the following roles:

- Coordinator, Honors College recruitment campaigns, 2018-20: sent thousands of emails, hundreds of individually-typed postcards, and too many text messages inviting prospective students to EIU Honors, resulting in 68% year-over-year increase in Honors-eligible enrollments in Fall 2020
- Organizer and Presenter, Honors Visit Day, EIU recruitment fairs and Open Houses, off-campus recruitment fairs including Salute to Illinois Scholars, 2018-20
- Advisor to freshman and new Honors students, 2018-20
- Administrator of all Honors College Scholarships and Awards: worked intensively with Financial Aid Office to implement and migrate all Honors and several non-Honors scholarships on the AcademicWorks scholarship system, 2018-20
- Coordinator, Subcommittee for Reviewing the Process for Presidential Scholar Awards, approved Spring 2019, executed Fall 2019
- Coordinator, Presidential Scholarship Interview Event, Spring 2019-20
- Organizer, individual Presidential Scholar awardee campus visits and meetings, Spring 2019

- Chair, URSCA (Undergraduate Research Scholarship & Creative Activity), 2018-20
- Chair, Honors College Scholarships and Awards, 2018-20
- Coordinator and Founder, Pine Honors College Mentorship Program, Spring 2019-20
- Coordinator, retooled and re-envisioned Rising Stars Reception for top sophomores, planning during Spring-Summer 2019, execution in Fall 2019
- Coordinator and Recruiter, Rising Stars Program (top sophomores typically called “3.5-ers”), Winter 2018, Winter 2019
- Coordinator and Founder, HIP (High Impact Practices) Fair for all EIU undergraduates, planning Spring-Summer 2019, execution in Fall 2019
- *Ex officio* member, Honors Council, 2018-20
- Writer and Producer: Pine Honors College Newsletter, Fall 2018 and Summer 2019 editions
- Coordinator, Photographer, and Social Media Manager (@EIU honors): multiple Honors College events, including Welcome Back Picnic, Ice Cream Social, Coles County Clash Scholastic Bowl, Honors Focus Groups on Revising Honors Publicity, Association of Honors Students Pizza Crawl and Honors Progressive Dinner, 2018-20
- Liaison, The Washington Center: promoted D.C. internship program and advised successful applicant for Summer 2019
- Organizer and Presenter, Honors Student Workshops: Pre-Health Meet and Greet, with new Health Advisor; Applying for Scholarships, 2019-20
- Coordinator and Participant, Honors Student Focus Groups: Improving Honors Recruitment Materials, 2019
- Founder and Convenor, Honors Diversity Focus Group Survey and Meeting: wrote, disseminated, and compiled “Honors College Climate Survey,” 2019-2020
- Creator, Honors College Awards Ceremony and Graduate Digital Yearbook, Spring 2020

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***DIRECTOR, GRADUATE STUDIES IN ENGLISH, 2017-18***

(member: 2021-23, 2015-18, 2006-08)

Contributions and duties included, but were not limited to, the following tasks:

- Helped increase enrollment significantly by architecting and rolling out the online English MA degree: graduate enrollment more than tripled from the beginning of my tenure to the full implementation of the online degree
- Led discussions on and proposed offering a fully online English MA degree
- Proposed and implemented the English Accelerated Graduate Program
- Architected a major overhaul of the English MA web site
- Promoted and populated several new online graduate course offerings

- Promoted and streamlined the application process for the Graduate Certificate in the Teaching of Writing (for dual-credit certification)
- Proposed several major changes to the English MA curriculum in order to facilitate smoother navigation by students, accommodate the offering of the fully online English MA degree option, and meet the needs of working professionals earning their MA in a fully online capacity
- Worked closely with the Graduate School to improve and update the admissions experience for English MA applicants
- Created and implemented new processes for student submission of work
- Created and implemented new study plans for different English MA concentrations
- Advised prospective and current graduate students
- Chaired the Graduate Studies in English Committee, which conducted the regular business of reviewing thesis prospectuses, independent study proposals, applications for graduate assistantships, and multiple graduate scholarships

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Member, First Choice Graduate Review Board, 2017-18

Member, English Studies Conference Committee, 2017-18

EIU English MA Program Rep, Handshaking Night Recruitment Event, April 2017

Presidential Appointee, Vitalization Task Force Strategic Planning Team, Work Group 9: Visioning: reorganization of institutional structure; differential tuition modeling; variable learning formats, 2016-17

Co-recorder, Making Excellence Inclusive (MEI) Committee, Fall 2016

Dean's Appointment Committee Member, Council on Graduate Studies, Fall 2016-18

Augustine Distinguished Thesis Award Committee, 2016-17

King-Mertz Distinguished Thesis Research Awards Committee, 2016-17

Rural Studies Minor Committee, Fall 2015-current

Co-chair, Rodney S. Raney Graduate Faculty Mentor Award Board, 2015-16, 2016-17

Digital Humanities Initiative Committee, 2015-17

Elected National Senator of the Phi Beta Kappa Society and Foundation, 2015-current

Elected President of Phi Beta Kappa Alumni Association of East Central Illinois, 2008-current

Judge, College of Education and Professional Studies 19<sup>th</sup> Annual Research Fair, February 2016

Asian Studies Affiliate Faculty, 2009-current

Scholarships and Awards Committee, 2014-17

Chair, Study Abroad Committee, 2016-17; member: 2008-17

Elected Secretary of Phi Beta Kappa Alumni Association of East Central Illinois, 2006-08