

APPLICATION FOR PRE-RETIREMENT SUMMER ASSIGNMENT OPTION

TO: Provost and Vice-President for Academic Affairs

FROM: _____

DATE: _____
(Please print or type name)

I wish to apply for a pre-retirement summer session assignment (per Article 6.9 of the applicable collective bargaining agreement (*Agreement*) for the summers of _____ and _____.

I understand that with the approval of this application, I am not eligible for my department's rotational summer session assignments for the two summer sessions covered by my pre-retirement summer session assignment and for the two summer sessions immediately following my pre-retirement summer session assignment. After this period, if I am still employed in Unit A, my name shall be added to the bottom of my department's summer session rotation plan. I understand that my signature below indicates my acceptance of all of the provisions of Article 6.9 of the *Agreement* with regard to this assignment.

Signature

Having verified that you

Year ____ Year ____

Yes	No	Yes	No	have completed 15 years of Unit A service at the University.
Yes	No	Yes	No	do not currently have an annual appointment at the University of more than 10 months.
Yes	No	Yes	No	are not on retraining leave or leave without salary.
Yes	No	Yes	No	have not previously received a pre-retirement summer session appointment.
Yes	No	Yes	No	have declared a firm retirement date.

I Approve Do Not Approve your application for summer _____.

Provost/VPAA Date

I Approve Do Not Approve your application for summer _____.

Provost/VPAA Date

Reasons:

cc: Dean & Dept. Chair