Request for a Reasonable and Moderate Extension updated 1/31/22

Use this form when you are seeking approval from the IBHE to elevate an existing option to a stand-alone degree program, to change a program’s degree designation, to create a new post-baccalaureate certificate program, to offer an existing program at a new off-campus location out of EIU’s region, or to develop a new (but temporary) research or service center. NOTE: If your request is for a research or service center, please adapt the questions as is appropriate.

# What is the name of the program/center for which you are requesting approval?

1. **What should its CIP code be?** (See [http://nces.ed.gov/pubs2002/cip2000/.](http://nces.ed.gov/pubs2002/cip2000/) If in doubt, leave this item blank.)

# Why do we need this program?

* 1. How will it help students enhance their knowledge, improve their skills, and secure employment/graduate school placement?
  2. What other Illinois institutions offer this program or one similar to it? How many students currently are enrolled in these other programs? How will EIU distinguish its program from the competitors’?
  3. What profession(s) will the new program prepare students for?
  4. What evidence is there of sufficient demand by employers for graduates of this program?

Cite information in recent professional journals, employment projections from the Bureau of Labor Statistics (<http://stats.bls.gov/>), the Illinois Workforce Information Center ([http://www.ilworkinfo.com](http://www.ilworkinfo.com/)), and so on.

* 1. What evidence demonstrates that there is sufficient demand from *new* students for this program?

# How will the program support EIU's mission and statewide goals?

**EIU Mission:**

Eastern Illinois University is a public comprehensive university that offers superior, accessible undergraduate and graduate education. Students learn the methods and results of free and rigorous inquiry in the arts, humanities, sciences, and professions, guided by a faculty known for its excellence in teaching, research, creative activity, and service. The University community is committed to diversity and inclusion and fosters opportunities for student/faculty scholarship and applied learning experiences within a student-centered campus culture.

Throughout their education, students refine their abilities to reason and to communicate clearly so as to become responsible citizens and leaders.

**A Thriving Illinois: Higher Education Paths to Equity, Sustainability, and Growth**

IBHE is charged to develop a strategic plan to address the present and future aims and needs and requirements of higher education in Illinois (110 ILCS 205/6) (from Ch. 144, par. 186) Sec. 6).

Illinois Administrative Code: *1050.30(a)(6): A) The unit of instruction, research or public service is educationally and economically justified based on the educational priorities and needs of the citizens of Illinois.*

Respond to the following questions about how the proposed unit will support the three goals of ***A Thriving Illinois: Higher Education Paths to Equity, Sustainability, and Growth Strategic Plan.***

• Equity: Close the equity gaps for students who have historically been left behind

• Sustainability: Build a stronger financial future for individuals and institutions

• Growth: Increase talent and innovation to drive economic growth

**Equity**

1. Describe plans to implement systemic solutions that will increase access and opportunities for   
 service to underserved communities and the implications for the proposed unit of administration.

Explain how progress will be monitored. [See Equity Strategy #1 and #2]

2. Explain institutional strategies being implemented to increase and retain faculty, staff, and   
 administrators of color and the implications for the proposed unit. Explain how progress will be   
 monitored. [See Equity Strategy #3]

**Sustainability**

3. For this new unit of administration, describe how the institution plans to maximize effectiveness   
 and efficiencies in its administrative structure and operations while avoiding unnecessary or   
 existing duplication.

4. Explain further how the new unit will capitalize and build collaborative synergies on campus and   
 within and outside of the state; support future-ready learning, research, or public service   
 approaches; and ensure that the unit is a good steward of its financial resources.

**Growth**

5. As one of the Core Principles, demonstrate how the proposed unit will reinforce and promote public   
 good in the state (e.g., civic engagement, exposure to arts and humanities, and solutions to   
 society’s challenges).

6. Describe how the unit plans to contribute to research, innovation, and economic development by   
 leveraging the Illinois Innovation Network. [See Growth Strategy #1]

7. Explain how the new unit engaged with business and industry in its development and how it will spur   
 the state’s economy by leveraging partnerships with local, regional, and state industry, business   
 leaders and employers. [See Growth Strategy #3]

8. Describe how the proposed unit will expand access and opportunities for students regarding high-  
 impact practices including research opportunities, internships, apprenticeships, career pathways,   
 and other field experiences. [See Growth Strategy #6]

9. Explain how the proposed unit of administration will expand its models of teaching and learning,

research, and/or public service and outreach that provide opportunity for students to succeed in

the work of the future. [See Growth Strategy #6]

(For more information about each of the three goals of the A Thriving Illinois: Higher Education Paths to Equity, Sustainability, and Growth Strategic Plan, go to the IBHE website: <https://ibhestrategicplan.ibhe.org/>).

# What are the program's admission and graduation requirements?

Summarize them but also include the complete catalog description.

# What are the qualifications of those who will teach the required courses?

Summarize them and include faculty vita.

# What are the program’s learning objectives? How will you assess them?

1. **What are the enrollment and degree projections for the new program?**

Please complete the table below:

|  |  |  |
| --- | --- | --- |
| **STUDENT ENROLLMENTAND DEGREE PROJECTIONS FOR THE PROPOSED PROGRAM** | | |
|  | **Year One** | **5th Year (or when fully implemented)** |
| Number of Program Majors (Fall Headcount) |  |  |
| Annual Full-time-Equivalent Majors (Fiscal Year) |  |  |
| Annual Number of Degrees Awarded |  |  |

# What will the program cost?

Please complete the table below. Include costs for faculty, staff, facilities, library resources, etc. (Adjust the labels in the table as needed to accurately depict expenditures and resources.) Explain how resources will be provided. (Note: No new program costs nothing.)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Estimated Costs and Sources of Funds for Proposed Unit** | | | | | | |
| **Eastern Illinois University** | | | | | | |
|  |  |  | Year of Operation | | | |
|  |  |  | 1st  Year | 2nd Year | 3rd  Year | 4th  Year |
| **Expenditure** | | | | | | |
|  | Personnel |  |  |  |  |  |
|  | Faculty Count | by # of FTE |  |  |  |  |
|  |  | Personal Services in $ |  |  |  |  |
|  | Other Personnel Costs in $ |  |  |  |  |  |
|  | Supplies, Services, Equipment,  Library |  |  |  |  |  |
|  | Facilities in $ |  |  |  |  |  |
|  |  | **Total** | **0** | **0** | **0** | **0** |
| **Resources** | | | | | | |
|  | Current Unit |  |  |  |  |  |
|  | Internal Reallocations |  |  |  |  |  |
|  | Federal Funds |  |  |  |  |  |
|  | Fees, Sales, Other Income |  |  |  |  |  |
|  |  | **Total** | **0** | **0** | **0** | **0** |

1. **When and by whom has the program been approved?**
2. **When would you like the program to be effective?**