

PERFORMANCE BASED INCREASE (ASP)

*Required only if employee does not qualify for PBI based on four consecutive superiors and employee is submitting a comprehensive PBI evaluation portfolio.

Name:

Department:

Retention Year:

PBI Last Awarded in:

Performance of Duties:

Materials submitted document appropriate activities in two or more of the following:

Professional Development:

Press Ctrl + E (Win) or Cmd+E (Mac) to access font properties window for supported text boxes.

Service and Support:

Press Ctrl + E (Win) or Cmd+E (Mac) to access font properties window for supported text boxes.

Initiative:

Press Ctrl + E (Win) or Cmd+E (Mac) to access font properties window for supported text boxes.

Employee is:

***Reasons for negative recommendations must be explicitly stated in the evaluation.**

Date of Evaluation/Recommendation:

Signature of Evaluator:

Title:

A copy of this form is to be supplied to the ASP; original sent to VP Office and placed in ASP personnel file.

Office of VPAA (8/16/2021)

Eastern Illinois University