Approved Special CU Assignments, 2024

Department	Assignment	FA CU load	SP CU load	SU CU load	Notes
					College of Education
College	Ed Prep coord.	3	3	0	
	COST Director	1	1	0	
	Student Teaching Center Director	2	2	0	
	CAEP Accreditation Co-Coord.	3	3	3	
Counseling and Higher Education	Graduate Coord.				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Graduate Intern Coord.	3	3	0	
Educational Leadership	Admin Roundtable Coord	1	0	0	
	Graduate Coord.				As a graduate program delivered using the sponsored credit model, the threshold varies from 12.4. To receive 3/3/3 enrollment must exceed 15 degree seeking students. Sponsored graduate programs with 15 or fewer degree seeking students will received 2/2/2.
Special Education	Off Campus UG Cohort Coord	3	3	0	
	Graduate Coord.				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
Teaching, Learning & Foundations	Grad Coord				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Undergrad Cohort -- off campus	3	3	0	
	CTE Program Coord.	1	1	0	
	Assistant Chair	3	3	3	CUs not assigned in 2018-2019--may be assigned in the future.

Spring 2026

College of Health & Human Services

Department	Assignment	FA CU load	SP CU load	SU CU load	Notes
Communication Disorders & Sciences	Autism Center Coord			3	
	Director, Speech-Lang.-Hearing Clinic	6	6	3	
	Graduate Coord.				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Honors Coord.	1	1	0	At least 2 active enrolled dept honors students and 1 graduate in the prior academic year.
Health Promotion	Graduate Coord.				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students. Note: Students in the dual degree program will be assigned to the MBA program to avoid double counting.
	Intern Coord.	1	1	1	supervision load is assigned using AOD guidelines and keyed to the 4275 Internship course enrollment.
	Honors Coord	1	1	0	At least 2 active enrolled dept honors students and 1 graduate in the prior academic year. New program--metric applies in 2020-2021.
Human Services	Graduate Coord.				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	MA Aging Studies Coord.				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Undergrad internship coord	1	1	1	supervision load is assigned using AOD guidelines and keyed to the 4275 Internship course enrollment.
	Child Development Lab Director	2	2	1	
	Child & Family Life Education Center	1	1	0	
	Child Welfare Coordinator	1	1	0	
	Honors Coord.	1	1	0	At least 2 active enrolled dept honors students and 1 graduate in the prior academic year. New program--metric applies in 2020-2021.
	Social Work Program Director	6	6	3	
	Field Director	6	6	3	
Kinesiology, Sport & Recreation	Intern Coord	2	2	2	supervision load is assigned using AOD guidelines and keyed to the 4275 Internship course enrollment.

	Adult Fitness #1	2	2	0	
	Adult Fitness #2	2	2	0	
	Adult Fitness #3	2	2	0	
	Graduate Coord.				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
Nutrition & Dietetics	Graduate Coord.				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Dietetic Internship Coord.	3	3	3	Supervision load is assigned using AOD guidelines and keyed to the Internship course enrollment.
	DPD Coordinator	2	2	2	

Spring 2025

College of Liberal Arts & Sciences

Department	Assignment	FA CU load	SP CU load	SU CU load	Notes
College	Film Studies Coordinator				3 CUs per AY
Art & Design	Scholarship Coord.	3	3	0	
	Graduate Coordinator Studio Art				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Graduate Coordinator Art Ed				As a graduate program delivered using the sponsored credit model, the threshold varies from 12.4. To receive 3/3/3 enrollment must exceed 15 degree seeking students. Sponsored graduate programs with 15 or fewer degree seeking students will received 2/2/2
Biological Sciences	Assistant Chair	3	3	3	
	Graduate Coord.				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Graduate Coord. - Biochemistry				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students. May also be a chemist.
	Graduate teaching assistantship coord.	1.5	1.5	0	
	Honors Program Coord	1	1	0	At least 2 active enrolled dept honors students and 1 graduate in the prior academic year.
Chemistry & Biochemistry	General Chemistry coord.	2	2	0	when there are >4 sections per semester
	Spectroscopy Lab Coord.	2	2	0	
	Graduate Coord. - Chemistry				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Graduate Coord. - Biochemistry				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students. May also be a biologist.
	NMR Lab director	3	3	1.5	
Economics	Honors Program Coord	1	1	0	At least 2 active enrolled dept honors students and 1 graduate in the prior academic year.
	Graduate Program Coord				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
English	Director of Composition	6	6	3	Includes responsibility for the Writing Center
	Grad Coordinator				assignment based on degree seeking students.

	English Education Director	3	3	1.5	
	Bluestem editor	2	2	0	
	Coord of English Technology-integrated classrooms	3	3	0	
	Undergraduate Studies Coord	3	3	1.5	This includes serving as honors coord and assumes >40 first majors
	English Studies summer camp for HS students	0	0	3	
ENG/VPAA	Writing Center Director	4	4	1.5	
ENG/VPAA	Writing Center Asst. Director	4	4	0	
Foreign Languages	Tutoring Center Director	2	2	0	
	Foreign Language Secondary Educator Coordinator	3	3	1.5	
Geology/Geography	1300 Coordinator	1	1	0	when there are >4 sections per semester that exceed the minimum enrollment requirements.
	Graduate Coordinator - PSM				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students. Note: the PSM emerged from the former center and the graduate director role replaces the center
	Science Teacher Cert Coord	3	3	1.5	
History	Graduate Coord., MA History				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Computer Tech Committee Chair/Webmaster	1.5	1.5	0	
	Social Sciences Teacher Cert. Coord	3	6	3	
Journalism	Director, Student Publications	4	4	2	
	Assistant Chair, COMM	3	3	3	
	Assistant Chair, JOU	3	3	3	
	DEN Editorial Advisor	5	5	2	
	Advisor, Audio/Video/Photojournalism	4	4	0	
	Student Publications Photo Advisor	2	2	0	
	Student Broadcast Media Coordinator	3	3	0	
	Forensics Director	6	6	0	
	Graduate Coord.				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.

	CMN 1310G supervisor	3	3	0	when there are >4 sections per semester that exceed the minimum enrollment requirements.
	Coord., Interdisc. Major Health Comm	3	3	0	>40 first major students excluding international 2+2 or 2+3 agreements
	Coord., PR major	3	3	0	>40 first major students excluding international 2+2 or 2+3 agreements
	Coord., TV & Video Production major	3	3	0	>40 first major students excluding international 2+2 or 2+3 agreements
	The Agency, faculty director	1.5	1.5	0	
Mathematics & Computer Science	Math Graduate Coord				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students, as of Fall census. As this program is a single degree program with two options, the CUs may be shared across multiple faculty in consultation with the dean.
	Assistant Chair	3	3	3	
	Computer coordinator	3	3	0	
	Honors Program Coord	1	1	0	At least 2 active enrolled dept honors students and 1 graduate in the prior academic year.
Music	Graduate Coord.				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Graduate Coord., Music Ed.				As a graduate program delivered using the sponsored credit model, the threshold varies from 12.4. To receive 3/3/3 enrollment must exceed 15 degree seeking students. Sponsored graduate programs with 15 or fewer degree seeking students will received 2/2/2
	Area Coord -- Piano	0.5	0.5	0	
	Director of Jazz	1	1	0	
	Area Coord -- voice	0.5	0.5	0	
	Area Coord -- Music Education	1	1	0	
	Director of Orchestral Activities	1	1	0	
	Director of Choral Activities	1	1	0	
	Area Coord -- theory/history	0.5	0.5	0	
	Instrumental area coord.	0.5	0.5	0	
	Marching Band Festival	1	0	0	
	Pep Band	0	1	0	
	Student Performance Coord.	1	1	0	
	Equipment and Inventory Coord.	3	3	0	
	Audition/Events Coord.	3	3	0	
	Director of Bands	1	1	0	
	Honors Band Festival	0.5	0	0	
	Honor Combo Festival	0.5	0	0	
	Jazz Festival	0	1	0	
Physics	Pre-engineering Studies coord	3	3	1.5	
	Observatory Coord.	1	1	0	

Political Science	Graduate Program Coord.				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Honors Coord.	1	1	0	At least 2 active enrolled dept honors students and 1 graduate in the prior academic year.
	Model Illinois Government Advisor				1 CU/year
	Moot Court/Mock Trial Advisor				2 CU's/year
	Pre-Legal Studies Coord.	3	3	1.5	
	School Psychology Program coord.				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
Psychology	Clinical Psychology graduate coord.				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Assistant Chair	3	3	3	
	Honors Program coord.	1	1	0	At least 2 active enrolled dept honors students and 1 graduate in the prior academic year.
	Psychological Services Clinic Student Supervision	3	3	0	3 CU's/semester divided among faculty PRN
Sociology, Anthropology & Criminology	Honors Program Coord	1	1	0	At least 2 active enrolled dept honors students and 1 graduate in the prior academic year.
Theatre Arts	Production Direction				3 CU's Per production; 2 productions per semester.
	Production Set Design				2 CU's Per production; 2 productions per semester.
	Production Costume Design				2 CU's Per production; 2 productions per semester.
	Special Assignments -- Lights				1.5 CU's Per production; 2 productions per semester.
	Prod. Dir., Costume Tech. for large productions				1.5 CU's per large production. Rarely used
	Faculty Acting (performance)				1.5 per role
	Faculty dramaturgy				1.5 per assignment
Spring 2025					

Lumpkin College of Business & Technology

Department	Assignment	FA CU load	SP CU load	SU CU load	Notes
School of Business	Director of SEED	6	6		CUs are contingent upon adjunct instructional replacements being funded from donor resources, extramural grants, or income generated from service provision.
	MIS Assist. Chair	3	3	3	
	Finance Assist. Chair	3	3	3	
	Management Assist. Chair	3	3	3	
	Accounting Assist. Chair	3	3	3	
	Marketing Assist. Chair	3	3	3	
	Entrepreneurship Coord.	3	3	3	If included in the Lumpkin Professor, the fall/spring CUs are not awarded.
	Bus 1950 Coord	1	1	0	when there are >4 sections per semester that exceed the minimum enrollment requirements.
	Bus 1000 Coord.	1	1	0	when there are >4 sections per semester that exceed the minimum enrollment requirements.
	Assessment Coord.				3 CUs per academic year
	Honors Coord.	1	1	0	At least 2 active enrolled dept honors students **and** 1 graduate in the prior academic year.
	Ethics Coord.				3 CUs/year. Paid from associated donor funds
	Lumpkin Professor	3	3	6	11 months plus summer Entreprenuership coordination (if same individual)
School of Technology	Graduate Coord. Technoloy				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Graduate Coord. - Sustainable				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students. Note: Headcount must be unduplicated and will be based on the stand-alone degree program. Students in combined programs will be assigned to the GIS, MBA, Technology, and Biology.
	Assistant Chair	3	3	3	
	OPD Program Coord	3	3	3	>40 first major students excluding international 2+2 or 2+3 agreements
	Undergrad Internship Coord	1	1	0	
	CENCERE Director	3	3	0	
	Grad Coordinator -- Cyber security				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students. Note: Headcount must be unduplicated and will be based on the stand-alone degree program. Students in combined program will be assigned to the MBA.
	Honors Coordinator	1	1	0	At least 2 active enrolled dept honors students and 1 graduate in the prior academic year.
	CIM Lab Coordinator				1.5 CUs per year. Note: Increased lab CUs for labs are approved in AOD
	Constuction Lab Coordinator				1.5 CUs per year. Note: Increased lab CUs for labs are approved in AOD
	Digital Media Lab Coordinator				1.5 CUs per year. Note: Increased lab CUs for labs are approved in AOD
	Automation Lab Coordinator				1.5 CUs per year. Note: Increased lab CUs for labs are approved in AOD

	Materials & Polymers Lab Coordinator				1.5 CUs per year. Note: Increased lab CUs for labs are approved in AOD	
	Production Lab Coordinator				1.5 CUs per year. Note: Increased lab CUs for labs are approved in AOD	
	Telecom Lab Coordinator				1.5 CUs per year. Note: Increased lab CUs for labs are approved in AOD	
	CMG Coordinator	3	3	0	>40 first major students excluding international 2+2 or 2+3 agreements	
	EGT Coordinator	3	3	0	>40 first major students excluding international 2+2 or 2+3 agreements	
	DGT Coordinator	3	3	0	>40 first major students excluding international 2+2 or 2+3 agreements	
	CIT	3	3	0	>40 first major students excluding international 2+2 or 2+3 agreements	
Spring 2025						

Other Special CU Assignments

Dept.	Assignment	FA CU load	SP CU load	SU CU load	Notes
ART	Coordinator	3	3		
CDS	4900 supervision				.75 CUs per client per semester. .375 per client in summer. 1 CU per group client supervision per semester. .5 CU per group client in summer
CDS	5900 supervision				.75 CUs per client per semester. .375 per client in summer. 1 CU per group client supervision per semester. .5 CU per group client in summer
CDS	5920 practicum supervision				.75 CUs per student (.25 for testing & .50 for tx.) per audiology practicum supervision. .375 in summer.
CHM	4400				0.4/student
CHM	4555				0.4/student
CHM	5890				0.4/student
FLG	Tutoring Center Director	2	2		
MAT	1270-1271	1	1		
MUS	Student Teacher Supervision				0.64/student
MUS	Applied Music Instruction				.32 CU /student for 25-minute lesson; .64 CU/student for 50-minute lesson
MUS	Panther Marching Band	6			MUS 0202
MUS	Major ensembles rehearsing 4+ hours/week				4 CUs/semester (MUS 0200, 0211, 0220, 0230, 3120)
MUS	Ensembles rehearsing 3 hours/week				3 CUs/semester (MUS 0201, 0221, 0231, 0240
MUS	Ensembles rehearsing 2 hours/week				2 CUs/semester (MUS 0203, 0233)
MUS	Chamber Music				1 CU/semester (MUS 0204)
MUS	Jazz Combo				1 CU/semester (MUS 0222, 3622)
MUS	Skill-based music courses				1 CU for each contact hour per week each semester
PHY	2600				0.4/student, limited to 2 CU's/faculty/semester
PHY	4600				0.4/student, limited to 2 CU's/faculty/semester

PHY	4555				0.4/student, limited to 2 CU's/faculty/semester
PHY	4711				2 CU's/lab.
PHY	4712				2 CU's/lab.
PHY	4713				2 CU's/lab.
PHY	1352				CU's + 1.
PHY	1362				CU's + 1.
PHY	1372				CU's + 1.
PHY	1392				CU's + 1.
PSY	5890 supervision		3		
PINE	Asst Dean Honors	6	6	3	
Multiple	4275: Internship				Supervision load as determined by departments within ranges specified in the AOD document.

Spring 2025