

Approved Special CU Assignments, 2026

College of Education, Health & Human Services					
Department	Assignment	FA CU load	SP CU load	SU CU load	Notes
Communication Disorders & Sciences	Autism Center Coord				Up to 8 CU per year to be assigned by the chair.
	Autism Center Clinical Services	3	3		
	Director, Speech-Lang.-Hearing Clinic	6	6	3	
	Educational Internship Coordinator	1	1	1	
	Medical Internship Coordinator	2	2	2	
	Graduate Coord.				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Honors Coord.	1	1	0	At least 2 active enrolled dept honors students and 1 graduate in the prior academic year.
	Step Director	9	9	0	
Public Health	Graduate Coord.				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students. Note: Students in the dual degree program will be assigned to the MBA program to avoid double counting.
	Intern Coord.	1	1	1	supervision load is assigned using AOD guidelines and keyed to the 4275 Internship course enrollment.
	Honors Coord	1	1	0	At least 2 active enrolled dept honors students and 1 graduate in the prior academic year. New program--metric applies in 2020-2021.
School of Human Development	Graduate Coord. CHE				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Graduate Coord. Aging Studies				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Graduate Coord. Human Services				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.

	Assistant Chair	3	3	3	
	CACREP-Counseling	3	3	0	
	Freshman Connections		3		
	Internship Clinical Counseling Coord.	0.75	0.75	0.75	Per CACREP requirements.
	Internship School Counseling Coord.	0.75	0.75	0.75	Per CACREP requirements.
	Undergrad internship/practicum coord	1	1	1	supervision load is assigned using AOD guidelines and keyed to the 4275 Internship course enrollment.
	Honors Coord.	1	1	0	At least 2 active enrolled dept honors students and 1 graduate in the prior academic year. New program--metric applies in 2020-2021.
	Social Work Program Director	3	3	3	Assignment depends on accreditation and program needs as designated by Department Chare and approval of the VPAA.
	Social Work Field Director	3	3	3	
Kinesiology, Sport & Recreation	Intern Coord	2	2	2	supervision load is assigned using AOD guidelines and keyed to the 4275 Internship course enrollment.
	Adult Fitness #1	2	2	0	
	Adult Fitness #2	2	2	0	
	Adult Fitness #3	2	2	0	
	Graduate Coord.				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
Nutrition & Dietetics	Clinical Grad Coord.	3	3	3	Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Director of Dietetics	6	6	3	Supervision load is assigned using AOD guidelines and keyed to the Internship course enrollment.
	Sports GA Coord.	0.45	0.45	0	
Nursing	Pathways coord. (NUR 1511)	0.5	0	0	
	Director of Traditional BSN program	3	3	6	
	Honors Coord.	1	1	0	At least 2 active enrolled dept honors students and 1 graduate in the prior academic year.
	Director RN-BSN program	3	3	3	
	Chief Nursing Officer	1	1	0	Utilized only when the department chair is not a nurse.

School of Education	Admin Roundtable Coord	1	0	0	
	Assistant Chair Division of Special Ed.	3	3	3	
	Assistant Chair Division of Ed Leadership	3	3	3	
	Assistant Chair Division TLF	3	3	3	
	COST Director	1	1	0	
	CTE Program Coord.	3	3	0	Move to 1-1 for FY27-28
	MAT Coordinator	3	3	3	
	Graduate Coord. Special Ed.(non-MAT path)				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Graduate Coord. Curriculum and Instruction				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Off Campus UG Cohort Coord	3	3	0	
	Student Teaching Center Director	2	2	0	

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College of Liberal Arts & Sciences

Department	Assignment	FA CU load	SP CU load	SU CU load	Notes
College	Film Studies Coordinator				3 CUs per AY
School of Art & Design	Scholarship Coord.	3	3	0	
	Assistant Chair	3	3	3	
	Graduate Coordinator Studio Art				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Graduate Coordinator Art Ed				As a graduate program delivered using the sponsored credit model, the threshold varies from 12.4. To receive 3/3/3 enrollment must exceed 15 degree seeking students. Sponsored graduate programs with 15 or fewer degree seeking students will received 2/2/2
Biological Sciences	Assistant Chair	3	3	3	
	Graduate Coord.				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Graduate teaching assistantship coord.	1.5	1.5	0	
	Honors Program Coord	1	1	0	At least 2 active enrolled dept honors students and 1 graduate in the prior academic year.
Chemistry & Biochemistry	General Chemistry coord.	2	2	0	when there are >4 sections per semester
	Spectroscopy Lab Coord.	1	1	0	
	Graduate Coord. - Chemistry				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	NMR Lab director	2	2	1.5	
School of English & World Languages	Director of Composition	6	6	3	Includes responsibility for the Writing Center
	Grad Coordinator				on degree seeking students.
	English Education Director	3	3	1.5	
	Bluestem editor	2	2	0	
	Undergraduate Studies Coord	3	3	1.5	This includes serving as honors coord and assumes >40 first majors
	English Studies summer camp for HS students	0	0	3	
	Writing Center Director	4	4	1.5	
	Writing Center Asst. Director	4	4	0	
	Tutoring & Academic Hubs Coordinator	2	2	0	

	Teacher Licensure Coordinator, World Languages	3	3	1.5	
Geology/Geography					
	Science Teacher Cert Coord	3	3	1.5	
History	Graduate Coord., MA History				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Computer Tech Committee Chair/Webmaster	1.5	1.5	0	
	Social Sciences Teacher Cert. Coord	3	3	3	
Communication, Journalism & Theater					
	Assistant Chair, COMM	3	3	3	
	Assistant Chair, JOU	3	3	3	
	Assistant Chair, Theatre	3	3	3	
	Director, Student Publications	4	4	2	
	Advisor Daily Eastern News	5	5	2	
	Advisor, Audio/Video/Photojournalism	4	4	0	
	Student Broadcast Media Coordinator	3	3	0	
	JOU Professional Assessment	0	0	1.5	
	JOU Summer Camp Director	0	0	3	
	Graduate Coord.				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	CMN 1310G supervisor	3	3	0	when there are >4 sections per semester that exceed the minimum enrollment requirements.
	Coord., PR major	1.5	1.5	0	>40 first major students excluding international 2+2 or 2+3 agreements
	Coord., TV & Video Production major	1.5	1.5	0	>40 first major students excluding international 2+2 or 2+3 agreements
	The Agency, faculty director	1.5	1.5	0	
	Artistic Director	3	3	0	
	Production Direction				3 CU's Per production; 2 productions per semester.
	Production Set Design				2 CU's Per production; 2 productions per semester.
	Production Costume Design				2 CU's Per production; 2 productions per semester.
	Special Assignments -- Lights				1.5 CU's Per production; 2 productions per semester.
	Prod. Dir., Costume Tech. for large				1.5 CU's per large production. Rarely used
	Faculty Acting (performance)				1.5 per role
	Faculty dramaturgy				1.5 per assignment
	Choreography				1-1.5 CU's per production
	Scene Shop Supervision				Up to 6 in FA/up to 6 in SP/0 in Summer; depends on size of production in given semester.
	Costume Shop Supervision				Up to 6 in FA/up to 6 in SP/0 in Summer; depends on size of production in given semester.

School of Engineering, Mathematics, Computer Science, & Physics	Math Graduate Coord				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students, as of Fall census. As this program is a single degree program with two options, the CUs may be shared across multiple faculty in consultation with the dean.
	Assistant Chair	3	3	3	
	Computer coordinator	3	3	0	
	Honors Program Coord	1	1	0	At least 2 active enrolled dept honors students and 1 graduate in the prior academic year.
	Pre-engineering Studies coord	3	3	1.5	
	Observatory Coord.	1	1	0	
School of Music	Graduate Coord.				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Graduate Coord., Music Ed.				As a graduate program delivered using the sponsored credit model, the threshold varies from 12.4. To receive 3/3/3 enrollment must exceed 15 degree seeking students. Sponsored graduate programs with 15 or fewer degree seeking students will received 2/2/2
	Area Coord -- Piano	0.5	0.5	0	
	Director of Jazz	1	1	0	
	Area Coord -- voice	0.5	0.5	0	
	Area Coord -- Music Education	1	1	0	
	Director of Orchestral Activities	1	1	0	
	Director of Choral Activities	1	1	0	
	Area Coord -- theory/history	0.5	0.5	0	
	Instrumental area coord.	0.5	0.5	0	
	Marching Band Festival	1	0	0	
	Pep Band	0	1	0	
	Student Performance Coord.	1	1	0	
	Equipment and Inventory Coord.	2.5	2.5	0	
	Director of Bands	1	1	0	
	Honors Band Festival	0.5	0	0	
	Honor Combo Festival	0.5	0	0	
	Jazz Festival	0	1	0	
Political Science & Philosophy	Graduate Program Coord.				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Honors Coord.	1	1	0	At least 2 active enrolled dept honors students and 1 graduate in the prior academic year.
	Model Illinois Government Advisor				1 CU/year
	Moot Court/Mock Trial Advisor				1 CU's/year
	Pre-Legal Studies Coord.	3	3	1.5	
Psychology	School Psychology Program coord.				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Clinical Psychology graduate coord.				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Assistant Chair	3	3	3	
	Honors Program coord.	1	1	0	At least 2 active enrolled dept honors students and 1 graduate in the prior academic year.

	Psychological Services Clinic Student Supervision	3	3	0	3 CU's/semester divided among faculty PRN
Sociology, Anthropology & Criminology	Honors Program Coord	1	1	0	At least 2 active enrolled dept honors students and 1 graduate in the prior academic year.
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Lumpkin College of Business & Technology

Department	Assignment	FA CU load	SP CU load	SU CU load	Notes
	School of Business				
	Assistant Chair for Administration	6	6	4.5	
	Assistant Chair for FIN/ACC/BAIS	6	6	4.5	
	Assistant Chair for BUAD/HTM/MGT/MKT	6	6	4.5	
	Director of Accountancy	3	3	1	
	Director of Economics	3	3	1	
	MBA Coordinator				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Hospitality Coordinator	1.5	1.5	0	0
	Entrepreneurship Coord.	3	3	3	If included in the Lumpkin Professor, the fall/spring CUs are not awarded.
	Bus 1950 Coord	1	1	0	when there are >4 sections per semester that exceed the minimum enrollment requirements.
	Bus 1000 Coord.	1	1	0	when there are >4 sections per semester that exceed the minimum enrollment requirements.
	Honors Coord.	1	1	0	At least 2 active enrolled dept honors students and 1 graduate in the prior academic year.
	Lumpkin Professor	3	3	6	11 months plus summer Entrepreneurship coordination (if same individual)
	Graduate Program Coord				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	School of Technology				
	Assistant Chair	3	3	3	
School of Technology	Graduate Coord. Technology				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students.
	Graduate Coord. - Sustainability				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students. Note: Headcount must be unduplicated and will be based on the stand-alone degree program. Students in combined programs will be assigned to the GIS, MBA, Technology, and Biology.
	OPD Program Coord	3	3	3	>40 first major students excluding international 2+2 or 2+3 agreements
	Grad Coordinator -- Cyber security				Assignment will be consistent with 12.4 and shall not exceed the approved assignment based on degree seeking students. Note: Headcount must be unduplicated and will be based on the stand-alone degree program. Students in combined program will be assigned to the MBA.
	Honors Coordinator	1	1	0	At least 2 active enrolled dept honors students and 1 graduate in the prior academic year.
	CIM Lab Coordinator				1.5 CUs per year. Note: Increased lab CUs for labs are approved in AOD
	Constuction Lab Coordinator				1.5 CUs per year. Note: Increased lab CUs for labs are approved in AOD
	Digital Media Lab Coordinator				1.5 CUs per year. Note: Increased lab CUs for labs are approved in AOD

	Automation Lab Coordinator				1.5 CUs per year. Note: Increased lab CUs for labs are approved in AOD	
	Materials & Polymers Lab Coordinator				1.5 CUs per year. Note: Increased lab CUs for labs are approved in AOD	
	Production Lab Coordinator				1.5 CUs per year. Note: Increased lab CUs for labs are approved in AOD	
	Telecom Lab Coordinator				1.5 CUs per year. Note: Increased lab CUs for labs are approved in AOD	
	CMG Coordinator	3	3	0	>40 first major students excluding international 2+2 or 2+3 agreements	
	EGT Coordinator	3	3	0	>40 first major students excluding international 2+2 or 2+3 agreements	
	DGT Coordinator	3	3	0	>40 first major students excluding international 2+2 or 2+3 agreements	
	CIT	3	3	0	>40 first major students excluding international 2+2 or 2+3 agreements	
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Other Special CU Assignments

Dept.	Assignment	FA CU load	SP CU load	SU CU load	Notes
CDS	4900 supervision				.75 CUs per client per semester. .375 per client in summer. 1 CU per group client supervision per semester. .5 CU per group client in summer
CDS	5900 supervision				.75 CUs per client per semester. .375 per client in summer. 1 CU per group client supervision per semester. .5 CU per group client in summer
CDS	5920 practicum supervision				.75 CUs per student (.25 for testing & .50 for tx.) per audiology practicum supervision. .375 in summer.
CHM	4400				0.4/student
CHM	4555				0.4/student
CHM	5890				0.4/student
Grad Assess Cord.					Up to 6 CU per AY. Assigned by the Graduate Dean.
MAT	1270-1271	1	1		
MUS	Student Teacher Supervision				0.64/student
MUS	Applied Music Instruction				.32 CU /student for 25-minute lesson; .64 CU/student for 50-minute lesson
MUS	Panther Marching Band	6			MUS 0202
MUS	Major ensembles rehearsing 4+ hours/week				4 CUs/semester (MUS 0200, 0211, 0220, 0230, 3120)
MUS	Ensembles rehearsing 3 hours/week				3 CUs/semester (MUS 0201, 0221, 0231, 0240)
MUS	Ensembles rehearsing 2 hours/week				2 CUs/semester (MUS 0203, 0233)
MUS	Chamber Music				1 CU/semester (MUS 0204)
MUS	Jazz Combo				1 CU/semester (MUS 0222, 3622)
MUS	Skill-based music courses				1 CU for each contact hour per week each semester
PHY	2600				0.4/student, limited to 2 CU's/faculty/semester
PHY	4600				0.4/student, limited to 2 CU's/faculty/semester
PHY	4555				0.4/student, limited to 2 CU's/faculty/semester
PHY	4711				2 CU's/lab.
PHY	4712				2 CU's/lab.
PHY	4713				2 CU's/lab.
PHY	1352				CU's + 1.
PHY	1362				CU's + 1.

PHY	1372				CU's + 1.
PHY	1392				CU's + 1.
PSY	5890 supervision		3		
Multiple	4275: Internship				Supervision load as determined by departments within ranges specified in the AOD document.

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