

CMN 3470-001

SPRING 2018 3 CREDIT HOURS

## small group comm

TUE/THR @ 11:00 - 12:15

COLEMAN HALL 1771

"An analysis of theoretical constructs in group dynamics, leadership, participation, and evaluation of group performance."

WEEK 1	1/9	Course Orientation	1/11	Team selection/discussion of T&D workshops
WEEK 2	1/16	Q&A for T&D workshops	1/18	T&D workshop work day
WEEK 3	1/23	T&D workshop work day	1/25	T&D workshop work day
WEEK 4	1/30	T&D workshop work day	2/1	T&D workshop work day
WEEK 5	2/6	T&D workshop work day	2/8	<b>Team #1 Workshop</b> (ch 6 & 7)
WEEK 6	2/13	<b>Team #2 Workshop</b> (ch 2 & 4)	2/15	<b>Team #3 Workshop</b> (ch 10 & 11)
WEEK 7	2/20	<b>Team #4 Workshop</b> (ch 3 & 5)	2/22	<b>Team #5 Workshop</b> (ch 8 & 9)
WEEK 8	2/27	<i>Midterm Review</i>	3/1	<b>MIDTERM</b>
WEEK 9	3/6	Event Project Timeline/Initial Planning	3/8	Event Project Group selection
WEEK 10	<b>SPRING BREAK!</b>			
WEEK 11	3/20	Event Project Timeline Review	3/22	Event Project Group work day
WEEK 12	3/27	Project Group work day	3/29	Project Group work day
WEEK 13	4/3	Project Group work day	4/5	Project Group work day
WEEK 14	4/10	Project Group work day	4/12	Project Group work day
WEEK 15	4/17	Project Group work day	4/19	Project Group work day
WEEK 16	4/24	Project Group work day	4/26	Project Review <b>PAPER DUE</b>
FINAL	5/1	<b>FINAL EXAM on Tuesday, May 1, 2:45-4:45</b>		



A.J. Walsh

office hours

COLEMAN HALL 1765



T/R 8:30-9:30  
W 12-1; 3-4  
& by appointment

contact me

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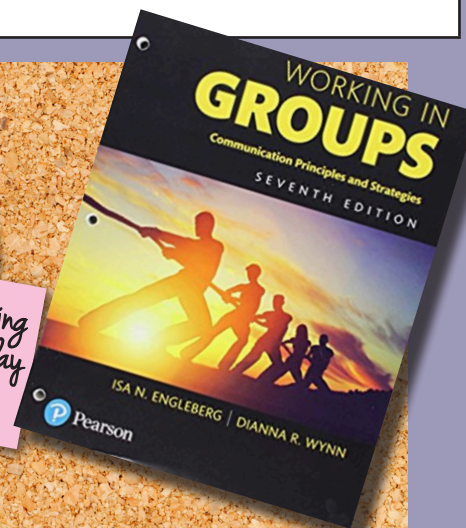
GRADING SCALE	
A	90-100
B	89-80
C	79-70
D	69-60
F	59-0

## TO DO LIST

- come to every class
- make +1 decisions
- always be prepared
- make no excuses
- do the thing!!!

COMM DAY  
March 28th!

team meeting  
this Sunday  
@ library



**At the end of the semester, students will have the ability to:**

1. Identify the key elements that define and differentiate group communication from other types of communication.
2. Describe the advantages and disadvantages of working in groups.
3. Identify and analyze the dialectic tensions inherent in group interaction.
4. Identify, explain, and adapt to group developmental stages and their effects on member needs, group norms, and group roles.
5. Adapt to diverse group members by demonstrating an understanding and respect for member differences in personality, culture, gender, age, and religions.
6. Identify, interpret, and/or apply appropriate language and nonverbal communication.
7. Demonstrate appropriate and effective listening.
8. Identify and apply appropriate conflict resolution strategies that enhance group cohesiveness and adapt to member differences.
9. Demonstrate the ability to set appropriate goals and motivate members.
10. Identify and apply group leadership theories, strategies, and skills.
11. Select appropriate procedures for structured and creative group problem solving.
12. Demonstrate the ability to plan and conduct effective meetings.
13. Explain and apply the principles and practices of ethical communication in a variety of contexts.
14. Understand, analyze, and utilize effective presentational skills

**85  
points**

#### T& D WORKSHOP

**Audience adapted** (+1 to -3)

**Learning Goals** (+1 to -3)

**Coverage/Depth** (+1 to -3)

**Quiz/Pre-/Post-test** (+1 to -3)

**Handout(s)** (+1 to -3)

**Visual Aid(s)** (+1 to -3)

**Cooperation** (+1 to -3)

**Organization** (+1 to -3)

**Communication** (+1 to -3)

**Creativity** (+1 to -3)

**Time** (0 to -1)

#### EVENT

**Audience adapted** (+1 to -3)

**Established Goals** (+1 to -3)

**Content/Development** (+1 to -3)

**Success Criteria** (+1 to -3)

**Promotion** (+1 to -3)

**Visual Aspects** (+1 to -3)

**Cooperation** (+1 to -3)

**Organization** (+1 to -3)

**Communication** (+1 to -3)

**Creativity** (+1 to -3)

**Time** (0 to -1)

#### EXAMS, ETC

**Midterm** (+2 to -4)

**Practical Final** (+2 to -4)

**Written Final** (+1 to -3)

**Paper** (+1 to -3)

#### PARTICIPATION

**Attendance** (0 to -30)

**Phone/distracton**

(-1 after a warning)

**Academic Integrity:** Students are expected to maintain principles of academic integrity and conduct as defined in [EIU's Code of Conduct](#). Violations will be reported to the Office of Student Standards. **Statement Regarding Disabilities:** If you are a student with a documented disability in need of accommodations to fully participate in this class, please contact the Office of Student Disability Services (OSDS). All accommodations must be approved through OSDS. Call 217-581-6583 or go to Ninth Street Hall, Room 2006. **The Student Success Center:** Students who are having difficulty achieving their academic goals are encouraged to contact the [Student Success Center](#) for assistance with time management, text taking, note taking, avoiding procrastination, setting goals, and other skills to support academic achievement. Call 217-581-6696, or go to 9th Street Hall, Room 1302. **Safe Learning Environment:** This class is a safe space for communication, learning, and the sharing of ideas. Each of us will need to be conscious of our role in providing a place where every class member, given all our differences, will feel safe and function as part of our learning community. Inclusive language is important to maintaining a safe class environment—no language will be tolerated that demeans, belittles, or marginalizes someone because of her or his gender, race, ethnicity, class, age, sexual orientation, ability, etc. Such language will not be accepted in your classroom communication, written work, or your oral presentations. If you disrupt the safety of our learning community you will be asked to leave. Show respect for others by listening, taking turns, and not having side-conversations. Disruption of teaching and/or learning is a violation of the Student Code of Conduct.