# III. REPORTS

# A. Report from Board Chair

# **B.** Committee Reports

# **Executive/Planning Committee\***

Mr. Joe Dively, Chair

# **Board Relations Committee\***

Mr. Dan Caulkins, Chair

# **Finance/Audit Committee\***

Mr. Tim Burke, Chair

# **Academic and Student Affairs Committee\***

Mr. Carl Mito, Chair

<sup>\*</sup> All trustees serve as members of the committee.

# IV. ACTION ITEMS

# A. Approval of Minutes

January 26, 2018 Board Meeting

### B. Expenditures Recommendations for Purchases of \$250,000.00 or more.

1) **Purchase Item:** Membership, Data and Databases through CARLI

**Description / Explanation:** Approval is requested for the purchase of a membership in

CARLI and access to several databases for Booth Library. As a member of CARLI (Consortium of Academic and Research Libraries in Illinois) the University can purchase access to select data and databases from several vendors at a discounted rate. Access for member libraries is billed centrally through the CARLI Office at the University of Illinois. The resources are primarily electronic and include indexes, abstracts and databases. This purchase is needed to support student and faculty research in all academic disciplines for the period July

1, 2018 through June 30, 2019.

**Cost:** Not to exceed \$400,000.00

**Recommended Vendor:** University of Illinois, CARLI

Champaign, IL

**Summary of Bids:** Sole Source Vendor

**BEP Goals:** There were no BEP goals set for this purchase.

**Fund Source:** Appropriated and Income Funds

**Rationale / Justification:** EIU is a leader in the area of faculty-mentored graduate and

undergraduate research. Further, the importance of research is reflected in the University's mission statement, which pledges that the University "fosters opportunities for student-faculty scholarship and applied learning experiences." Best research practices require connecting one's research to previous publications and results, and library resources such as those acquired through the CARLI system help provide a strong

foundation for our faculty and student research.

### B. Expenditures Recommendations for Purchases of \$250,000.00 or more.

2) **Purchase Item:** Library Books, Periodicals, and Electronic Resources

**Description / Explanation:** Approval is requested for the purchase of various books and

periodicals for Booth Library. This purchase includes books, journals, databases, abstracts, indexes, yearbooks, and newspapers covering all subject areas, in various formats including print and online. This purchase is primarily for periodicals, which generally contain the most current subject matter available. The information included in these books and periodicals is needed to support both student and faculty

research in all academic disciplines. This purchase is for fiscal

year 2019.

**Cost:** Not to exceed \$550,000.00

**Recommended Vendor:** EBSCO Industries, Inc.

Cary, IL

**Summary of Bids:** Sole Source Vendor

**BEP Goals:** There were no BEP goals set for this purchase.

**Fund Source:** Appropriated and Income Funds

**Rationale / Justification:** EIU is a leader in the area of faculty-mentored graduate and

undergraduate research. Further, the importance of research is reflected in the University's mission statement, which pledges that the University "fosters opportunities for student-faculty scholarship and applied learning experiences." Best research practices require connecting one's research to previous publications and results, and library resources such as those acquired through EBSCO help provide a strong foundation for

our faculty and student research.

## B. Expenditure Recommendations for Purchases of \$250,000.00 or more.

3) **Purchase Item:** Lantz Structural Maintenance

**Description / Explanation:** The project scope calls for removal and replacement of the

southwest stairs and associated exterior concourse plaza. The project consists of furnishing labor, materials, and equipment required for the removal and replacement. The divisions of work proposed are General, Plumbing, Mechanical and Electrical. Approval is requested to enter into a contract with the awarded

vendors for the repair.

**Cost:** Not to exceed \$1,000,000

**Recommended Vendor:** TBD

**BEP Goals:** The Procurement has a 20% BEP goal.

**Fund Source:** Local Funds

**Rationale / Justification:** Due to safety concerns, this project has been escalated to the

top of the list

### B. Expenditures Recommendations for Purchases of \$250,000 or more.

4) **Purchase Item:** Marketing Services

**Description / Explanation:** This is a one-year agreement for Marketing Services at a cost

not to exceed \$600,000.00. This purchase is for oversight and management of traditional media planning and placement for TV, radio, print, digital, outdoor and sponsorship opportunities, as well as consultation. This contract renewal shall be for the one-year period July 1, 2018 through June 30, 2019 with the option to renew for three (3) additional one-year periods.

Cost: Not to exceed \$600,000.00 in the first renewal period

**Recommended Vendor:** Thorburn Group,

Minneapolis, MN

**BEP Goals:** There were no BEP goals set for this purchase.

Fund Source: Appropriated, Income and Local Funds

**Rationale / Justification:** As the Higher Education market evolves, we have the need to

work with a vendor who can identify emerging opportunities

and develop creative and effective media plans which

differentiate EIU from competitors.

### B. Expenditures Recommendations for Purchases of \$250,000 or more.

5) **Purchase Item:** Computer Equipment

**Description / Explanation:** This purchase includes network, server and storage equipment

to update equipment in the Data Center. In addition to modernizing the Data Center's equipment, this purchase will allow the University to expand its virtual desktop

infrastructure.

Cost: Not to exceed \$700,000

**Recommended Vendor:** CDW-G

Vernon Hills, IL

**Summary of Bids:** This purchase is being done under a contract issued by the

Illinois Public Higher Education Cooperative (IPHEC).

**BEP Goals:** There were no BEP goals set for this purchase.

**Fund Source:** Local Funds

**Rationale / Justification:** Technology is constantly evolving and so it requires an

institution to refresh equipment on a regular basis. The typical life span for equipment such as this is between 5 and 8 years, while our equipment is between 10 and 14 years old. This puts us in a position where we are unable to meet the growing demands for technology at EIU. The equipment purchase will refresh aging technology and provide us the means to add additional virtual desktops across campus.

# C. Contract Renewal and Successor Agreement -- Chicago Regional Council of Carpenters Local #243

**Labor Agreement:** A tentative agreement was reached between the

parties on March 7, 2018, to renew a successor contract for three years. There are approximately 7 members. The Carpenters ratified the agreement on March 9, 2018. The agreement is effective May 1,

2018, through April 30, 2021.

**Cost of Settlement:** No cost at this time.

**Estimated Cost of the Increases:** 

Effective May 1, 2018 Members of this unit will not receive an hourly wage

increase. Their current wages are above established prevailing rates. During the term of the agreement they will receive the higher of their current wage or

prevailing rate as established by the Illinois

Department of Labor.

It is recommended that the Board of Trustees approve this successor agreement.

## D. Contract Renewal and Successor Agreement -- Ill. FOP Labor Council

## **Labor Agreement:**

On February 2, 2018, a tentative agreement was reached between the parties for a three-year Agreement with wage and shift changes. There is no wage increase for year one which began on July 1, 2016. In year two, effective July 1, 2017, a one percent (1%) across-the-board wage increase will be implemented. In year three, effective July 1, 2018, a one percent (1%) across the board wage increase will be implemented. There are approximately 10 employees in the bargaining unit. The members ratified the agreement on February 12, 2018. The Agreement is effective July 1, 2016, through June 30, 2019.

#### **Cost of Settlement:**

Bargaining unit employees shall receive a zero percent wage increase for year one, a one percent (1%) wage increase for year two, and a one percent (1%) wage increase for year three.

#### **Estimated Cost of the Increase:**

Effective July 1, 2016	0%	\$0.00
Effective July 1, 2017	1%	\$5,366.40
Effective July 1, 2018	1%	\$5,410.45

It is recommended that the Board of Trustees approve this successor agreement.

### E. Tenure Recommendations for Faculty for 2018- 2019

Approval of the Board is requested for the awarding of tenure to the following individuals effective with the 2018-2019 academic year:

- 1. Gurkan I. Akalin, Assistant Professor, School of Business
- 2. Matthew Boonstra, Assistant Professor, Department of Art
- 3. Wutthigrai Boonsuk, Assistant Professor, School of Technology
- **4. Anne Thibault Geen**, Assistant Professor, Department of Theatre Arts
- **5. Angela Glaros**, Assistant Professor, Department of Sociology, Anthropology and Criminology
- **6. David Grace**, Assistant Professor, Department of Educational Leadership
- 7. Kathryn Havercroft, Assistant Professor, Department of Special Education
- 8. Jamila D. (Smith) Hunter, Assistant Professor, Department of English
- **9. Grant S. Lakeland**, Assistant Professor, Department of Mathematics and Computer Science
- 10. Alicia Neal, Assistant Professor, Department of Music
- **11. Andrew Parrish**, Assistant Professor, Department of Mathematics and Computer Science
- **12. William N. Schultz, Jr.**, Assistant Professor, Library Services
- **13. Rebecca Tadlock-Marlo**, Assistant Professor, Department of Counseling and Student Development
- 14. Chao Wen, Assistant Professor, School of Business

<u>It is recommended that the Board of Trustees approve the above tenure recommendations, effective with the 2018-2019 academic year.</u>

#### Eastern Illinois University

# Office of the Provost and Vice President for Academic Affairs 2018

#### Tenure Recommendations

#### **Tenure**

Tenure is a cornerstone of the academy and fundamental to the enterprise of teaching and learning. Tenure is awarded in an academic department and connotes a relationship of continuing commitment between the University and the faculty member including continuous employment at the University until resignation, retirement, layoff, or termination for adequate cause.

The Board of Trustees confers tenure upon the recommendation of the President based on a comprehensive evaluation process. In order to qualify for tenure consideration, a faculty member must complete a probationary period, generally six years, and demonstrate successively progressive achievement and effectiveness in three areas of evaluation: 1) teaching/performance of primary duties; 2) research/creative activities; and 3) service. Among the three areas of evaluation, teaching/performance of primary duties is given the most consideration. For a faculty member hired in a tenure-track position, achievement of tenure is a requirement. Denial of an application for tenure or failure to apply for tenure consideration in a timely manner will result in termination of employment.

Procedures for the evaluation of tenured and tenure-track faculty are contained in the University's collective bargaining agreement with the faculty union. Faculty are evaluated annually for retention during the probationary period culminating in a tenure evaluation in the sixth probationary year. The six-year probationary period may be shortened to five or four years for faculty who have qualifying experience prior to their employment in a tenure-track position at Eastern Illinois University. Annual retention evaluations are done in accordance with progressively more rigorous criteria culminating in the evaluation for tenure.

Faculty members prepare an extensive dossier describing and documenting their achievements and effectiveness in the three areas of evaluation. Evaluations of teaching include classroom visitations and reviews by the department chair and peers along with student evaluations. Dossiers typically also include course materials, syllabi, and other evidence of accomplishment of primary duties. Annual retention evaluation and the evaluation for tenure involve independent reviews of the dossiers by a faculty department personnel committee, the department chair, the dean, and a university personnel committee composed of faculty from the academic colleges. The review at each level of evaluation includes a recommendation. Evaluation recommendations are reviewed in the Office of the Provost in consultation with the President, and tenure recommendations are subsequently made to the Board of Trustees by the President.

In the fall of 2012, the University welcomed 18 newly hired tenure-track faculty members. Of that number, eight are included among the current tenure recommendations; two were already granted tenure by the Board because of advanced standing in the tenure process based on qualifying prior experience; six resigned to pursue academic careers at other universities; one was out of the bargaining unit for a year serving as interim department chair; and one was denied retention as a tenure-track faculty and subsequently hired as an annually contracted member. Seven of the tenure recommendations are for faculty hired in 2013 or 2014 who are

eligible for consideration because of advanced standing in the tenure process based on qualifying prior experience.

Typically, applications for tenure include an application for promotion. Criteria for achievement of tenure and for promotion to the rank of Associate Professor are aligned in the collective bargaining agreement with the faculty union. Promotions are awarded by the President based on recommendations from the Provost following review of evaluations in the department and at the college and University levels.

Each recommended tenure applicant has met the required evaluation criteria for tenure and the educational requirement for tenure in their respective departments. While not part of the recommended Board action, each recommended tenure applicant not already promoted to the rank of associate professor or professor, and who is eligible for promotion, has also been adjudged worthy of promotion to the rank of associate professor.

Brief summaries of each individual recommended for tenure follow.

#### **Profiles**

The following representative summaries are excerpted from the dossiers submitted for tenure review:

#### 1. Gurkan I. Akalin, Assistant Professor, School of Business

Ph.D., 2013	<b>Business Administration</b>	University of Texas at Arlington
M.S., 2008	<b>Industrial Engineering</b>	Georgia Institute of Technology
B.Sc., 2006	Industrial & Systems	University of Southern California
	Engineering and	
	Information Systems	
	Engineering	

Dr. Akalin joined the EIU School of Business faculty in 2012 with teaching experience at the University of Texas at Arlington and with experience in business as a quantitative and data analyst at Morningstar, Inc. and internships at Norfolk Southern Railways as an operation research analyst and at the Triangle Network in industrial engineering. At EIU, he is a member of the graduate faculty and teaches undergraduate and graduate courses in operations management, logistics management, organizational behavior, and business research. Dr. Akalin teaches online, face-to-face, and hybrid course sections. His scholarship produced four articles in peer-reviewed journals, three of which have an acceptance rate of <50%. He also produced two peer-reviewed papers in conference proceedings and gave 16 conference presentations. He collaborates with EIU colleagues and students in his research. Dr. Akalin chairs the School of Business Curriculum Committee and the Recruitment and Retention Committee. At the college level, he vets student speakers, reviews student essays, and hears student oral presentations. He also serves on the Recruitment and Retention Committee and the Athletic Aid Appeal Committee at the university level. Dr. Akalin received the School of Business Service Award in 2015.

## 2. Matthew Boonstra, Assistant Professor, Department of Art and Design

M.F.A, 2009 Sculpture Michigan State University B.F.A., 2000 Sculpture Eastern Michigan University

Mr. Boonstra joined the Eastern Illinois University faculty in 2014, with experience as an assistant professor at Towson State University and a visiting professor at Oklahoma State University and Michigan State University. He is a member of the graduate faculty and teaches undergraduate and graduate courses in 3D design fundamentals and sculpture, and he coordinates the sculpture studio in the Doudna Fine Arts Center. Mr. Boonstra received institutional grant support for improving undergraduate instruction. His creative activity includes 21 juried/group exhibitions at venues such as the Swope Art Museum, Terre Haute, IN; the Purdue University Gallery, West Lafayette, IN; the Foundry Art Centre in St. Charles, MO; the Reese Museum, Johnson City, TN; and at Michigan State University. He has a public sculpture installation at the Goldman-Kuenz Sculpture Park, Cedarhurst Center for the Arts, Mt. Vernon, IL. Several of his works are award winning such as the Wilson C. and Sarah Decker Ning Award of Distinction, 73rd Annual Wabash Valley Juried Exhibition, Swope Art Museum. Mr. Boonstra is also recognized for his practice of synthesizing digital technology with traditional sculpture processes. He serves on several department, college, and university committees, chairs master's theses, juries art shows, and participates in student recruitment activities on campus and at an area high school.

## 3. Wutthigrai Boonsuk, Assistant Professor, School of Technology

Ph.D., 2009	Industrial and Manufacturing Systems Engineering	Iowa State University
M.S., 2011	Human Computer Interaction	Iowa State University
M.S., 2005	Industrial and Manufacturing Systems Engineering	Iowa State University
B.B.A., 1996	<b>Business Administration</b>	Kasetsart University (Thailand)
Cert., 2011	Geographic Information Systems	Iowa State University

Dr. Boonsuk joined the Eastern Illinois University faculty in 2012 with prior experience as an instructor at Northern Illinois University and with applied experience as a database developer, a research assistant, a web developer, a programmer, and a marketing research assistant. He is a member of the EIU graduate faculty and teaches a wide variety of undergraduate and graduate courses including, but not limited to, manufacturing management, statistical quality assurance, plant layout and material handling, rapid prototyping technology, robots and control systems, database technology, design for quality, and 3D modeling for gaming, animation, and simulation. Dr. Boonsuk developed several new courses, led the student robotics team, and mentored student theses as well as undergraduate and graduate student independent research studies. His scholarship produced seven peer-reviewed publications with one being co-authored with a graduate student. In addition, he gave 21 peer-reviewed presentations at international, national and regional conferences. Dr. Boonsuk served as the principle investigator on two external grants and received the 2017 Provost's Undergraduate Research mentor Award for the Lumpkin College of Business and Applied Sciences. He serves on several committees at the school, college, and university levels, participates

regularly in student recruitment activities (both on and off campus), Dr. Boonsuk reviews conference presentations and mentors high school students with their research projects.

## 4. Anne Thibault Geen, Associate Professor, Department of Theatre Arts

M.F.A., Acting University of Tennessee, Knoxville B.F.A., 1996 Theatre Emerson College

Ms. Thibault Geen joined the Eastern Illinois University faculty in 2014 with prior experience as an adjunct professor at Columbus State University, an applied theatre consultant, and at community/regional theatres including two Shakespeare companies. At EIU she teaches introduction to theatre, acting, directing, scene and character study, performing voice, contemporary American drama, and writing for stage and screen. Ms. Thibault Geen directed *Next to Normal* leading to the performance's selection for presentation at the annual American College Theatre Festival. Her creative activity included directing Chekhov's The Seagull at the Pendragon Theatre leading to the show later touring in upstate New York and New England. Ms. Thibault Geen also performed in Matt & Ben at the North Carolina Stage Company. Her notable service includes department committees with a focus on recruitment, curriculum, student scholarships, and assessment. She visited high schools, taught "sample classes" during admitted student days on campus, and provided workshops at the Illinois High School Theatre Festival. Ms. Thibault Geen received institutional grant support to take EIU students to professional theatre productions in Chicago and to bring guest artists to campus. Her service extends to serving as a Faculty Fellow, a faculty mentor, a member of the Doudna Fine Arts Center Planning Committee, a member of the Health Services Advisory Board, and participating on the Coles County Arts Council.

# 5. <u>Angela Glaros</u>, Assistant Professor, Department of Sociology, Anthropology, and Criminology

Ph.D., 2011	Anthropology	University of Illinois at Urbana Champaign
M.S., 1998	Anthropology	University of Wisconsin - Milwaukee
B.A., 1993	International Relations	University of Minnesota.

Dr. Glaros initially joined the Eastern Illinois University faculty in 2011 as an annually contracted faculty member with prior part-time teaching experience at the University of Illinois at Urbana-Champaign. She was appointed to a tenure-track position at EIU in 2012 and teaches introductory anthropology, anthropology of religion, language and culture, anthropology of Europe, and the body of anthropological perspective. In addition. Her love of teaching stems from helping students engage deeply and critically with material that initially seemed unfamiliar, overwhelming, or intimidating. Dr. Glaros mentored several students' conference presentations and developed three new courses. Her scholarship includes the publication of a peer-reviewed article, presentations at national and regional discipline meetings, receipt of several institutional grants, and presentation to local organizations including an Anthropology Colloquium at Illinois Wesleyan University. Dr. Glaros serves her profession as First Vice President and past member of the Executive Board of the Central States Anthropological Society, a member of the Modern Greek Studies Advisory Board at the University of Illinois. Examples of her service at university and department levels include chairing the College of Sciences Grade

Appeal Committee, chairing the Social Science Writing Awards Committee, chairing the Women's Studies Executive Planning Committee, and serving on the Institutional Review Board and the Women's Studies Executive and Assessment committees. Dr. Glaros advises the student Sociology-Anthropology Club and serves as an interviewer for Honors College Presidential Scholarships.

## 6. David Grace, Assistant Professor, Department of Educational Leadership

Ed.D., 2002	Organizational Leadership	University of Illinois at Urbana-Champaign
M.B.A., 1983	Business Administration	Indiana State University
M.S., 1977	Zoology	Eastern Illinois University
B.S., 1973	Math Education	Eastern Illinois University

Dr. Grace joined the Eastern Illinois University faculty in 2012 with educational administration experience as a superintendent at public schools in Illinois and Wisconsin, a private educational consultant specializing in school turn-around, and a public school teacher of mathematics, business, and computers. At EIU he is a member of the graduate faculty and teaches graduate courses in school law, organization and administration, personnel administration, superintendency, school finance, collective bargaining, and school plant planning. Dr. Grace's scholarship produced a published article, "Illinois Support for Education Ranks Dead Last Among 50 States" in *Leadership Matters*. In addition, he made several presentations at national and state conferences. He is actively involved in graduate student recruitment and served on several committees including the Departmental Personnel Committee, Grade Appeal Committee, Assessment Committee, and coordinated the department's annual Round Table for school superintendents and leaders. Dr. Grace is engaged with several professional associations including the Illinois Association of School Boards and the Illinois Association of School Administrators.

## 7. Katheryn Havercroft, Assistant Professor, Department of Special Education

Ph.D., 2012	Special Education	Indiana University
M.Ed., 2005	Supervision in Special Education	Eastern Illinois University
B.S., 2000	Special Education	Eastern Illinois University

Dr. Havercroft was appointed to the Eastern Illinois University faculty in 2013 with prior teaching experience at Indiana State University, Indiana University, and Eastern Illinois University, as well as the high school and elementary levels. She is a member of the EIU graduate faculty and teaches undergraduate and graduate courses focused on the educational needs of individuals with exceptional learning needs including behavioral principles in special education, curriculum adaptation and consultation, communication and early literacy skills of children at risk, diagnosis and assessment, community services and communication with families, differentiating instruction, special education personnel supervision and program administration. Her evaluation materials document her role in the development of the new online master's program and her contributions to her department's recruitment of new students. Dr. Havercroft's scholarship informs her teaching and produced four articles in refereed publications, over 20 presentations at international, national, region, and local conferences (some in collaboration with her students). Her research was supported by several institutional grants and was recognized with an Achievement and Contribution Award. Dr. Havercroft's service to the profession includes

72 program accreditation evaluations with the Council for Exceptional Children. At EIU, her service focuses on curriculum, departmental scholarships, and advising a registered student organization (the Student Council for Exceptional Children). Her service was also recognized with an Achievement and Contribution Award during the evaluation period.

# 8. Jamila D. (Smith) Hunter, Assistant Professor, Department of English

Ph.D., 2012 Adolescent, Post- Secondary, Ohio State University

and Community Literacies

M.F.A., 2006 Creative Writing Chatham University

B.A., 2003 English Xavier University of Louisiana

Dr. Hunter was appointed to the Eastern Illinois University faculty in 2012 with ethnographic research experience and the application of children's and young adult literature as culturally relevant and responsible pedagogy in the classroom and community. At EIU she is a member of the graduate faculty and teaches undergraduate and graduate courses including composition, children's literature, African American literature, American multicultural literature, race, age, and gender, women of the Black Arts Movement. Dr. Hunter's scholarship produced a published article in a selective peer-reviewed journal, a scholarly discussion panel for a writing program, and workshops on campus. In addition, she cochaired a national conference and received institutional grants. Dr. Hunter served on the EIU Student Standards Board, was engaged with the Women, Gender and Sexuality Studies program, mentored a graduate assistant, and participated in numerous department events on campus. She also served on the University of Illinois at Urbana- Champaign Chancellor's Committee.

# 9. <u>Grant S. Lakeland</u>, Assistant Professor, Department of Mathematics and Computer Science

Ph.D., 2012 Mathematics University of Texas at Austin

M.Math., 2005 Mathematics University of Warwick (United Kingdom)

Dr. Lakeland was appointed to the EIU faculty in 2014 with visiting assistant professor experience at the University of Illinois at Urbana-Champaign. Since joining the EIU faculty and being appointed to the graduate faculty, he has taught undergraduate and graduate courses in problem solving, calculus, finite mathematics, statistics, geometry, linear algebra, complex variables, and graduate topics in mathematics. In addition, he achieved certification from the Online Course Development Institute. Working in collaboration with chemistry faculty, Dr. Lakeland applies topological and graph-theoretic methods to quantify similarities in molecular structures. He published papers in two peer-reviewed journals, reviewed papers as a peer reviewer, presented his work at the local and national levels, and served as co-primary investigator on a National Science Foundation Grant for the department's annual Eastern Illinois Integrated Conference in Geometry, Dynamics, and Topology. His service includes serving on and chairing the College of Sciences Curriculum Committee as well as chairing his department's curriculum committee. Dr. Lakeland serves as a judge for the Illinois Council of Teachers of Mathematics Math Contest and the Mathematics and Computer Science Challenge of the Week competition.

### 10. Alicia Neal, Assistant Professor, Department of Music

Mus.D., 2007 Conducting Northwestern University M.Mus., 2004 Conducting University of Colorado B.M.Ed., 1998 Music Education University of Colorado

Dr. Neal was appointed to the EIU faculty in 2012 as director of bands with previous experience as assistant director of bands and associate director of athletic bands at the University of Minnesota and as a lecturer and director of instrumental ensembles at St. Xavier University. She also has high school and middle school public school music teaching experience. Dr. Neal is a member of the graduate faculty, teaches undergraduate and graduate courses in instrumental conducting and literature, wind symphony, concert band, wind conducting, wind symphony, and concert band and she directs the EIU wind symphony and concert band. Further, she has received several institutional grants to bring guest artists and conductors to campus. Dr. Neal directed 45 performances of ensembles for local and regional audiences, performed with the EIU faculty brass quintet, taught in the summer Eastern Music Camp, and organized and hosted the EIU High School Honors Band Festival and Band Director Workshop. Her scholarship includes presenting a paper at a professional conference and serving as a panel member at a professional workshop. Dr. Neal's service includes engagement in multiple student recruitment activities including visiting 98 high school band classes and contacting hundreds of high school band directors. She is a music festival adjudicator, serves on several department and university committees, and represented the State of Illinois at the National Band Association in 2012.

# 11. Andrew Parrish, Assistant Professor, Department of Mathematics and Computer Science

Ph.D., 2009 M.S., 2005	Mathematics Mathematics	University of Memphis University of Memphis
B.A., 1998	Mathematics, Sociology, Interdisciplinary Studies	University of Central Arkansas

Dr. Parrish was appointed to the EIU faculty in 2014 with visiting appointment experience at Saint Louis University, the University of Illinois at Urbana-Champaign, the University of Memphis, and adjunct appointment at Troy University (teaching online). Since joining the EIU faculty and being appointed to the graduate faculty; he has taught undergraduate and graduate courses in problem solving, mathematics a human endeavor, calculus and analytic geometry, abstract algebra, linear algebra, and real variables. Dr. Parrish had developed online teaching skills and is versed in several learning management systems including Desire 2 Learn, Moodle, Sakai, and Blackboard. He served as a reviewer for the Southern New Hampshire University online programs in mathematics and applied mathematics. Dr. Parrish's scholarship includes publishing a paper and having another accepted for publication, presenting at the EIU Math Colloquium and the American Mathematical Society (AMS) section meeting in Memphis, serving as a referee for a professional journal, and writing reviews in AMS Mathematical Reviews. He leads his department's tutoring program and Housing and Dining's mathematics tutoring program and coordinates departmental honors. Dr Parrish served as co-primary investigator on a National Science Foundation Grant for the department's annual Eastern Illinois Integrated Conference in Geometry, Dynamics, and Topology. He serves on the Student Standards Board and the Intercollegiate Athletics Board.

### 12. William N. Schultz, Jr., Assistant Professor, Booth Library

M.A., 2012	Sustainable Development	Appalachian State University
M.L.S., 2005	Library Science	Indiana University
B.A., 1996	Psychology	Skidmore College
Cert., 1995	Italian Language Study	Sarah Lawrence College
	Abroad	

Mr. Schultz joined the Eastern Illinois University faculty in 2012 with prior experience as a catalog librarian and other librarianship practice at Appalachian State University. At EIU his librarianship includes: cataloging the main stacks and special collections materials, providing subject bibliographic collection management for psychology, sociology, anthropology, and music. Since 2014, Mr. Schultz has served as interim head of university archives and special collections and provided digital content curation for Eastern Illinois University and for the Consortium of Academic and Research Libraries in Illinois (of which EIU is a member). Included among his primary duties was his work on the institutional repository to increase readership of faculty publications, teaching more than 200 instructional sessions for faculty and students, serving on the reference desk, and supervising civil service library employees. Mr. Schultz published one peer-reviewed article, encyclopedia entries and several book reviews. He presented his work at national, regional, and local conferences. He co-curated a library exhibit, and was awarded several institutional grants to the benefit faculty and students. Mr. Schultz's university, library, and professional service included membership on the Student Standards Board, chairing the National Library Week Committee, served as a faculty fellow and an EIU Reads facilitator, and participated in the EIU Symphony Orchestra. He was appointed chair of the Illinois Library Association Technical Services Award Committee.

# 13. <u>Rebecca Tadlock-Marlo</u>, Assistant Professor, Department of Counseling and Student Development

Ph.D., 2012	Counseling Education	Idaho State University
M.S., 2009	and Supervision Educational	Southern Illinois University - Carbondale
	Psychology and	
	School Counseling	
B.A., 2006	Psychology	McKendree University

Dr. Tadlock-Marlo was appointed to the Eastern Illinois University faculty in 2012 with practical experience in school and career counseling in Idaho and Illinois. In addition she has study abroad experience at Queen's University in Ireland and at Technos International in Japan. She is a licensed clinical professional counselor and is nationally certified. At EIU Dr. Tadlock-Marlo is a member of the graduate faculty and teaches graduate courses in emerging issues, professional orientation and ethics, collaboration and consultation in school counseling, cross-cultural counseling, and group counseling, and psychological foundations of educational practice. Her teaching was recognized by the North Central Association for Counselor Education and Supervision with their Outstanding Professional Teaching Award. Dr. Tadlock-Marlo developed two new courses, advises graduate students, and participated in 15 teaching conferences. She published six manuscripts in international and national peerreviewed journals with one being co-authored with one of her students, edited a national peer-reviewed journal, and edited a book chapter. Examples of Dr. Tadlock-Marlo's service

include chairing her department's orientation committee and recruitment committee, engaging with college and university shared governance groups, and serving the greater community as secretary of Paradise Equestrian Therapy and other community organizations. Her service was recognized with an Achievement and Contribution Award in 2015.

#### 14. Chao Wen, Assistant Professor, School of Business

Ph.D., 2012	Management Science	University of North Texas
M.S., 2008	Management Science and	University of Electronic Science
	Engineering	& Technology (China)
B.S., 1990	Computer Science and	University of Electronic Science
	Engineering	& Technology (China)

Dr. Wen came to Eastern Illinois University in 2012 with prior experience as a teaching fellow, research analyst, and research assistant at the University of North Texas. He is a member of the graduate faculty and teaches undergraduate and graduate courses in business statistics, operations management, business operations, business analysis and data mining, and quantitative modeling. During the evaluation period for promotion and tenure, Dr. Wen's teaching achievements using multiple methods of instruction were recognized at both the college and university levels. His scholarship included publication of peer-reviewed journal articles, presentations at numerous regional and national business conferences, and service as a reviewer for business journals. Dr. Wen mentored graduate student theses that led to presentations at the annual meeting of the Decision Sciences Institute. The quality of his research was recognized at both the college and university levels. He serves on several school, college, and university committees. In a leadership role, he chaired the School of Business Student Issues Committee, served as a faculty fellow, and co-advised Phi Beta Lambda (Future Business Leaders of America, the largest career student business organization in the world). Dr. Wen's service to the profession includes membership on the editorial review board of the International Journal of Operations and Production *Management*, and serving as associate editor for a track at an international conference.

#### F. 2018-2019 Tuition Recommendations

# Proposed FY19 Tuition (Fall 2018, Spring 2019, Summer 2019)

**Undergraduate** - A student who has not earned the baccalaureate degree will pay the following tuition:

#### **Illinois Resident**

	<b>Present</b>	Proposed	<u>Increase</u>
FY19 New Students – Per Semester Hour		\$296.00	
Continuing, Non-guaranteed Students – Per Semester Hour	\$289.00	\$292.00	\$3.00

Effective FY05, state law (110 ILCS 665/10-120) provides that tuition for new undergraduate Illinois resident students will remain the same for four continuous academic years. The guaranteed tuition rate period is extended for undergraduate degree programs approved by the University for completion in more than four years. The extension is limited to the minimum number of additional semester(s) to complete the program as approved by the University. This list of programs approved by the University for completion in more than four years is maintained by the Provost. In addition, state law limits the tuition increase applied in a continuing resident undergraduate student's fifth and sixth years. Continuing, non-guaranteed students are charged the guaranteed student rate for first fiscal year prior to the current year.

#### Previous Resident Rates:

FY18 Guaranteed Students – Per Semester Hour	\$292.00
FY17 Guaranteed Students – Per Semester Hour	\$289.00
FY16 Guaranteed Students – Per Semester Hour	\$285.00

#### **Non-Resident**

	Present	Proposed	<u>Increase</u>
FY19 New Students – Per Semester Hour Continuing Students – Per Semester Hour	\$365.00	\$370.00 \$370.00	\$5.00
Previous Non-Resident Rates: FY18 Students – Per Semester Hour FY17 Students – Per Semester Hour FY16 Students – Per Semester Hour	\$365.00 \$361.00 \$356.00		

# E. 2018-2019 Tuition Recommendations (Cont.)

**Graduate** - A post-baccalaureate student will pay the following tuition (regardless of the level of courses in which he/she enrolls):

	Illinois Resi	Illinois Resident		
	<u>Present</u>	Proposed	<u>Increase</u>	
Per Semester Hour	\$292.00	\$299.00	\$7.00	
	Non-Resider	<u>nt</u>		
	<u>Present</u>	Proposed	<u>Increase</u>	
Per Semester Hour	\$701.00	\$718.00	\$17.00	

## **G.** Special Fees

The following special fees are requested by the College of Education and Professional Studies and College of Arts & Humanities to cover additional expenses associated with the supervision of off-site learning experiences (such as internships and student teaching) and specialized equipment, respectively for FY 19.

# **College of Education**

HST 4275-1HR	\$	6.00
HST 4275-2HR	\$	12.00
HST 4275-3HR	\$	18.00
HST 4275-4HR	\$	24.00
HST 4275-5HR	\$	30.00
HST 4275-6HR	\$	36.00
STG 4001	\$ 2	250.00

# **College of Arts & Humanities**

JOU 3002	\$ 45.00
JOU 3300	\$ 45.00
JOU 3703	\$ 45.00
JOU 4760	\$ 45.00

### H. New Degree Program

### 1) B.S. in Electrical Engineering

The Physics Department, in partnership with the School of Technology, proposes the creation of a B.S. in Electrical Engineering program. The proposed program, which builds on a long tradition of pre-engineering at EIU, utilizes the existing courses and lab facilities in the department, thus requiring minimal additional resources to implement. According to the U.S. Department of Education, there is a strong need for graduates in Science, Technology, Engineering, and Math (STEM). Currently, EIU has degree programs in science, technology, and mathematics, as well as the existing engineering cooperative agreement (3+2), but does not have its own, standalone degree program in engineering. The minimum number of hours required to complete the degree is 71 semester hours.

Based on data from the EIU Admissions Office, engineering is the most common degree that prospective students ask about and U.S. Bureau of Labor statistics demonstrate significant growth across all STEM fields inclusive of engineering. The proposed B.S. in Electrical Engineering program will help attract students to EIU. The proposed program will also be able to utilize the existing courses and lab facilities in the Physics Department and the School of Technology. The program will help to populate courses in mathematics and physics that are currently of relatively low enrollment, thus reducing cost per student semester hour for those disciplines. The enrollment projections anticipate cohort size increasing over five years to 20-22 students per year with an overall program capacity of 60 students based on existing retention rates. While capacity is limited in the program, the overall enrollment benefits will be greater as it is anticipated that students that do not complete the program will remain at EIU to pursue another major—which is consistent with observed student outcomes associated with the existing engineering cooperative agreement. Upon approval of the Board of Trustees the proposal will be submitted to the Illinois Board of Higher Education and the Higher Learning Commission (HLC). As the program represents a substantive change to the existing program array for HLC and the timeline for ABET accreditation is variable, the program is anticipated to have a Fall 2019 start; although the approval process may result in a Fall 2020 launch.

### H. New Degree Program

## 2) B.A. in Television & Video Production

The proposed major is the expansion and refinement of Communication Studies' existing Electronic Media Production concentration. It emphasizes the practice and theory of the production of television and video content, from conception to delivery in a variety of genres, forms, and formats. Through the reconfiguration and optimization of existent resources, as well as through partnerships with seven other departments and WEIU TV & FM, students will experience a program that promotes a resilient and comprehensive skill set, creative problem solving, and professional development in the art and science of communicating through television and video. The proposed standalone major will increase the visibility of EIU's television and video production curriculum and enhance enrollment. Additionally, the department recognizes that demand for production specialists outpaces that of other economic sectors based on the U.S. Bureau of Labor and the new program is thus timely. The proposed 51 semester hour major will not require additional resources to launch and through its specialization in television and video, it even reduces the number of courses that need to be offered as compared to the concentration.

## I. Renewable Energy Center Settlement Agreement – EIU and Honeywell

Board of Trustees Regulation V.C.1.d. provides that contracts for amounts greater than \$250,000 require Board approval. In 2009, construction began on a new steam plant to replace the failing plant located near the campus core. The natural gas-fired boilers in the new plant have been providing steam to meet the university's heating and cooling needs. The settlement agreement will resolve all outstanding issues and claims, legal and otherwise, amicably and without assignment of fault or liability to any party. The university will receive cash, and forbearance of its future financial obligations in return for releasing all parties, and this agreement will permanently resolve all claims. The university will receive \$3,250,000 and will not be required to pay any amounts on the outstanding balance of the contract which totals \$1,754,989. In addition, the university is released from its obligation to pay \$7,574,971 as provided in the Energy Services Agreement.

## J. Budget Approval - Athletics

Board of Trustees Regulation IV.J.2.b. provides that state appropriations can be used for the support of intercollegiate athletics up to 1.5% of the university's annual state appropriation. Board approval is required when such expenditures exceed 1.5%. In FY18 the amount of appropriated dollars used to support athletics is projected as follows:

Total Budgeted Appropriated and Income Fund Revenue	\$78,567,300
Total Athletic Budget Allocated from Appropriated and Income Fund Revenue	1,300,000
Percentage	1.65%

<u>It is recommended that the Board of Trustees approve the Appropriated and Income Fund budget for Intercollegiate Athletics.</u>

# K. 2018-2019 Student Fee Recommendation (Fall 2018, Spring 2019, Summer 2019)

<u>Present</u> <u>Proposed</u>

<u>Graduate Student Fee</u> \$.30 per credit hour, not to exceed \$3.00 per student per semester per semester

Rationale: The Office of Academic Affairs, Division of Student Affairs, and Graduate Student Advisory Council (GSAC) proposes a revision of the existing graduate student fee. The proposed fee adjustment was recommended by the GSAC and is consistent with the intent of the original proposal and scope of the current fee. Specifically, the fee supports expanded services and co-curricular programming for EIU's graduate students. The proposed graduate student fee is \$3.00 per semester or summer session for all graduate students enrolled in at least one semester hour of graduate course work on campus, online, or at an off-site location. The revision extends the fee to students enrolled in online and off-campus courses bearing at least one semester hour of academic credit.

# L. Annual Meeting: Election of Officers

The April meeting is the annual meeting for the Board.

Per Robert Miller, University Counsel, the "Eastern Illinois University Law" (110 ILCS 665/10-25) provides that only the Board Chairman and Secretary may be elected by secret ballot.

The Vice Chairperson and member pro tem of the Executive Committee will be selected by a roll call vote.

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# V. INFORMATION ITEMS

# A. President's Report

Pine Honors College

# **B.** Reports from Constituencies

Faculty Senate – Dr. Ellen Corrigan

Staff Senate – Mr. Jody Stone

Student Government – Mr. Luke Young

# C. Summary of Purchases \$100,000 - \$249,999

<u>Vendor</u>	Type of Purchase	<u>Bids</u>	<u>Amount</u>
University of Illinois	Sub-award of research	(A)	\$115,300.00
Urbana, Illinois			

(A) Exempt from bidding per 30 ILCS 500/1-10(b)(1)

# D. FY 2018 Deposit and Investment Report

#### Eastern Illinois University Deposit and Investment Report For the Quarter Ending March 31, 2018

#### Operating Funds Investment Performance:

	Quarterly	Year to Date
Average Daily Cash Balance	\$ (4,427,360.00)	\$ (3,707,104.55)
Average Daily Invested Balance	60,533,315.39	46,183,647.73
Net Average Daily Balance	\$ 56,105,955.39	\$ 42,476,543.18
Total Interest Earned on Investments	\$ 202,349.04	\$ 400,247.06
Percentage of Net Average Daily Balance Invested	<u>107.89:</u>	<u>108.73%</u>
Annualized Average Yield	<u>145%</u>	<u>125%</u>
Benchmark - 90 Day Treasury Bill	<u>157½</u>	<u>1287</u>

#### Summary of Investments

EIU invests primarily in the Illinois Funds. The Illinois Funds consist primarily of repurchase agreements, commercial paper and money market funds. EIU investments may also include U.S. Treasury Notes, Government Agencies (e.g., Federal Home Loan Bank, FNMA, etc), Money Market Funds, Depository Accounts and Commercial Paper. Earnings rates for the quarter ranged from 1.10% to 1.48%

#### University/Foundation/Alumni/Agency General Ledger Cash by Major Category:

Local Accounts/Athletics/Student Governed Funds/Reserves	\$ 14,487,387.82
Student Insurance Fund/Departmental Equipment Reserves	14,350,934.55
Alumni/Foundation Funds Held by the University	10,199,128.78
Construction Funds/Capital Projects	7,718,323.94
Income Fund Tuition	5,894,682.78
Gifts with Donor Restrictions for Departments	3,438,530.39
Housing/Student Life Construction/Repair/Replacement Reserve	3,242,788.75
Housing/Student Life Operating Funds	1,296,832.88
Student Loan/Work Study Funds	1,103,052.90
Research and Grant Funds	487,364.53
Parking/Lounge Operating Funds	364,057.07
Endowment Funds	224,737.68
Funds Held for Clubs/Organizations	128,854.69
Scholarships Receivable	(1,438,321.49)
General Revenue Funds Due From the State of Illinois	(7,861,455.06)
Total Cash Balance March 31, 2018	\$ 53,636,900.21

# D. FY 2018 Deposit and Investment Report (Cont.)

Endowment Funds Investment Performance		Quarterly		Year to Date
Previous Portfolio Market Value	12/31/17	\$ 5,423,855.92	6/30/17	\$ 5,213,674.08
Interest and Dividends Income Reinvested		11,700.72		48,535.69
Change in Value of Investments		(42,227.83)		108,157.46
Withdraw al to Earnings		(7,834.07)		(7,834.07)
Farm Interest Dividends		230.21		495.94
FarmIncome/Expense Net		32,036.32		54,732.17
Present Portfolio Market Value	3/31/18	\$ 5,417,761.27	3/31/18	\$ 5,417,761.27
Endowment Funds Asset Allocation				
Schwab Institutional Brokerage Account:				
	Market Value		Market Value	
Equity Funds:	3/31/18		6/30/17	
Brookfield Global	\$ 73,928.64		\$ 73,596.50	
John Hancock Global Absolute	237,870.76		236,722.73	
Morgan Stanley Intl Principal Diversified	200,911.23 106,836.03		190,126.21 102,510.25	
Touchstone Intl Small Cap.	85,231.21		76,152.04	
Vanguard Developed Markets	484,181.65		293,304.04	
Vanguard Dividend Appreciation	87,101.52		85,411.21	
Vanguard Emerging Markets	134,375.19		114,909.20	
Vanguard Total Stock Market	358,294.70		324,244.41	
Vanguard 500 Index Fund	325,280.09		294,226.55	
Vaughan Nelson Value	80,114.43	_	75,348.75	_
Total Equity Funds		\$ 2,174,125.45		\$ 1,866,551.89
Bond Funds:				
Doubleline Total Return	\$ 75,554.84		\$ 74,969.96	
JPMorgan Core Bond	173,087.08		173,197.67	
Metropolitan West Total	174,481.80		174,695.45	
Vanguard Intermediate Term	146,265.48		147,055.41	
Total Bond Funds		569,389.20		569,918.49
Other Funds:				
Ishares Currency Hedge	\$ -	_	\$ 158,158.13	
Total Other Funds		-		158,158.13
Cash Funds:				
Schwab Money Market Fund/Cash		1,833.99		1,861.05
Total Schwab Institutional Brokerage Acct:		\$ 2,745,348.64		\$ 2,596,489.56
Buckler Farm Assets:				
Cash or Equivalent Operating Funds		\$ 115,464.66		\$ 60,149.21
Co-op Stock		1,947.97		2,035.31
Farmland		2,555,000.00		2,555,000.00
Total Buckler Farm Assets		2,672,412.63		2,617,184.52
Total Endowment Assets		\$ 5,417,761.27	:	\$ 5,213,674.08
Return of Schwab Institutional Brokerage Account	Quarterly	(120):/	Year to Date	<u>6.00%</u>

## E. University Highlights

# From January 16 to April 11, 2018

To save space, only story introductions are included. All stories are available in full at <a href="http://castle.eiu.edu/media/">http://castle.eiu.edu/media/</a>.

## AROUND CAMPUS

# New Colleges, Schools to Provide Additional Opportunities for Growth, Outreach

Eastern Illinois University's academic landscape is expanding and transforming, and university officials are excited about the future opportunities and growth the upcoming changes are intended to create...

# EIU Women's Basketball Helps Raise \$10K for Local Patients at SBL Regional Cancer Center

During their last regular season home win over SIUE, the Eastern Illinois University women's basketball team raised and donated \$10,000 to the Sarah Bush Lincoln Regional Cancer Center for the immediate needs of its Cancer Center patients...

## **Community Ambassador Scholarships (each a separate article)**

- Local Students to Benefit from \$5K EIU Scholarship Gift from Washington Savings Bank
- Local Students to Benefit from \$5K EIU Scholarship Gift from First Mid-Illinois Bank & Trust
- Midland States Bank Gifts EIU \$20K to Support Local Students, Economy Through Scholarships

Scholarships help EIU's Makenzie Hill, Luke Gilbert reach their higher education dreams It's not often the son of a Georgia peanut farmer finds success as a global country music artist. But Luke Bryan has leveraged his talents to become one of the past decade's hottest acts in country music. And for two students at Eastern Illinois University in Charleston, Bryan's launch into superstardom has been music to their ears—in more ways than one...

# EIU Earns "Best Online College" Distinction from National Organization

Eastern Illinois University was recently ranked as a "Best Online College in Illinois" by Affordable Colleges Online, a national organization that uses data from the Integrated Postsecondary Education Data System and the National Center for Education Statistics...

# EIU's African American Heritage Month Celebration Continues Throughout February

Eastern Illinois University will continue to host several free events throughout the month of February honoring African American culture and promoting and celebrating diversity across its campus...

## EIU Astronomy Club to Host January 26 Observatory Viewing, Open House

The EIU Astronomy Club invites community members to the EIU observatory for an open

house and viewing beginning at 7 p.m. Friday, January 26...

# EIU Bio Sciences to Celebrate the Father of Evolution, Host Open House in February

In honor of Charles Darwin's 209<sup>th</sup> birthday, Eastern Illinois University's Department of Biological Sciences will host a series of events on evolutionary medicine February 11-13 in the Doudna Fine Arts Center, on campus at 600 Lincoln Ave., Charleston...

## **EIU Enrollment Jumps 5 percent**

Eastern Illinois University's spring-to-spring enrollment is up five percent over last year, and university administrators are calling the increase a tremendous step in demonstrating Eastern's enduring success and progress toward future growth...

#### STUDENT/FACULTY/STAFF/ALUMNI SPOTLIGHT

## EIU's Grünhagen Co-recipient of Arthur Karp Franchise Research Award

Eastern Illinois University's Dr. Marko Grünhagen, professor of marketing, Lumpkin Distinguished Professor of Entrepreneurship and director of the university's Sustainable Entrepreneurship through Education and Development (SEED) Center, was recently named a co-recipient of the Arthur Karp Research Award by the International Franchise Association's (IFA) Education & Research Foundation.

### EIU Alumna Reichert Receives \$25,000 Milken Educator Award

Erin Reichert, a social studies teacher at Bluffton High School in South Carolina and an Eastern Illinois University alumna, was selected as one of only 44 national honorees for the 2017-18 Milken Educator Award, which provides public recognition and individual financial rewards to elementary and secondary school teachers, principals and specialists from around the country who are furthering excellence in education. The prestigious award, which Teacher magazine hails as the "Oscar of Teaching," came with an unrestricted cash prize of \$25,000...

#### FOCUS ON ATHLETICS

#### **EIU Football Announces Future FBS Games**

EIU will play at Indiana in 2019 with the game set for Saturday, Sept. 7 in Bloomington, Ind. EIU will then play at Kentucky in 2020 with the game set for Saturday, Oct. 10 in Lexington, Ky. EIU's first game against a member of the Southeastern Conference will be this season when the Panthers open the year at Arkansas on Sept. 1 in Fayetteville, Ark...

#### Tom Akers to Retire Following 2018 Track Season

Long time Eastern Illinois director of track and field Tom Akers has announced his retirement from coaching the Panthers track & field teams following the 2018 outdoor season. The Panthers will open the Outdoor Track season on March 24 before hosting the EIU Big Blue Classic on March 30-31 at O'Brien Field...

# F. Other Matters

# G. Public Comment