

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF
EASTERN ILLINOIS UNIVERSITY
CHARLESTON, ILLINOIS**

April 29, 2016

A meeting of the Board of Trustees was convened on April 29, 2016 at 11:30 a.m. in the Grand Ballroom, Martin Luther King Jr. University Union, Eastern Illinois University, Charleston, Illinois. Mr. Rene Hutchinson, Chair, presided.

Roll Call

Roll was called:

Mr. Burke	Present
Mr. Caulkins	Present
Mr. Dively	Present
Dr. Gilchrist	Absent
Mr. Goetz	Present
Mr. Hutchinson	Present
Ms. Witt	Present

Also present were the following:

Dr. David Glassman, President
Dr. Blair Lord, Provost and Vice President for Academic Affairs
Mr. Paul McCann, Interim Vice President for Business Affairs and Treasurer
Ms. Lynette Drake, Interim Associate Vice President for Student Affairs
Mr. Rob Miller, General Counsel
Ms. Judy Gorrell, Executive Secretary to the President and Assistant Secretary, Board of Trustees
Mr. Brad Ingram, Board Counsel

Executive Session

Mr. Dively moved that the Board of Trustees convene into Executive Session to consider pending, probable, and imminent litigation as permitted by Section 2.C.11 of the Open Meetings Act.

Mr. Caulkins seconded the motion.

Motion was approved by acclamation.

Mr. Dively moved to return to Open Session. Mr. Goetz seconded the motion.

Motion was approved by acclamation.

Report from Board Chair

Mr. Hutchinson asked for a moment of silence to remember EIU student, Michael Bellock, who passed away on April 23, 2016.

To honor Mr. Kratochvil, Mr. Hutchinson read a proclamation:

Roger L. Kratochvil

WHEREAS, Roger L. Kratochvil began his 60-year history with Eastern Illinois University when, as a recent graduate of Mt. Olive High School, he chose to pursue his higher education at EIU, graduating in 1960 with a bachelor's degree in social science with teacher education; and

WHEREAS, while attending EIU, Mr. Kratochvil continued to excel at athletics, concentrating on baseball and lettering all four years of his college career. For 20 years, he held the school record with 38 RBI in 31 games. In both 1959 and 1960, he was named to the IIAC All-Conference team, and was named EIU MVP in 1960. He was inducted into the EIU Athletic Hall of Fame in 1998; and

WHEREAS, upon graduation, Mr. Kratochvil left campus to seek a career in education, but continued as a steadfast devotee to his alma mater, faithfully promoting Eastern Illinois University and displaying his EIU connection, serving as a strong advocate for EIU among potential student recruits from Mt. Olive and beyond; and

WHEREAS, Mr. Kratochvil, along with Mr. Leo Welch and Dr. Robert Webb, accepted an appointment to the EIU Board of Trustees from Governor Rod Blagojevich in August 2004. Individually and collectively, they contributed to the leadership of the university through their decision-making and support of on- and off-campus activities; and

WHEREAS, Mr. Kratochvil provided sound judgement and leadership to the Board of Trustees for 11 years-plus, assuming the role of board chair for two of those years (2008-2009 and 2012-13), and serving on the board's Executive/Planning, Board Relations and Finance/Audit committees, as well as board liaison to the EIU Foundation and Alumni Association boards; and

WHEREAS, Mr. Kratochvil, in his tenure on the Board of Trustees, provided guidance to three Eastern Illinois University presidents – Louis V. Hencken, William L. Perry, and David M. Glassman.

NOW, THEREFORE, BE IT RESOLVED THAT the members of Eastern Illinois University's Board of Trustees, along with the university's administrators, faculty, staff and students, do hereby express their utmost gratitude to Roger L. Kratochvil for his guidance and dedicated service to Eastern Illinois University and do hereby thank him for his continued commitment to the citizens of Illinois. His historical perspective will be sorely missed by his fellow board members, as will his green bow tie on St. Patrick's Day.

Committee Reports

Executive/Planning Committee – Dr. Glassman reported that Intercollegiate Athletics conducted a 360 access study, and a consultant visited campus to look at the number of sports teams, resources, and staffing. The focus included Title IX regarding the balance and equality between men and women’s sports, facilities, and resources. Dr. Glassman went to Springfield on April 21, 2016 to testify, but the activities of the day did not allow for any university’s testimony. EIU’s testimony is rescheduled for May 4, 2016. Media Relations is implementing several marketing initiatives—“Something for Everyone this Summer” with two billboards in Champaign, radio spots in Chicago, and newspapers in various cities. The Foundation will contribute \$100,000 a year to be used at the President’s discretion. The Committee heard an enrollment update. A yield initiative is underway to get admitted students to commit to EIU. Another initiative this summer is Panther Friday which is a customized one-on-one visit opportunity. The Board Retreat is scheduled for Saturday, June 25.

Board Relations Committee – Steve Rich and Jonathan McKenzie reported that the Board Relations committee met and discussed information pertaining to each area of University Advancement. Yield programs and on-campus events targeting recruitment are ramping up while the ForeverEIU Alumni Magazine, EIU yard signs, popcorn bags, and radio sponsorships are all being utilized to share EIU pride and increase visibility. Through the 2nd Quarter (December 31, 2015) \$2,380,935 has been received and \$5,818,880 has been raised through fundraising. In regards to the Scholarship Drive—FY16: ten new endowments and four new annual = 14 scholarships. Totals on the scholarship campaign (goal of 100 new endowed) 124 (75 endowed; 46 annual). On February 17th and 18th, the EIU Foundation held their winter board and committee meetings and selected the Burnham and Nancy Neal Outstanding Philanthropist Award recipient and the 2015 Annuitant Ambassador of the Year. Through the first two quarters of FY16, EIU’s gross royalties have increase 45% (\$52,918 vs. \$36,571) when compared to the same period last year. This figure represents 82% of the amount collected in all of FY15.

Finance/Audit Committee – The Committee discussed the Internal Audit Two Year Plan provided by Ms. Leigh Moon. Discussion touched on the possibility of auditing specific operational functions over multiple departments as opposed to auditing all operational function of a few departments. Ms. Kay McElwee spoke to the Business Enterprise Program (BEP) for minorities and female vendors. The Committee asked that each purchase approval moving forward contain BEP information and the summary of bids. The 2015 Compliance Audit summary resulted in four findings—three in Financial Aid and one in staff reporting. The Committee discussed the FY16 Budget.

Board Regulations – No report.

Academic and Student Affairs Committee – Dr. Lord reviewed the new program request— M.S. in Cybersecurity, a collaborative degree program between the Schools of Business and Technology. The Board will be asked to approve the program request at the Board Meeting. Dr. Lord also reviewed the list of 14 individuals being presented for tenure this afternoon. The awarding of tenure will be effective with the 2016-2017 academic year. Ms. Drake, Interim Associate Vice President for Student Affairs, updated the Board on the passing of EIU student Michael Bellock, the camps and conferences schedule this summer, Apportionment Board Allocations for FY17, the Career Services Annual Report, the *I Love EIU* signs, and end of the year activities.

Action Items

1. Mr. Burke moved to approve the minutes of the Board Meeting on January 22, 2016. Mr. Caulkins seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Goetz	Yes
Ms. Witt	Yes
Mr. Hutchinson	Yes

Motion carried.

2. Mr. Burke moved to approve the purchase of membership to Public Broadcasting Services (PBS) for WEIU from Public Broadcasting Services in Arlington, VA at a cost not to exceed \$275,000.00. The fund source is grant funds. Mr. Dively seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Goetz	Yes
Ms. Witt	Yes
Mr. Hutchinson	Yes

Motion carried.

3. Mr. Burke moved to approve the purchase of a two-year lease of two (2) new Ford E-450 Turtle Top Terra Transit shuttle buses. The lease shall be based on 40,000 miles per bus per year and paid from shuttle bus fees to Southern Bus Mobility in Breese, IL. The cost is \$59,099.44, and the fund source is local funds. Mr. Caulkins seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Goetz	Yes
Ms. Witt	Yes
Mr. Hutchinson	Yes

Motion carried.

4. Mr. Goetz moved to approve the purchase of a membership in CARLI and access to several databases for Booth Library in the amount not to exceed \$400,000.00 from the University of Illinois, CARLI, Champaign, IL. The fund source is appropriated and income funds. Mr. Dively seconded the motion.

Roll was called and the vote was as follows:

Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Goetz	Yes
Ms. Witt	Yes
Mr. Hutchinson	Yes

Motion carried.

5. Mr. Goetz moved to approve the contract renewal of the Telephone Service Agreement with Consolidated Communication, Inc., Mattoon, IL for the one-year period July 1, 2016 through June 30, 2017. The cost is not to exceed \$500,000.00, and the fund source is appropriated, income, and local funds. Mr. Burke seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Caulkins	Yes
Mr. Dively	Abstain
Mr. Goetz	Yes
Ms. Witt	Yes
Mr. Hutchinson	Yes

Motion carried.

6. Mr. Dively moved to approve the purchase of various books and periodicals for Booth Library from EBSCO Industries Inc. Cary, IL. This is a sole source vendor, and the cost is not to exceed \$600,000.00. The fund source is appropriated and income funds. Mr. Caulkins seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Goetz	Yes
Ms. Witt	Yes
Mr. Hutchinson	Yes

Motion carried.

7. Mr. Burke moved to approve Eastern’s prorated share for the Group Insurance Reimbursement for FY17 in the amount of \$1,713,300.00 to be made in four (4) installments of \$428,325.00 each to the Illinois Department of Central Management Services. The source of funds is appropriated and income funds and the purchase is mandated by statute. Mr. Dively seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Goetz	Yes
Ms. Witt	Yes
Mr. Hutchinson	Yes

Motion carried.

8. Mr. Goetz moved to approve the awarding of tenure for 14 candidates who were presented by Dr. Lord. Mr. Burke seconded the motion. The following individuals were presented for award of tenure effective with the 2016-2017 academic year:

1. **T. Lisa Brooks**, Assistant Professor, School of Family and Consumer Sciences
2. **Todd A. Bruns**, Assistant Professor, Library Services
3. **Andrew Cheetham**, Assistant Professor, Department of Music
4. **Kesha Coker**, Assistant Professor, School of Business
5. **Stefan Eckert**, Assistant Professor, Department of Music
6. **Margaret Floress**, Assistant Professor, Department of Psychology
7. **Michael Gillespie**, Assistant Professor, Department of Sociology
8. **David Gracon**, Assistant Professor, Department of Communication Studies
9. **Mary Konkle**, Assistant Professor, Department of Chemistry
10. **Barry Kronenfeld**, Assistant Professor, Department of Geology/Geography
11. **Danelle Larson**, Assistant Professor, Department of Music
12. **Bonnie Laughlin-Schultz**, Assistant Professor, Department of History
13. **James Riley**, Assistant Professor, Department of Geology/Geography
14. **Samantha Szczur**, Assistant Professor, Department of Communication Studies

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Goetz	Yes
Mr. Hutchinson	Yes

Motion carried.

9. Mr. Dively moved to approve a new degree program—M.S. in Cybersecurity, a collaborative degree program between the Schools of Business and Technology. The program will be a two-year, part-time, cohort program that will prepare students to become leaders and technical managers in cybersecurity. Mr. Burke seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Goetz	Yes
Ms. Witt	Yes
Mr. Hutchinson	Yes

Motion carried.

10. Mr. Caulkins moved to approve the tuition recommendation for FY17. Mr. Goetz seconded the motion.

**Proposed FY17 Tuition
(Fall 2016, Spring 2017, Summer 2017)**

Undergraduate - A student who has not earned the baccalaureate degree will pay the following tuition:

	<u>Illinois Resident</u>		
	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
FY17 New Students – Per Semester Hour		\$289.00	
Continuing, Non-guaranteed Students – Per Semester Hour	\$283.00	\$287.00	\$4.00

Effective FY05, state law (110 ILCS 665/10-120) provides that tuition for new undergraduate Illinois resident students will remain the same for four continuous academic years. The guaranteed tuition rate period is extended for undergraduate degree programs approved by the University for completion in more than four years. The extension is limited to the minimum number of additional semester(s) to complete the program as approved by the University. This list of programs approved by the University for completion in more than four years is maintained by the Provost. In addition, state law limits the tuition increase applied in a continuing resident undergraduate student’s fifth and sixth years. Continuing, non-guaranteed students are charged the guaranteed student rate for two fiscal years prior.

Previous Rates:

FY16 Guaranteed Students – Per Semester Hour	\$285.00
FY15 Guaranteed Students – Per Semester Hour	\$283.00
FY14 Guaranteed Students – Per Semester Hour	\$283.00

	<u>Non-Resident</u>		
	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
FY16 New Students – Per Semester Hour		\$361.00	
Continuing Students – Per Semester Hour	\$356.00	\$361.00	\$5.00
Footnote - Previous Rates:			
FY16 Guaranteed Students – Per Semester Hour	\$356.00		
FY15 Guaranteed Students – Per Semester Hour	\$849.00		
FY14 Guaranteed Students – Per Semester Hour	\$849.00		

<p>Graduate - A post-baccalaureate student will pay the following tuition (regardless of the level of courses in which he/she enrolls):</p>
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	<u>Illinois Resident</u>		
	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
Per Semester Hour	\$285.00	\$289.00	\$4.00
	<u>Non-Resident</u>		
	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
Per Semester Hour	\$684.00	\$694.00	\$10.00

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Goetz	Yes
Ms. Witt	Yes
Mr. Hutchinson	Yes

Motion carried.

- Mr. Brad Ingram conducted the annual meeting and the election of officers for the Board of Trustees 2016-2017 term.

Mr. Goetz nominated Mr. Joe Dively for Chairperson. Mr. Burke seconded the nomination. Mr. Dively was elected Chairperson by secret ballot.

Mr. Hutchinson nominated Mr. Tim Burke for Secretary. Mr. Caulkins seconded the nomination. Mr. Burke was elected Secretary by secret ballot.

Mr. Dively nominated Mr. Kris Goetz for Vice Chairperson. Mr. Hutchinson seconded the nomination. Mr. Goetz was elected Vice Chairperson by acclamation.

Mr. Goetz nominated Mr. Dan Caulkins for Member Pro-Tem of the Executive Committee. Mr. Hutchinson seconded the nomination. Mr. Caulkins was elected Member Pro-Tem by acclamation.

Information Items

President's Report

Mr. Josh Norman made a presentation of MyEIU, EIU's relationship management software used to connect with and recruit prospective students. MyEIU connects with prospective students based on their data profile via their custom portal, emails, text, and call campaigns. The system is a central hub for recruitment activity. It allows administrators to direct admissions counselors via assigned action lists and provides accountability through territory specific enrollment funnel dashboards. The system also serves as a central point of data collection for prospective student data. The data is distributed across the University for recruitment and strategic decision making purposes.

Reports from Constituencies

Faculty Senate – Jemmie Robertson

This spring Faculty Senate passed a Budget Impasse Resolution urgently calling for stable funding for FY16, FY17, and beyond. Faculty Senate also finished revising their Bylaws and Constitution. Upcoming events include a May 4th meeting between the Faculty Senate Executive Committee and the Council on University Planning and Budgeting Executive Committee with the authors of a Resolution, passed by the Faculty Senate, to review the structure and strengthen the role of the CUPB. On May 5th, the annual faculty retirement reception will be held beginning at 4 pm in the Tarble Arts Center. A formal invitation will follow via email. On May 9th there will be a "Summer" session for Faculty at 2 pm in Booth Library room 4440 with Rep. Reggie Phillips.

Staff Senate – No report

Student Government – Shirmeen Ahmad

Second semester, Student Government worked on moving up its elections to stay consistent with other schools and to have a better transition process between officers. They continued to work on the It's on Us campaign, creating a video that featured student athletes and putting on programs such as Take Back the Night with SACIS and the Sexual Violence Talk Show. Student Government committees collaborated for the end of the year where they put on de-stress events such as smashing a car, giving out study packs, and a dodgeball tournament.

Summary of Purchases \$100,000 - \$249,999

<u>Vendor</u>	<u>Type of Purchase</u>	<u>Bids</u>	<u>Amount</u>
The Upchurch Group, Inc. Mattoon, IL	Civil Engineering Retainer - FY17 contract	(10)	\$150,000.00
MacMillan Holtzbrinck Publishers Gordonsville, VA	Textbooks for Textbook Rental Library - FY17 contract	(A)	\$135,000.00
Cengage Learning Cincinnati, OH	Textbooks for Textbook Rental Library - FY17 contract	(A)	\$450,000.00
McGraw-Hill New York, NY	Textbooks for Textbook Rental Library - FY17 contract	(A)	\$450,000.00
Pearson Education Upper Saddle River, NJ	Textbooks for Textbook Rental Library - FY17 contract	(A)	\$675,000.00
Paap Printing Charleston, IL	Printing Services - FY17 contract	(B)	\$125,000.00
Yankee Book Peddler Contoocook, NH	Books (Print & Electronic) for Library - FY17 contract	(C)	\$225,000.00

(A) Exempt per Section V.B.1d of Board Regulations

(B) First renewal of original two year contract with four two year renewal options. No increase in price.

(C) Sole Source, after sunset of Public Act 97-0643

Deposit and Investment Report

For the quarter ending March 31, 2016, the University had an average daily invested balance of \$42,587,824.71, and a net average daily balance of \$39,485,642.68. The annualized average yield was 0.24 percent.

Other Matters – None

Public Comment – None

Adjournment – The meeting was adjourned.