III. ACTION ITEMS

A. Approval of Minutes

January 24, 2005 Board Meeting

March 11, 2005 Board Meeting (Telephone Conference Call)

B. Executive Session Minutes

Section 2.06(c) of the Open Meetings Act requires that the Board of Trustees review the minutes of all executive sessions at least semi-annually to determine whether the need for confidentiality still exists as to all or part of those minutes. Minutes of executive sessions, or portions thereof, which no longer require confidential treatment must be made available for public inspection.

In order to comply with this provision, Board Counsel is reviewing executive session minutes and will provide the Board recommendations as to whether or not all or part of those minutes should remain confidential.

C. Annual Meeting - Election of Officers

The April meeting is the annual meeting for the Baord.

Per Joe Barron, University Counsel, the "Eastern Illinois University Law" (110 ILCS 775/10-25 provides that only the Board Chairman and Secretary may be elected by secret ballot. This is an exception to the "Open Meetings Act" which does not permit secret ballots at open meetings.

The Vice Chairperson and member pro tem of the Executive Committee will be selected by a roll call vote.

D. Eastern Illinois University Board of Trustees 2006 Meeting Calendar

Unless other notice is given, all meetings will be held on the campus of Eastern Illinois University in Charleston, Illinois.

Friday, February 10, 2006 (Meeting on Campus)

Friday, March 10, 2006 (Telephone Conference Call)

Monday, April 24, 2006 (Meeting on Campus)

Monday, June 19, 2006 (Meeting on Campus)

Monday, August 7, 2006 (Telephone Conference Call)

Friday, September 15, 2006 (Meeting on Campus)*

Friday, November 17, 2006 (Meeting on Campus)

Friday, December 15, 2006 (Telephone Conference Call)

*Pending Fall Football Schedule

It is recommended that the Board of Trustees approve the above calendar for 2006.

E. Tenure Recommendations

Recommendations on the award of tenure will be presented to the Board by addendum at the meeting.

F. Labor Agreement

Contract Renewal and Wage Agreement – Painters District Council #58

Labor Agreement:

A tentative agreement was reached with the Painters District Council #58, representing 20 employees, on March 29, 2005 to renew and amend wage provisions of a five-year collective bargaining agreement. The new agreement would be effective for the period May 1, 2005 through April 30, 2010. The Union ratified the agreement on April 7, 2005.

Cost of Settlement: Under terms of the agreement, bargaining unit members would receive a three (3) percent across-the-board increase effective Mav 1, 2005, a three (3) percent across-the-board increase effective May 1, 2006, and a three (3) percent across-the-board increase effective May 1, 2007. Effective May 1, 2008 and May 1, 2009, wages would be increased by the percentage increase announced by Eastern Illinois University according to the General Salary Policy for Civil Service Employees or by the percentage increase appropriated to Eastern for general wage increases for civil service employees, whichever is greater.

> Also under the terms of the new agreement, the sub-foreman wage rate would be increased \$0.675/hour to \$1.35/hour above the iourneyman rate of pay and bargaining unit employees would be entitled to the retirement provisions granted under Public Act 92-0599 which became effective on June 28, 2002.

Estimated cost of 3% increase effective May 1, 2005 \$36,140

Estimated cost of 3% increase effective May 1, 2006 \$37,220

Estimated cost of 3% increase effective May 1, 2007 \$38,580

It is recommended that the Board of Trustees approve this contract renewal and wage agreement.

G. Personnel Contract

Mr. Michael E. Miller - Men's Basketball Coach

At the January 26, 1998 meeting of the Board of Trustees, the Board approved the recommendation that the President of the University be authorized to offer multi-year contracts to certain administrative personnel at Eastern Illinois University. Mr. Louis Hencken is recommending that he be authorized to offer Mr. Michel E. Miller a three-year contract for the period May 1, 2005 through April 30, 2008 to serve as the men's basketball coach.

It is recommended that the Board of Trustees authorize President Hencken to offer to Mr. Michael E. Miller, a three-year contract for the period May 1, 2005 through April 30, 2008 to serve as the men's basketball coach.

H. Revision to Board "Regulations"

Educational Benefits [First and Final Reading]

The current Board "Regulations" provide slightly different educational benefits for Civil Service and Faculty/Administrative employees. The Board "Regulations" are being revised to provide the maximum education benefit under either employee classification to all employees so that all classes of employees of the University receive the same educational benefits. For "Faculty and Administrative Employees", Section II.B.6.i, and for "Civil Service Employees", Section II.C.7.h, are revised as set forth in the attached pages.

It is recommended that the Board of Trustees approve the amendment to the "Regulations" on first reading as specified in paragraph I.C.4 of the Regulations."

Civil Service Employees Section II.C.7.h

h. Educational Benefits

(1) Tuition and fee waivers shall be granted to status civil service employees of the University. An employee may enroll at the University for a maximum of two (2) courses, or six (6) credit hours, whichever is greater, in any academic term with exemption from the payment of tuition and fees. The fees waived by the University include registration, application fees, credit evaluation fees, admission fees, activity fees, graduation fees, textbook rental fees and other service fees, such as those imposed to secure revenue for bond retirement.

The following <u>course and</u> <u>eredit semester</u> hour maxima shall apply to employees who enroll in courses at the University:

Employee Status	Academic Term (the greater of:)	Annual
Full-time employee	6 sem. hrs. <u>or 2 courses</u>	18 sem. hrs.
3/4 time employee	4 sem. hrs. <u>or 1 course</u>	12 sem. hrs.
1/2 time employee	3 sem. hrs. <u>or 1 course</u>	9 sem. hrs.

These maxima are employee benefit limitations and do not apply to enrollment in approved work-related training programs, the purpose of which is to improve service. The fees which will be waived by the University include registration fees, application fees, credit evaluation fees, admission fees, activity fees, graduation fees, and textbook rental fees. In addition, service fees, such as those imposed to secure revenue for bond retirement, will be waived.

(2) Employees are encouraged to enroll in courses having scheduled class hours outside their scheduled work hours. For courses held during the employee's work schedule, the employee may be excused to attend classes subject to a maximum of <u>four</u> (4) clock hours per week or the number of clock hours required to attend one (1) course, whichever is greater. Requests for excused absences to attend classes must be submitted to the supervisor for approval prior to enrollment and request for waiver of tuition <u>and fees</u>. When such approval is granted, employees shall make up time at the discretion and approval of the supervisor by (i) working outside of regularly scheduled

Civil Service Employees Section II.C.7.h (Cont.)

hours during the work week in which the excused absence occurs, or (ii) deducting the time spent in class from the employee's accumulated vacation leave. Daily overtime Compensation shall not be earned for make-up time worked under (i) above.

- (3) The natural, adopted, foster or step-children and the spouse of any status employee under of full-time employment employees (including employees on sick leave or compulsory disability leave) who dies while in service at the University, shall be entitled to a waiver of tuition and fees (as defined in paragraph (1) above) up to and including the baccalaureate degree at the University. Should both parents be full-time employees, the death of one parent shall makemakes the child eligible for the waiver of tuition and fees. Children of a divorced deceased employee who is divorced are shall be eligible for waiver of tuition and fees if such employee was contributing to their the children's support at the time of the employee's death.
- (4) ____ An employee who has retired from the University shall be eligible for a waiver of tuition and fees at the University as specified may enroll at the University for a maximum of one (1) course, or three (3) semester hours, whichever is greater, in any one academic term with the exemption from payment of tuition and such fees as may be waived in accordance with in paragraph (1) above for one-half time employees.
- (5) See Board Regulations Section IV.B.2.a. and the applicable section of Eastern Illinois University Law at 110 ILCS 665/10-90 for provisions governing the award of fifty percent (50%) tuition waivers to the children of seven (7) year or more employees.

Faculty and Administrative Employees Section II.B.6.i

i. Educational Benefits

(1) An employee may enroll in Eastern Illinoisat the University for a maximum of two (2) courses, or six (6) credit hours, whichever is greater, in any one academic term with exemption from the payment of tuition and fees. The fees which will be waived by the University include registration, application fees, credit evaluation fees, admission fees, activity fees, graduation fees, textbook rental fees and other service fees, such as those imposed to secure revenue for bond retirement.

The following course and semester hour maxima shall apply to employees who enroll in courses at the University:

Employee Academic

Status Term (the greater of:)

Full-time 6 sem. hrs. or 2 courses

employee

3/4 time 4 sem. hrs. or 1 course

<u>employee</u>

<u>1/2 time</u> <u>3 sem. hrs. or 1 course</u>

<u>employee</u>

These maxima are employee benefit limitations and do not apply to enrollment in approved work-related training programs, the purpose of which is to improve service.

(2) Employees are encouraged to enroll in courses having scheduled class hours outside their scheduled work hours. For courses held during the employee's work schedule, the employee may be excused to attend classes subject to a maximum of four (4) clock hours per week or the number of clock hours required to attend one (1) course, whichever is greater. Requests for excused absences to attend classes must be submitted to the supervisor for approval prior to enrollment and request for waiver of tuition and fees. When such approval is granted, employees shall make up time at the discretion and approval of the supervisor by (i) working outside of regularly scheduled hours during the work week in which the excused absence occurs, or (ii) deducting the time spent in class from the employee's accumulated vacation leave.

Overtime compensation shall not be earned for make-up time worked under (i) above.

Faculty and Administrative Employees Section II.B.6.i (Cont.)

(2)(3) The natural, adopted, foster, and step-children and the spouse of an full-time employees (including employees on sick leave or compulsory disability leave) who dies while in service at the University shall be entitled to a waiver of tuition and fees up(as defined in paragraph (1) above) up to and including the baccalaureate degree at the University. Should both parents be full-time employees, the death of one parent makes the child eligible for the waiver of tuition and fees. Children of a deceased employee who is divorced shall be eligible for a waiver of tuition and fees if such employee had been was contributing to their the children's support at the time of the employee's death.

(3)(4) An employee who has retired from the University may enroll in at the University for a maximum of one (1) course, or three (3) credit semester hours, whichever is greater, in any one academic term with exemption from the payment of tuition and such fees as may be waived in accordance with paragraph (1) above.

(4)(5) See <u>Board Regulations Section IV.B.2.a.</u> and the applicable section of <u>Eastern Illinois University Law at 110 ILCS 665/10-90</u> for provisions governing the award of <u>fifty percent (50%)</u> tuition waivers to the children <u>of seven (7)</u> year or more employees.

IV. INFORMATION ITEMS

A. May, 2005 Board Meeting

President Hencken will present information regarding a Board meeting to be held in May, 2005.

B. Summary of Purchases \$100,000 - \$249,999

<u>Vendor</u>	Type of Purchase	<u>Bids</u>	<u>Amount</u>	
Church Organ Network of Illinois	Purchase and installation of an organ for the Music Dept.	1	\$131,666	

C. Deposit & Investment Report

Eastern Illinois University Deposit and Investment Report For the Three Months Ending March 31, 2005

Operating Funds Investment Performance:

Average Daily Cash Balance (3,071,737.19)	Quarterly \$ (4,148,236.36)	Year to Date \$
Average Daily Invested Balance Net Average Daily Balance	47,240.608.78 \$43,092,372.42	39,131,618.80 36,059,881.61
Total Interest Earned on Investments	<u>\$ 274,090.91</u>	\$ 569,611.31
Percentage of Net Average Daily Balance Invested	<u>109.62</u> %	<u>108.51</u> %
Annualized Average Yield	<u>2.57</u> %	<u>2.10</u> %
Benchmark – 90 Day Treasury Bill	<u>2.55</u> %	<u>2.01</u> %

Investments are in U.S. Treasury Notes, Government Agencies (e.g., Federal Home Loan Bank, FNMA, etc), Money Market Funds, Mutual Funds, Commercial Paper and Depository accounts, earning rates ranging from 2.60% to 3.37%

Endowment Funds Investment Performance:		Quarterly		Year to Date
Previous Portfolio Market Value	12-31-04	\$472,054.00	6-30-04	\$423,614.65
Interest and Dividends Income Reinvested		1,599.31		11,869.75
Change in Value of Investments		(3,726.08)		34,442.83
Present Portfolio Market Value	3-31-05	<u>\$469,927.23</u>	3-31-05	\$469,927.23
Total Return on Investments		<u>(0.45)</u> %		<u>10.93</u> %

Endowment Funds Asset Allocation – Schwab Institutional Brokerage Account:

	Market Value		Market Value	
Equity Funds:	6-30-04		3-31-05	
Vanguard 500 Index	\$52,506.09		\$55,029.79	
Vanguard Value Index	27,842.05		30,819.65	
Vanguard Mid-Cap Index	38,001.50		43,039.98	
Vanguard Small-Cap Index	57,956.01		62,097.13	
Vanguard Developed Index	22,234.52		25,440.86	
Vanguard Emerging Markets	36,917.94		47,996.28	
DFA US 6-10 Value	32,275.66		35,291.30	
DFA Intnl Small Company	48,004.46		<u>58,135.08</u>	
Total Equity Funds		\$315,738.23		\$357,850.07
Bond Funds:				
Vanguard Total Bond Mkt Index		105,723.73		109,905.84
Cash Funds:				
Schwab Money Market Fund		2,152.69		2,171.32
Total Schwab Institutiona	l Brokerage Acct:	\$423,614.65		\$469,927.23

D. Legislative Update

The Board will be presented with an update on legislation being considered by the Illinois General Assembly.

E. North Central Association Accreditation Update

Dr. Robert Augustine and Dr. Jill Owen will make a presentation to the Board of Trustees regarding the results of our recent North Central Association Accreditation visit.

F. Banner Project Status Report

A presentation will be made at the meeting to provide the Board with an update on the status of the Enterprise Resource Planning (ERP)/Banner project.

G. President's Report

President Lou Hencken will present a report to the Board.

H. Report from Board Chair

I. Committee Reports

Finance Committee:

Dr. Robert Webb Mr. Don Yost

Board Relations Committee:

Dr. Roger Dettro Mr. Roger Kratochvil

Planning Committee:

Ms. Julie Nimmons

Board Bylaws, Policies, and Regulations Committee:

Mr. Leo Welch Mr. Adam Howell

J. Report from Board Members attending AGB Conference

Dr. Robert Webb

Mr. Leo Welch

Mr. Don Yost

K. Reports from Constituencies

Ms. Kathy Cartwright – Staff Senate

Mr. Christopher Getty – Student Government

L. Other Matters

M. University Highlights

AROUND CAMPUS

"You Are EIU" Fund-Raising Campaign Going Strong with \$7.4 Million Collected. Eastern's "You Are EIU" fund-raising campaign has already collected \$7.42 million in gifts, putting it well on its way to raising the targeted \$10 million by June 2006. Since its inception in July 2003, the three-year campaign has enjoyed strong, steady support. "I'm thrilled with the campaign's progress," said EIU President Lou Hencken. "This money is going to some great uses here on campus." The funds have been used, for example, to build a physics observatory and fund a musical competition, as well as to establish scholarships and support existing educational programming.

Funds have been raised in three areas: annual giving, in which donations are given on a year-to-year basis for a variety of uses; endowment funds, for scholarships and special projects; and infrastructure funds, for facilities needs. Nine percent of alumni are giving to the university, a 14.5 percent increase from the previous year. The goal is to raise alumni participation to 12 percent by the end of the campaign.

Tarble Generosity Continues; \$2 Million Gift To Support Arts Center Activities.

A new \$2 million gift from the Tarble Foundation will continue to support Eastern's Tarble Arts Center and its programs and collections. In announcing the news, EIU President Lou Hencken offered his utmost gratitude to the Foundation. "The generosity of the Newton E. Tarble family has touched so many lives over the years. We are thrilled to accept this gift, which will allow the Tarble Arts Center and Eastern Illinois University to further serve our students, faculty and staff, and the citizens of east-central Illinois through access to the arts." The funds will be used to enhance the Tarble Arts Center Endowment, established when the Tarble Arts Center was opened in 1982. Construction of the center was made possible by a \$1 million gift from the late Newton E. Tarble, for whom the center is named.

FACULTY/STAFF HAPPENINGS

First-of-its-Kind Faculty Symposium Takes Place At EIU. Eastern, in conjunction with Lake Land College and Parkland College, sponsored its first Faculty Symposium for community college and Eastern faculty. The symposium allowed faculty members from community colleges to join their colleagues from Eastern in discussing topics of interest related to their academic disciplines and improving the academic experience for transfer students. Approximately 50 community college faculty members representing 10 Illinois community college districts attended the meeting. Those colleges included Danville Area Community College, Joliet Junior College, Kaskaskia College, Lake Land College, Lincoln Land Community College, Moraine Valley Community College, Olney Central College, Parkland College, Prairie State College and Southwestern Illinois College.

EIU Professor Aims to Solve Mystery of Acid Rain's Formation. So, you don't understand what causes acid rain? Don't feel too bad – scientists don't quite get it, either. But Rebecca Peebles, an assistant professor in Eastern's chemistry department, hopes to change that. Peebles has received a competitive \$30,000 grant to allow her to study the destructive phenomenon. Only nine similar grants were awarded throughout the nation by the Camille and Henry Dreyfus Foundation this year.

In simple terms, Peebles wants to find out where acid rain comes from so scientists will be better able to predict the future health of the atmosphere and to reduce harmful chemical reactions in the future. For the full story, please see the following Web site: http://www.eiu.edu/~pubaff/headlines/FacultyPeebles.htm.

EIU Professor Receives Grant for Ground-Breaking Study on Weeds. If Scott Meiners has his way, out-of-control weeds like kudzu and garlic mustard could eventually become relics of the past. Meiners, a biological sciences assistant professor at Eastern, is heading up research of weeds – known by scientists as "exotic plants" – in a study that has been ongoing for more than 45 years, making its data very useful. The research project, called the Buell-Small Succession Study, is considered important enough that it recently received a highly sought-after grant of \$229,521 from the National Science Foundation. The money will fund five years of work with graduate and undergraduate students. The goals are to better understand the causes of plant invasions so that they may be better controlled and to understand the impacts of invasions. For the full story, please see http://www.eiu.edu/~pubaff/headlines/FacultyMeiners.htm.

Drake Named Acting Vice President For Student Affairs. Lynette Drake, once an Eastern Illinois University student herself, was chosen to serve as acting vice president for student affairs at her alma mater. Drake, who will continue to perform some of her duties as EIU's director of Health Service, began the six-month appointment on Feb. 1, as a national search began for a permanent replacement. "I've worked with Lynette a long time," said EIU President Lou Hencken after announcing his decision. "Lynette has broad experience in student affairs, working both in housing and, for the past nine years, as the director of the Health Service." Drake succeeds Shirley Stewart, who retired Jan. 1. Stewart had served as acting vice president for student affairs since 2001.

Dianna Ensign Named Associate Director Of Financial Aid. Dianna Lynn Ensign of Charleston has been named associate director of financial aid at Eastern Illinois University. As such, she assists the director in the administration of the university's financial aid programs, including student employment and student health insurance. Ensign, who received her bachelor's degree in career and organizational studies from Eastern, is also a graduate of Bradley-Bourbonnais Community High School. She has been employed by the university for 26 years, 22 of which have been with the EIU Office of Financial Aid.

STUDENT SPOTLIGHT

EIU Student Named Top in the Nation for Television News Anchoring. Whitney Self, a junior journalism major from Mattoon, was awarded first place in the country for Best Television News Anchoring. The award was presented as part of the Broadcast Education Association's annual student awards.

WEIU's "News Watch" competed last fall with major universities throughout the state to also bring home the following Illinois Broadcasters Association University Awards: first place, Best Newscast, and first place, Best Web site.

The EIU Jazz Ensemble and Combo performed at the 38th annual Elmhurst College Jazz Festival. With 40 college jazz bands from across the country participating, the EIU Jazz Ensemble was one of a few big bands to be named an "outstanding ensemble" by the judges. In addition, the Jazz Ensemble was the only big band selected to perform on the final Sunday night concert as an opening act for the Dave Holland Quintet. Special soloist recognition was given to six members of the EIU Jazz Ensemble: Mike Jones, trumpet; Travis Wesley, piano; Josh Marcus, alto sax; Tyrone Garner II, drums; Ryan Bosick, bass; and Brian Warszona, trumpet.

Timeline Honoring Legacy of Martin Luther King Jr. Unveiled. Jeff Collier believed that Martin Luther King Jr. deserved to be honored with more than a portrait in Eastern Illinois University's student union that bears the slain civil rights leader's name. That's why Collier, president of EIU's Black Student Union, helped coordinate the effort to add a timeline of King's life to the building. That timeline was unveiled during a ceremony Feb. 26 in the Bridge Lounge. The 30-feet-by-4-feet timeline lists significant events in King's life, including his birth, school years and civil rights movement highlights. Pictures and various quotes from King are included, as well.

Fun-Filled Greek Week Designed to Improve Public's View of Fraternities, Sororities. Members of the Greek community at Eastern realize that some people's perceptions of fraternities and sororities aren't necessarily positive ones. This year's Greek Week activities (April 1 through 9) were designed to help "work on that image," said Erin Campbell of the Greek Week Steering Committee. Events included the traditional Airband/coronation, Greek Sing, tugs contests, fun games and a Collegiate Bowl. In addition, representatives of each fraternity and sorority spent the morning of Thursday, April 7, at Jefferson Elementary School in Charleston, supervising children in making crafts, playing games, learning Spanish and creating cards to send to U.S. troops overseas. Children also used wallpaper squares to make "friendship quilts," which were to be donated to Hilltop Convalescent Center in Charleston.

FOCUS ON ATHLETICS

EIU Athletics Inducts Five Into 2005 Hall Of Fame. EIU athletics has selected five new members for the Hall of Fame Class of 2005. Four are former student-athletes and one is a 'Friend of Athletics.' The five who will be officially inducted at the first home football game vs. Illinois State on Sept. 17 are athletes Tim Carver (football), Damien Kelly (soccer), Kaaryn Sadler Kennington (volleyball) and Casey Reinking (track/cross country). Inducted as a 'friend' are Glenn Williams, retired vice president for student affairs, and his wife Joan.

Tim Nowak Named Panther Women's Soccer Coach. Tim Nowak, assistant women's soccer coach at the University of Louisville, was named women's head soccer coach at Eastern. He has been a Cardinals assistant for the past four years. During this time women's soccer improved from 4-13 in 2001 to 12-5-3 this past season. Louisville reached the Conference USA tournament semifinals, ranked ninth in the Great Lakes Region and set seven single season school records, including most wins and shutouts.

For the past four years, Nowak has also served as head coach for the Kentucky Olympic Development program and, since 2003, has been head coach of the Javanon Soccer Club. This past year the Javanon age group team was 21-4-3, won the Kentucky State Cup and advanced to the U.S. Youth Soccer Region II Championship. Nowak has his NSCAA Advanced National Diploma and NSCAA Level One goalkeeping license.

Nancy Kassebaum's Basketball Jersey Retired. Former two-sport athlete Nancy Kassebaum Metcalf (1980-83) became the first EIU female athlete to have her uniform retired. Her #13 basketball jersey was officially retired at halftime of the men's game on Feb. 24. The jersey and plaque listing her accomplishments will be on permanent display in the Lantz Arena lobby.

Ms. Metcalf is the only three-time Academic All-American in school history, earning First Team and Third Team honors in softball and basketball, respectively, in 1983, and Fourth Team A-A in basketball in 1982. She is EIU's all-time leading scorer in women's basketball with 1,807 points, and the career record holder for assists (683), steals (479) and field goals made (1,643).

Previously, the only Panther uniforms retired were Kevin Duckworth's (1983-86) #00 basketball jersey in 1991 and Erik Proffitt's #19 soccer jersey posthumously in 1989.

Mike Miller, considered by many to be one of the best coaching prospects in the country, was named head men's basketball coach at Eastern Illinois University on April 11.

Miller has been an assistant for the past five years at Kansas State University. He previously was a Division I head coach at Texas State (formerly Southwest Texas), where he led the Bobcats to two conference championships and a 1997 NCAA tournament berth, which helped earn him conference "Coach of the Year" honors. Miller was an assistant at Texas State when the team made a 1994 NCAA tournament appearance. He was an assistant coach at Sam Houston State in 1991 and Western Illinois in 1990.

The Monmouth, Ill., native has recruiting contacts throughout the state. Returning EIU players were unanimous in their support of Miller, said Dr. Rich McDuffie, director of athletics.

Miller replaces Rick Samuels, who compiled a 360-360 record in his 25 years at the helm.

"There is a very strong foundation at Eastern ... as an academic institution, as an athletic program and as a basketball program," Miller said. "There has been success here, and with a very good corps of returning players, I'm excited to roll up my sleeves and go to work immediately. This is just a great fit for my family and me. We look forward to becoming part of the community and the university."

Miller and his wife, Kelly, have two sons, Matt, 16; and Joey, 12.

N. Public Information