

PantherMail

foiarequests@eiu.edu

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FOIA request from Discover Student Loans

From : ChristinaRose@eiu.edu
Subject : FOIA request from Discover Student Loans
To : foiarequests@eiu.edu

Wed, May 30, 2012 03:51 PM

1 attachment

Response Due Date: _____
(for office use only)

**FREEDOM OF INFORMATION ACT (FOIA) REQUEST
FOR EASTERN ILLINOIS UNIVERSITY RECORDS**
Date: _____ 5/30/2012 _____

To: Robert L. Miller
FOIA Officer/General Counsel Printed Name of Requester
Eastern Illinois University
Blair Hall, Room 2102
600 Lincoln Avenue
Charleston, IL 61920
Phone: 217-581-7249
Fax: 217-581-7989

RECEIVED
MAY 30 2012
EIU GENERAL COUNSEL

From: Christina Rose

Signature of Requester: 

Telephone: _____

Description of requested record(s):

I am writing to request public records from your office. I am looking for a records for:
New and returning students- Undergraduate and Graduate
Name, address, email, phone number, degree and grade level status
The date range would be May 2011- May 2012. I would like to receive this data in the in the attached format or via an excel format.

Please let me know if you have any questions and thank you for your assistance-

Christina Rose
Discover Student Loans | CitiAssist Loans

If you are an EIU employee, please indicate below the name and address of your department **ONLY** if you want the record(s) to be sent there:

Department: _____
Building: _____ Room: _____

Records will be provided and fees charged according to the Illinois Freedom of Information Act. Pursuant to 5 ILCS 140/3(d), a response from the FOIA Officer will be provided within five (5) business days. If this is a request for commercial purposes, the response is 21 working days after receipt pursuant to 5 ILCS 140/3.1(a). You will be notified if additional time is required to process your request.

Christina Rose
Discover Student Loans | CitiAssist Loans