CEPS Technology Committee Meeting
Thursday, January 23, 2003 - Student Teaching Conference Room, Buzzard Hall, 3:00pm

Members Present: Tom Grissom -CEPS, Jake Emmett-PED, Sheila Simons-HST, Bev Findley-EDA, John Pommier-REC, Mark Brown-SPE, Judy Barford-ELE

Minutes

I. Approval of minutes
Minutes for December were approved.

II. Student Technology Proficiency Update
Pass/Fail Rate Fall 2002 and Options for re-taking STP.
Tom gave a report on the Fall Student Technology Proficiency, for the Fall semester 235 students took the STP with an initial fail rate of 15%. Seven STP sessions were added the first week of this semester to accommodate students who failed the STP in the fall. Approximately 30 STP sessions have been scheduled for Spring 2003 semester.

III. ATAC Academic Year 2004 grant awards update
Funding for four CEPS TEC Classrooms, replacement of two computers, and addition of VGA switch boxes for existing TEC classrooms were awarded by the ATAC ITEC grant sub-committee for installation during AY 2004.

IV. Finalization of CEPS Technology Plan
Catalise tech plan review
Achieving Goals
The final draft was distributed to the tech committee. Members discussed the tech plan and made the recommendation to finalize and publish the CEPS Technology Plan. The Catalise project has contacted EIU and a meeting will be setup to review the Tech Plan and comment on strengths and weaknesses, Tom will arrange a meeting with Catalise. A university level tech plan is in the beginning stages and meetings will be occurring this semester. Tom will look into making copies of the CEPS Tech Plan and will distribute to CEPS departments. There was also a discussion of the goals and how to achieve the proposed goals.

V. Technology Enhanced Classroom install updates
BUZ 1430, BUZ 1180, BUZ 2439, BUZ 1140, BUZ 1501, LTZ 1140, LTZ 1620, LTZ 1420-cart, MCA 2621
Tom gave an update on the status of the ATAC Technology Enhanced Classrooms. Seven of the above classrooms have been completed. MCA 2621 will be scheduled as soon as rescheduling can be arranged for the couple of days required by electricians to complete the work orders. BUZ 1180 also remains to be scheduled for completion.
VI. TECnet and Techshare schedule
www.eiu.edu/ceps/techshare
Please advertise to department faculty, call ITC Center 581-3823 to register for Techshare classes. CATS and the Instructional Support Specialist have combined forces to offer additional workshops for Spring 2003. This joint venture is being called TECnet. Faculty should have received a TECnet publication the first week of classes listing sessions available. Please call 581-8396 to register for TECnet sessions.

VII. WebCT Student Starter Kit
http://cats.eiu.edu/webctstudent/webctstudent.asp
Faculty Starter Kit
http://cats.eiu.edu/webctfaculty.asp
Information was distributed about the WebCT Starter Kit. Five copies have been placed on reserve in the ITC.

VIII. TITLE Room update
Report was given on the TITLE Room. Three CEPS instructors are using the TITLE room this semester. Only basic software has been installed. Jake Emmett is scheduling sessions in the ITC lab to take advantage of Dreamweaver. It has been left to colleges to buy software beyond the basics. CEPS does not have the funds to buy the extra licenses for the TITLE room. A discussion of university level labs versus college level labs ensued. Arrangements are being made to schedule classes in the ITC lab when there is a need for software available only in the ITC. This is still an issue that will need to be revisited to find a solution.

IX. ITS reorganization
An update on ITS reorganization was given. On Feb 7th John Henderson of ITS will present at the TLT Brown Bag Lunch the latest information. Faculty are encouraged to attend.

X. Old Business

XI. New Business

Meeting Adjourned at 4:00pm

Next Meeting
Feb. 20, 2003