

III. REPORTS

A. Report from Board Chair

B. Committee Reports

Executive/Planning Committee

Mr. Tim Burke, Chair

Board Relations Committee

Mr. Dan Caulkins, Chair

Finance/Audit Committee

Ms. Barb Baurer, Chair

Academic and Student Affairs Committee

Mr. Carl Mito, Chair

Board Regulations

Executive/Planning Committee

Note: All trustees are members of all committees.

IV. ACTION ITEMS

A. Approval of Minutes

April 27, 2018 Board Meeting

B. Executive Session Minutes – Open Meetings Act

Section 2.06(c) of the Open Meetings Act requires that the Board of Trustees review the minutes of all executive sessions at least semi-annually to determine whether the need for confidentiality still exists as to all or part of those minutes. Minutes of executive sessions, or portions thereof, which no longer require confidential treatment must be made available for public inspection.

In order to comply with this provision, Board Counsel is reviewing executive session minutes and will provide the Board recommendations as to whether or not all or part of those minutes should remain confidential.

C. FY19 Budget Approval and FY20 Budget Projections

Attached is the proposed budget for FY 2019 and the budget projection used in the Illinois Board of Higher Education submission for FY 2020.

C. FY 2019 Budget Approval and FY 2020 Budget Projection

The Budget Process

Each year, Illinois public universities define their appropriated and income funds budget requirements. The process follows this approximate timetable:

- Operating and capital budget projections as reviewed by the Board of Trustees in June, 2018 for FY 2020 will be sent to the Illinois Board of Higher Education (IBHE) by October 15, 2018. The contents of these requests will be articulated in considerable detail in Eastern's Resource Allocation Management Plan—RAMP—document.
- IBHE staff members meet in late October with each public university to discuss local and state-wide issues and priorities.
- The IBHE issues its recommendations to universities in early December. These recommendations are made available to the Governor's office.
- Eastern's recommended appropriation for FY 2020 is published by the IBHE in late January.
- The Governor presents budget recommendations in the annual State of the Budget address, normally given in February.
- Universities prepare and submit 200+ pages of Illinois State Legislature (ISL) forms and narrative to the General Assembly offices within 48 hours after the Governor's budget address. The ISL document provides exhaustive budgetary and descriptive statistics.
- University presidents and senior staff provide testimony regarding their budget requests before the House and Senate Appropriations Committees in March through May.
- Eastern's appropriation bill is drafted in April or late May.

Under Normal Conditions:

- On or about May 31, the General Assembly finalizes appropriations for the ensuing fiscal year that starts on July 1.
- The Governor signs the appropriation bill on or about July 1.
- Funds are available to universities by early July. In recent history, actual cash receipts have been considerably delayed.

Prevailing Economics, Budget Assumptions, Year-over-Year Revenue and Expenditure Category Variance Discussion, and Significant Budgetary Initiatives

Eastern's general revenue funding (GRF, primarily from tax revenues) peaked in FY 2002. At that time, about two-thirds of Eastern's total appropriated/income funds came from GRF, while the remaining one-third came from income funds (primarily from tuition revenues). In FY 2018, Eastern's GRF appropriation in nominal terms remained below FY 2001–03 levels, and GRF represented less than 50% of the University's total appropriated/income funds. EIU's state appropriation for FY 2019 is \$39,451,700, up 2% from its FY18 appropriation. For FY 2020 we have structured a budget request that anticipates a 3.4% increase.

EIU enrollment management, admissions, financial aid, marketing, and academic staff have been strategically working to address the declining enrollments. For FY 2019, incoming freshman enrollments are projected to increase.

State statutes require governing board approval of operating budgets prior to the beginning of a fiscal year, we are requesting the approval of the FY 2019 budget and the FY 2020 budget projection.

Program Priority Requests

Each year the university requests targeted funds for strategic initiatives. The following Program Priority Requests (PPRs) integrate the IBHE's *Public Agenda for College and Career Success*, the university's strategic plan adopted in FY 2012, and various criteria of the Performance Funding Model.

IBHE describes its *Public Agenda for College and Career Success* as "the pathway to one Illinois, where all residents have affordable access to high-quality educational opportunities that prepare them for the jobs of the present and the future." The *Public Agenda* was developed at the direction of the General Assembly and was formulated through the "collaboration of literally hundreds of stakeholders in higher education" over a two-year period.

The *Public Agenda*'s goals for Illinois higher education are:

- a. Increase Educational Attainment
- b. Ensure College Affordability
- c. Address Workforce Needs
- d. Enhance Economic Growth

The EIU Strategic Plan's Six Strategic Themes embrace the following:

- a. Academic Excellence
- b. Global Competition and Changing Demographics
- c. Emerging Technologies
- d. Campus and Community Life
- e. Financial Sustainability
- f. Marketing and Communication

Performance Funding Measures:

In accordance with Public Act 97-320 (HB 1503), performance metrics accomplish the following:

- a. Reward performance of institutions in advancing the success of students who are:
 - o Academically or financially at risk.
 - o First generation students.
 - o Low-income students.
 - o Students traditionally underrepresented in higher education.
- b. Recognize and account for the differentiated missions of institutions of higher education.
- c. Focus on the fundamental goal of increasing completion.
- d. Recognize the unique and broad mission of public community colleges.
- e. Maintain the quality of degrees, certificates, courses, and programs.

The following Program Priority Requests, in support of the *Public Agenda*, the university's strategic objectives, and Performance Funding metrics are submitted to the Board of Trustees as part of the FY 2020 budget projections.

(Program Priority Requests – continued)
Academic Base Support—\$1,650,000

This PPR provides academic base support to enable the university to recognize and enhance first-choice programs at the undergraduate and graduate levels. It supports Eastern’s Academic Excellence goal by aiding us to create a culture of rigor and to embed integrative learning opportunities systemically in our curricula. It also supports Illinois Public Agenda goals #1 and #3, which call on higher education institutions to increase educational attainment and the number and quality of post-secondary credentials.

In the strategic planning process, faculty, staff, and students established academic excellence as a key priority. One way to implement this directive and to enhance EIU’s academic reputation is to identify and support first-choice programs that offer students high-caliber learning opportunities, to apply what they learn, and to secure employment or further their education.

First-choice programs recruit students with exemplary credentials, attracting them because the programs have a proven reputation for:

1. Offering a cutting-edge curriculum designed to help students develop and refine the knowledge and skills demanded in the workplace;
2. Connecting them to faculty members known for their teaching, research/creative activity, and service;
3. Requiring them to work collaboratively with their peers and their teachers; and
4. Enriching their academic experience with a diverse array of opportunities that require them to apply, transfer, and reflect on what they learn in the classroom and outside of it, including research projects, internships and practica, study abroad, service learning, and so on.

These characteristics of first-choice programs, in turn, enable graduates to be strong competitors for jobs and graduate school placement.

The funds requested for this academic base support PPR would be directed at three key areas crucial to establishing first-choice programs: providing scholarships to the best students EIU can enroll; retooling curricula to systematically embed integrative learning opportunities and improve the skills employers demand, including communication and problem-solving skills; and provide individualized advising, tutoring, mentoring, research/creative activity, career counseling, and internship and job placement.

In addition to aiding EIU to create a culture of rigor and to enhance its reputation, this request supports *Illinois Public Agenda* goals and performance metrics that call on universities to increase educational attainment and the number and quality of post-secondary credentials.

Budget Detail:

12 Faculty	\$ 800,000
4 Support Staff	160,000
Contractual Services (includes scholarships)	365,000
Commodities	50,000
Travel	25,000
Equipment	<u>250,000</u>
Total Budget	<u>\$ 1,650,000</u>

(Program Priority Requests – continued)

Deferred Maintenance—\$1,978,421

The physical learning environment is critical to student retention. Many of our academic buildings are more than 50 years old and still have their original heating, ventilation and air conditioning (HVAC), plumbing, electrical equipment, doors and windows.

This funding request would increase the annual state appropriation for deferred maintenance to approach the annual recommended deferred maintenance target of 2.5% of the current replacement value (CRV) of campus buildings. EIU’s FY 2017 CRV stood at \$676 mil including infrastructure. Therefore, an annual budget of \$17 mil is necessary to halt additional accumulation of deferred maintenance. (Note that this amount is simply to stop the growth of deferred maintenance. It will not reduce the present accumulated amount, which at June 30, 2017, was estimated at \$233 mil, including utilities infrastructure systems.)

One measure of deferred maintenance needs is called the Facility Condition Index (FCI) and is calculated by dividing the accumulated deferred maintenance by the replacement value (CRV). At last measure, the EIU FCI stands at 34% (\$233 million divided by \$676 million). An ideal target for higher education facilities is an FCI of 5% or less. *An FCI greater than or equal to 15% is considered serious and indicative of a campus in poor condition.* The university tracks and adjusts its estimate of the FCI on an annual basis. If funded, this PPR will help allow the university to gradually reduce the FCI over time.

Budget Detail:

Permanent Improvements	<u>\$ 1,978,421</u>
Total Budget	<u>\$ 1,978,421</u>

* Will be updated with June 30th numbers before filing with IBHE in October.

(Program Priority Requests – continued)

Recruitment and Retention in a Diverse Learning Environment—\$402,000

This request supports interrelated initiatives to improve the recruitment and retention of a diverse faculty, professional staff, and student body. It also reflects objectives that emerged through the recently completed strategic planning process. This planning process involved a cross-section of members of campus—faculty members, professional staff, students and members of the community—who considered how Eastern may enhance its efforts to respond to the changing demographics of Illinois college students and to prepare all students for global competition.

- Fund instructional materials and enrollment fees in higher education professional development seminars for faculty and staff participants in the University Professional Enrichment Program. This reinstated initiative fosters advancement opportunities for members of our campus, including members of groups who may be underrepresented in leadership positions.
- Design and deliver an enhanced dual career program for the spouses and partners of faculty and professional staff. This program supports the recruitment and retention of highly qualified faculty and professionals to a region of Illinois with increasingly fewer professional employment opportunities.
- Strengthen support services that serve students with significant personal and psychology issues and also those with disabilities.
- Reinstate support for two Visiting Distinguished Faculty Members or Visiting Distinguished Community Leaders who will enrich the campus climate with their knowledge and expertise on the issues affecting members of underrepresented and underserved groups.
- Design and pilot the Student Conflict Intervention teams and the Conflict Resolution Certificate Program for Students.
- Pilot incubator projects designed by student entrepreneurs that contribute to a richer campus climate that heightens student, faculty, and staff engagement and enhances services to members of underrepresented and underserved groups.

Budget Detail:

Personnel Services—faculty and professional staff	\$ 360,000
Contractual Services	35,000
Instructional materials, commodities	<u>7,000</u>
Total Budget	<u>\$ 402,000</u>

(Program Priority Requests – continued)

Technology Enhancements—\$2,000,000

Three compelling mandates support this funding request: the elimination of a repeated audit finding requiring an off-site data security center for disaster recovery; the creation of a virtual desktop infrastructure; and increasing the density of campus wireless access points.

For several years, the Office of the Auditor General has cited EIU for not having a backup site for its data center. The only affordable move thus far towards remedying this situation has been to find space in existing buildings on campus to house backup data disks (SAN) connected to the main data center via fiber cables. A facility off-campus however would be more desirable. The space would require new computing and network equipment (redundant switches, servers and SAN disks) and an electrical and HVAC upgrade to handle the load. In addition, a backup generator would also be a requirement for a practical fallback site.

This funding request would also support the creation of a virtual desktop infrastructure (VDI). VDI would enable the university to host desktop operating systems within a virtual machine

running on servers housed within the ITS data center. Students, faculty and staff would be able to access their virtual desktops at any location or using any machine, always receiving the same experience.

Demand for multimedia-capable high-speed network access for students in classrooms, labs and residence halls continue to grow rapidly. In its current configuration, the academic wireless network in the buildings will not be able to sustain more than two classrooms per access point. The density of the existing access points will need to be quadrupled to meet the anticipated classroom demand.

Budget Detail:

Commodities	\$ 600,000
Equipment	<u>1,400,000</u>
Total Budget	<u>\$ 2,000,000</u>

**Eastern Illinois University
FY2020 Capital Budget Summary**

Capital budget funds are requested in two main categories, regular capital and capital renewal. Regular capital projects are larger in scope and are often phased over several years. Regular capital funds can be requested for planning, site improvements, land acquisitions, utilities, construction, remodeling, and moveable equipment. Capital renewal projects are hybrids between a capital construction request and controlled maintenance. Capital renewal projects are usually focused on one particular building system in an attempt to renovate the system without significantly changing the programs in the building. For FY 2020, Eastern proposes the regular capital and capital renewal projects listed below.

Regular Capital Projects	Amount
New Science Building – Planning, Construction, & Equipment	\$ 118,836,500
Rehabilitate Life Science/Coleman HVAC and Plumbing – (Escalation only)	2,352,700
Upgrade Utilities Infrastructure – Safety & Utilities	32,091,500
Repurpose Steam Production Facilities – Remodel & Rehabilitation	<u>50,763,200</u>
Subtotal	\$ <u>204,043,900</u>
Capital Renewal Projects	
Fire Alarm Upgrades, Life Science/Buzzard/Coleman – Safety	4,363,500
Energy Conservation Upgrade Fume Hoods – Safety	7,024,800
Upgrade Electrical, Life Science – Safety & Rehabilitation	340,600
Upgrade Electrical, Physical Science – Safety & Rehabilitation	2,584,700
Rehabilitate Klehm Hall HVAC and Plumbing – Safety & Rehabilitation	3,820,500
Fire Alarm Upgrades, Old Main/Klehm Hall/Student Services – Safety	1,311,600
Upgrade Electrical Building Distribution – Safety & Utilities	5,502,600
Upgrade HVAC, Klehm Hall – Safety & Rehabilitation	2,005,300
Replace Campus Compressed Air Distribution Piping – Safety & Utilities	1,608,000
Emergency Power System (EPS), Physical Science – Safety	<u>742,000</u>
Subtotal	\$ <u>29,303,600</u>
Total Capital Projects	\$ <u><u>233,347,500</u></u>

Eastern Illinois University
Scope Statement
Category: Planning, Construction, & Equipment

New Science Building – Project Number 2020–1

\$ 118,836,500

The Campus Master Plan identifies the need for a new science building. The recommendation was based on analysis of existing science facilities and the overall demand these departments place on the physical infrastructure. In addition, it was recognized that these academic departments demonstrated a serious space deficiency and are often challenged to provide instruction to students that is representative of current academic and industry practices.

The Campus Master Plan identifies a building site that is on property currently owned by the university. Planning and design costs are estimated to be about \$15.8-million, and construction costs for approximately 104,300 NASF are estimated to be about \$93-million. These estimates do not include the costs of equipment for the new building, estimated to be an additional \$10-million.

The need for a new building is predicated, in part, on an aged 77,600 NASF 1938 Physical Science structure with inadequate ceiling heights that inhibit proper ventilation needs. Once the chemistry labs are relocated to the new facility the existing structure will be repurposed to accommodate Geology/Geography, Physics, Psychology, and Nursing programs that require a lesser degree of ventilation needs.

Additionally, the Life Science building was constructed in 1963 and consists of 66,800 NASF. It does not have adequate lab spaces for modern biology instruction and research needs. Once Life Science is relocated to the new facility, the existing structure will be repurposed to house other departments with less special ventilation needs. Additionally, economics, math, and/or political science departments will be relocated from overcrowded Coleman Hall and Old Main buildings.

The new facility will house the biology and chemistry departments and include teaching and research laboratories, general classroom space, greenhouse and exterior plant biology facilities. It will contain building equipment and systems to provide adequate ventilation, fume control, plumbing, hazardous waste control, lighting and sound control necessary for a 21st-century science lab facility. The building will be constructed with appropriate floor-to-floor heights for the installation of mechanical, electrical and plumbing systems to service these departments. In addition, the building would centralize animal care facilities, presently housed in two campus buildings, to better maintain and efficiently house important living subjects.

In support of the campus vision of highly effective high performance buildings, additional effort in the area of energy efficiency and environmental stewardship is required. Design features resulting in building operational performance approaching near ‘net zero’ must be a part of the base philosophy. It is especially important in wet lab science buildings where approximately 70% of the life cycle operational cost are utilities driven. For the Eastern Illinois University project, budget allowances for optimized ventilation, tapping distributed heating and cooling, geothermal-based heating and cooling, exhaust heat recovery, passive solar, light harvesting, PV arrays, green roofs,

New Science Building – Project Number 2020–1, continued

rainwater harvest, grey water recycling, wind energy and architectural shading features have been included and will therefore be considered as base infrastructure requirements.

Budget Details: See Table C104 on following pages.

Note that Table C104 does not include approximately \$10 mil in estimated equipment costs for the new building.

TABLE C104

BUDGET YEAR BUILDING BUDGET ESTIMATION FORM
EASTERN ILLINOIS UNIVERSITY

FISCAL YEAR 2020

CAPITAL REQUEST

PROJECT NAME New Science Building

(IN THOUSANDS OF DOLLARS)

SPACE TYPE	NASF	MULTIPLIER FACTOR	GSF	FY18 Rates \$/GSF*	COST
Instructional lab (wet)	46,107	1.64	75,615	345.54	\$ 26,127.7
Research lab (wet)	25,548	1.67	42,665	457.67	19,526.7
Offices	15,503	1.70	26,355	301.95	7,958.0
General	1,650	1.90	3,135	348.65	1,093.0
Support	3,316	1.20	3,979	272.42	1,084.0
General Classrooms	7,800	1.50	11,700	291.68	3,412.7
Special Use (greenhouse)	4,350	1.80	7,830	291.83	2,285.0
1) BASE TOTAL	104,274		171,279		\$ 61,487.1
2) ADDED COSTS:					\$ 15,081.4
a) Historic Preservation Considerations: _____.					\$
b) Green Building Design/LEED Certification Level <u>Silver</u> (Cert., Silver, Gold, Platinum) (Please use 6% of Base Total to estimate the cost of LEED design.)					\$ 3,689.2
c) Other Energy Efficiencies. <u>Near Carbon Neutral Features.</u>					\$ 9,547.6
d) Seismic Design	2%				\$ 1,229.7
e) High Sophistication Piping	1%				\$ 614.9
3) BASE COST					\$ 76,568.5
4) ADD ESCALATION COST: (See Below) (For monthly escalation costs, use Statewide Average: 2.6 percent per year, or 0.217 percent per month from base to bid date.) Expected Bid Date: _____ Number of Months to Bid Date <u>36</u>					\$ 5,981.5
5) ESCALATED BUILDING BUDGET (BASE PLUS ESCALATION)					\$ 82,550.0
6) ADD 10% FOR CONTINGENCIES					\$ 8,255.0
SUBTOTAL, BUILDING BUDGET					\$ 90,805.0

TABLE C104

BUILDING BUDGET ESTIMATION FORM (CONTINUED)

PROJECT NAME New Science Building

ADDITIONAL BUDGET ADDS:		
1) A/E FEES	<u>10%</u> *	\$ 9,080.5
ON-SITE OBSERVATION:		
NUMBER OF MONTHS	<u>42</u>	\$ 873.0
DAYS PER WEEK	<u>5</u>	
2) REIMBURSABLES (5% of A/E fees unless better estimate available)		\$ 454.0
3) CDB CONSTRUCTION ADMINISTRATION FEE (3%)**		\$ 3,170.0
4) OTHER ADDS	<u>Tie into current utility infrastructure</u>	\$ 4,000.0
5) ART IN ARCHITECTURE (As Applicable) -- ONE-HALF OF ONE PERCENT		\$ 454.0
SUB-TOTAL, BUDGET ADDS		\$ 18,031.5
TOTAL, BUILDING BUDGET		\$ 108,836.5

OTHER:

PROVIDE AN ESTIMATE OF ANNUAL STATE SUPPORTED OPERATIONS AND MAINTENANCE EXPENSE

OPERATIONS AND MAINTENANCE EXPENSE	TOTAL	\$ 6,050
Number of additional staff: <u>8.5</u>	Salaries and Related	<u>850</u>
	Utilities	<u>1,400</u>
	Repairs and Maintenance	<u>3,800</u>
	All Other	<u> </u>

PROVIDE AN EXPLANATION OF ALL DEVIATIONS FROM COST GUIDELINES

Near Carbon Neutral Features; Solar PV; Wind; Grey water capture; bio-swale; displacement ventilation; daylight harvesting; heat recovery, geothermal HP; fume hood optimization; green roofs; rain harvesting

SOURCE OF COST ESTIMATE

NAME OF PERSON TO CONTACT FOR FURTHER INFORMATION

Timothy P. Zimmer

PHONE NUMBER

(217) 581-3520

* The Capital Development Board's Centralized Fee Negotiation Professional Services and Fees Handbook, (March 2009), provides guidance in developing the budget for A/E fees.

** If adding CDB Construction Administration Fee, Public Act 93-0032 increased the fee from 1.5% to 3.0% effective July 1, 2003.

Eastern Illinois University
Scope Statement
 Category: Remodel and Rehabilitation – Escalation Costs

Rehabilitate Life Science /Coleman HVAC and Plumbing – Project Number 2020–2 \$2,352,700

This project was originally appropriated in FY 2010 but is not yet funded. This request is to recognize the inflation needs for the project from the original request date.

The HVAC systems in the Life Science building (1963), the Life Science Annex building (1964), the Coleman Hall East building (1965) and the Coleman Hall West building (1968) are original equipment and are failing to provide adequate levels of comfort in seasonal service. Air handling units that fail to deliver acceptable indoor air quality compromise the normal delivery of education to our students. In addition, poor temperature control and air delivery are energy inefficient. Also, the building heating and chilled water distribution systems have experienced numerous leaks due to internal and external corrosion and thinning of pipe wall thickness. The deterioration has made the piping systems virtually impossible to repair due to insufficient pipe material remaining to thread. During the past several leak events, faculty offices had to be evacuated and important academic work interrupted. In the event of longer-term system outages, research occurring in the Life Sciences complex could be compromised. The building infrastructure requires an entire mechanical upgrade.

This project would replace the ventilation units, air handling units and cooling and heating coils throughout the structure. Temperature control instrumentation would be updated to deliver precise control at optimum energy efficiency. The hot and cold domestic water distribution piping would be replaced to eliminate further system leaks.

SUMMARY OF PROJECT COSTS:

Construction	\$ 4,950,200
Escalation (24 months @ 0.217% per month)	257,400
Contingency (10%)	<u>520,800</u>
Construction Budget including contingency	\$ 5,728,400
A&E Fees (10%)	572,800
On-Site Observation	169,700
Reimbursables	141,400
Asbestos	<u>290,400</u>
Project Budget	\$ 6,902,700
CDB Fee (3%)	<u>207,100</u>
TOTAL Project Budget	\$ 7,109,800
Amount appropriated for FY10	<u>4,757,100</u>
Escalation request	<u>\$ 2,352,700</u>

Eastern Illinois University
Scope Statement
Category: Safety & Utilities

Upgrade Utilities Infrastructure -- Project Number 2020-3

\$ 32,091,500

The utilities infrastructure at Eastern Illinois University is aged, and major portions of critical service systems are well beyond useful economic life expectancy. The campus has experienced forced outages due to infrastructure failures resulting in loss of use of major facilities to academic, housing and administrative units. Steam distribution and condensate return piping systems, both racked and direct-buried, utility tunnel water distribution mains, sanitary sewage laterals and mains, storm water collection and discharge systems upon which the campus operations depend, require extensive upgrades to restore acceptable service reliability.

In order to approach this challenge, a master design for all utilities would need to be developed. The design would consider all current system conditions, future additional loads expected, location of underground utilities and operational plans which would impact utilities systems. Based upon this comprehensive plan, a project to install the required upgrades, in order of their assigned priority, would be implemented.

SUMMARY OF PROJECT COSTS:

Construction	
Upgrade steam distribution/condensate	\$ 7,811,500
Upgrade domestic water distribution	6,075,600
Upgrade storm and sanitary infrastructure	8,679,400
Escalation (24 months @ 0.217% per month)	1,173,500
Contingency (10%)	<u>2,374,000</u>
Construction Budget including contingency	\$ 26,114,000
A&E Fees (10%)	2,611,400
On-Site Observation	768,900
Reimbursables	640,700
Asbestos	<u>1,021,800</u>
Project Budget	\$ 31,156,800
CDB Fee (3%)	<u>934,700</u>
 TOTAL Project Budget	 <u><u>\$ 32,091,500</u></u>

Eastern Illinois University
Scope Statement
Category: Remodel and Rehabilitation

Repurpose Steam Production Facilities – Project Number 2020–4

\$50,763,200

With the commissioning of the new Renewable Energy Center, steam production capability will no longer be available from the current steam plant location. The operating permit for the campus steam facilities will be assigned to the new production site, and the operating equipment will be decommissioned. The building shell, besides being on the Illinois Historic Preservation listing, is in serviceable structural condition. In addition, its strategic mid-campus location lends itself nicely to being repurposed into a different service use.

This project will correct deferred maintenance issues that exist on the building shell and within the building infrastructure and will repurpose the interior. The Campus Master Plan identifies the repurposed space along with an addition to function as a new one-stop location to house various student support and technology services. Interior space allocation will be constructed to provide two floors of accessible usable office and attendant areas within the existing building footprint, supported by efficient heating, cooling, lighting, and life safety services. Included within this project scope will be exterior landscape improvements and parking features making the end result an inviting, efficient and effective facility for the campus.

Budget Details: See Table C104 on following pages.

Note that Table C104 does not include approximately \$4 million in estimated equipment costs.

TABLE C104

BUDGET YEAR BUILDING BUDGET ESTIMATION FORM
EASTERN ILLINOIS UNIVERSITY

FISCAL YEAR 2020

CAPITAL REQUEST

PROJECT NAME Repurpose Steam Production Facilities

(IN THOUSANDS OF DOLLARS)

SPACE TYPE	NASF	MULTIPLIER FACTOR	GSF	FY18 Rates \$/GSF*	COST
Instructional lab (dry)	516	1.64	846	326.76	\$ 276.4
Offices	37,284	1.70	63,383	301.95	19,138.8
General	300	1.90	570	348.65	198.7
Support	8,138	1.20	9,766	272.42	2,660.4
1) BASE TOTAL	46,238		74,565		\$ 22,274.3
2) ADDED COSTS:					\$ 1,782.0
a) Historic Preservation Considerations: <u>2%</u>					\$ 445.5
b) Green Building Design/LEED Certification Level <u>Silver</u> (Cert., Silver, Gold, Platinum) (Please use 6% of Base Total to estimate the cost of LEED design.)					\$ 1,336.5
c) Other Energy Efficiencies.....					\$
3) BASE COST					\$ 24,056.3
4) ADD ESCALATION COST: (See Below) (For monthly escalation costs, use Statewide Average: 2.6 percent per year, or 0.217 percent per month from base to bid date.) Expected Bid Date: _____ Number of Months to Bid Date <u>36</u>					\$ 1,879.3
5) ESCALATED BUILDING BUDGET (BASE PLUS ESCALATION)					\$ 25,935.6
6) ADD 10% FOR CONTINGENCIES					\$ 2,593.6
SUBTOTAL, BUILDING BUDGET					\$ 28,529.2

TABLE C104

BUILDING BUDGET ESTIMATION FORM (CONTINUED)

PROJECT NAME Repurpose Steam Production Facilities

ADDITIONAL BUDGET ADDS:		
1) A/E FEES	<u>10%</u> *	\$ 2,852.9
ON-SITE OBSERVATION:		
NUMBER OF MONTHS	<u>24</u>	\$ 436.5
DAYS PER WEEK	<u>5</u>	
2) REIMBURSABLES (5% of A/E fees unless better estimate available)		\$ 142.6
3) CDB CONSTRUCTION ADMINISTRATION FEE (3%)**		\$ 1,362.0
4) OTHER ADDS	<u>Asbestos, Lead, Coal dust cleanup</u>	\$ 13,297.4
5) ART IN ARCHITECTURE (As Applicable) -- ONE-HALF OF ONE PERCENT		\$ 142.6
SUB-TOTAL, BUDGET ADDS		\$ 18,234.0
TOTAL, BUILDING BUDGET		\$ 46,763.2

OTHER:

PROVIDE AN ESTIMATE OF ANNUAL STATE SUPPORTED OPERATIONS AND MAINTENANCE EXPENSE

OPERATIONS AND MAINTENANCE EXPENSE	TOTAL	\$ 1,451
Number of additional staff: <u>4</u>	Salaries and Related	<u>400</u>
	Utilities	<u>401</u>
	Repairs and Maintenance	<u>650</u>
	All Other	<u> </u>

PROVIDE AN EXPLANATION OF ALL DEVIATIONS FROM COST GUIDELINES

SOURCE OF COST ESTIMATE

NAME OF PERSON TO CONTACT FOR FURTHER INFORMATION

Timothy P. Zimmer

PHONE NUMBER

(217) 581-3520

* The Capital Development Board's Centralized Fee Negotiation Professional Services and Fees Handbook, (March 2009), provides guidance in developing the budget for A/E fees.

** If adding CDB Construction Administration Fee, Public Act 93-0032 increased the fee from 1.5% to 3.0% effective July 1, 2003.

Eastern Illinois University
Scope Statement
Category: Life Safety

Fire Alarm/Fire Protection System Upgrades – Project Number 2020-5

\$4,363,500

This capital project updates the fire alarm detection, pull stations and notification devices to improve fire protection notification and increase occupant safety in Buzzard Hall and Coleman Hall. New fire alarm systems will be compatible with the Simplex systems in campus security and will include an Emergency Notification System (ENS) to align with our 2013 Campus Security Plan as well as conform to the State Fire Marshal code standards and NFPA 101 – Life Safety Code. The ENS will provide student and staff notification of emergency actions such as shelter during severe weather or active shooter on campus.

Characteristics of the Fire Alarm installations will include:

1. Provide new Addressable Fire Alarm System with Voice Evacuation/Emergency Notification.
2. Wiring shall be concealed where possible.
3. Where practical wiring shall be installed in existing fire alarm system conduits otherwise, new conduit or metal raceway with new wiring will be provided per EIU and CDB standards.
4. Where wiring cannot be concealed such as in mechanical or electrical spaces all wiring shall be installed in surface mounted conduit.
5. In public areas where wiring cannot be concealed, wiring and devices shall be installed in surface metal raceway.

Where existing appliance and device locations meet NFPA 72, new notification appliances will be installed; where existing appliance and device locations do not meet NFPA 72 or are inadequate, new devices will be installed to comply. Buzzard Hall currently is partly protected by sprinklers which cover some mechanical spaces in the basement and the open staircases/atriums, however no fire protection exists in all the egress corridors and individual spaces. The project would upgrade the fire protection system to 100% coverage providing fire protection in egress corridors and other spaces. Coleman Hall is a multi-story structure with no fire protection system. The project will install a fire protection service and fire sprinklers according to NFPA 13. In order to facilitate the fire protection and fire alarm in Coleman, it will be necessary to replace ceilings and the aged lighting to allow access for new piping, conduits, etc.

Fire Alarm/Fire Protection System Upgrades – Project Number 2020-5, continued

SUMMARY OF PROJECT COSTS:

Construction	\$ 3,287,800
Escalation (12 months @ 0.217% per month)	85,500
Contingency (10%)	<u>337,300</u>
Construction Budget including contingency	\$ 3,710,600
A&E Fees (10%)	371,100
On-Site Observation (2 visits/week for 48 weeks per building)	19,500
Reimbursables	6,500
Asbestos	<u>128,700</u>
Project Budget	\$ 4,236,400
CDB Fee (3%)	<u>127,100</u>
TOTAL Project Budget	<u>\$ 4,363,500</u>

Eastern Illinois University
Scope Statement
Category: Safety

Energy Conservation Upgrades for Fume Hoods Project Number 2020-6 **\$ 7,024,800**

With increased awareness and concern for the environment and the health and safety of Eastern's students, faculty, and staff, the university's Environmental Health and Safety Committee has considered relevant codes, legislation and government programs (e.g., fire codes, ventilation standards, prudent laboratory practices and disaster-resistant measures) and recommends the following priorities:

Laboratory Ventilation: In order to achieve compliance with OSHA, laboratory standards and other ventilation standards, ventilation in the university's laboratory and studios which use hazardous chemicals and handle biological materials must be improved to eliminate risks and injuries from inhaling these materials.

Currently the Physical Science Building is operating with a number of deficiencies when compared to current codes and standards. In addition to not meeting current codes and Standards the HVAC systems are operating inefficiently. Items which do not meet current codes/standards include:

- Corridors are being used as return air paths
- Air from labs is being recirculated to other spaces
- Labs are not being kept at a negative pressure compared to other adjoining spaces
- Labs are not complying with current code required exhaust rate requirements for Science Labs

To correct these issues the following work needs to be completed:

Scope:

Rework existing lab hoods, provide bypass block-off plate, new airflow monitoring controls in hood, new electronic actuated VAV exhaust control valve.

1. Provide new Variable Air Volume supply control valve
2. Provide new flow tracking exhaust control valve for room exhaust and exhaust ductwork
3. Provide new energy recovery wheels in air handling units
4. Provide new VAV Laboratory Exhaust System with bypass and high plume dilution nozzle.
5. Install Energy Recovery coils and run-around loop for hood exhaust air.
6. Convert Systems to VAV
7. Provide Relief Return air ductwork

Note this project will require asbestos and lead abatement.

Energy Conservation Upgrades for Fume Hoods – Project Number 2020-6, continued

SUMMARY OF PROJECT COSTS:

Construction	\$ 5,090,900
Escalation (12 months @ 0.217% per month)	132,400
Contingency (10%)	<u>522,300</u>
Construction Budget including contingency	\$ 5,745,600
A&E Fees (10%)	574,600
On-Site Observation	123,500
Reimbursables	71,900
Asbestos	<u>304,600</u>
Project Budget	\$ 6,820,200
CDB Fee (3%)	<u>204,600</u>
TOTAL Project Budget	<u>\$ 7,024,800</u>

Eastern Illinois University
Scope Statement
Category: Safety & Rehabilitation

Upgrade Electrical System, Life Science Building – Project Number 2020-7

\$340,600

In 2006, the campus medium voltage (MV) circuits feeding Buzzard Hall and Life Science building were upgraded as part of the first phase of rehabilitation of the aging and failing campus distribution. At this time, the circuit was upgraded from a 4,160 V circuit to a 12,470 V circuit to accommodate increased loads for the major renovation and addition of Doudna Fine Arts. During this phase, new 15kV loop switches were added. A new 120/208V USS was provided as part of the new equipment. However, the existing main switchboard which was part of the original 1961 USS was modified and retained since the building service and distribution were not within the scope of the campus MV upgrades.

The electrical distribution switchboard, panelboards and some mechanical system motor controls are original to the building and suitable replacement parts are difficult to obtain and may require non-NRTL modifications to retrofit when no direct replacements are available. The existing branch panelboards do not have circuit or load capacity to adequately meet programs. Most panels have no additional circuit capacity. Feeders are beyond useful life at 50+ years and failures may be imminent due to age alone.

Due to age, circuit breaker operation under fault conditions is questionable. Failure of protective devices such as a circuit breaker can be an ever increasing hazard to students and staff if they do not function properly under a fault situation.

The entire electrical distribution system is not reliable nor is it serviceable from both maintenance and cost perspectives. Major failures of the distribution would not only interrupt the university programs but may shut down the building or destroy research or research assets such as lab animals if heating and ventilation is not available due to a utility power outage during inclement weather.

Characteristics of the upgrades will include:

1. Replace existing 1961 (GE) switchboard.
2. Replace all original, existing panelboards including greenhouse and annex panels.
3. Replace all existing panel feeders including greenhouse and annex.
4. Replace motor control center in annex and respective feeder.

Upgrade Electrical System, Life Science Building – Project Number 2020-7, continued

SUMMARY OF PROJECT COSTS:

Construction	\$ 251,500
Escalation (12 months @ 0.217% per month)	6,500
Contingency (10%)	<u>25,800</u>
Construction Budget including contingency	\$ 283,800
A&E Fees (10%)	28,400
On-Site Observation (2 visits/week for 22 weeks)	4,500
Reimbursables	1,500
Asbestos	<u>12,500</u>
Project Budget	\$ 330,700
CDB Fee (3%)	<u>9,900</u>
TOTAL Project Budget	<u><u>\$ 340,600</u></u>

Eastern Illinois University
Scope Statement
Category: Safety & Rehabilitation

Upgrade Electrical System, Physical Science Building – Project Number 2020-8 **\$2,584,700**

The existing 5kV incoming feed is parallel fed to both the main service switchboard and to the existing 5kV chiller unit with no means for separate disconnection. There are no main campus 5kV distribution loops allowing for a separate shutdown of feeds to the Physical Science building alone. Isolation of the building medium voltage feed is not possible so when the chiller feed must be shut down for repair or service of the existing motor controller, the entire campus 4.16kV circuit #2 must be shut down for disconnection. This can affect a major portion of the north campus.

The electrical distribution is original to the building with only the main switchboard replaced more than 50 years ago (1964). Some feeders remain the original cloth-rubber insulated version from 1937 and present a hazard from imminent failure. Other feeders were installed during the 1964 work and were spliced to older feeders.

Existing distribution and branch panels date to the original building (1937) or to the few changes in 1964 and are all obsolete. Both the switchboard and panels are difficult to service since suitable replacement parts are difficult to obtain or non-Nationally Recognized Testing Laboratory (NRTL) listed devices must be used. Many of the panels have no additional circuit capacity to accommodate program needs or mechanical system upgrades requiring added loads and circuits.

Characteristics of the upgrades will include:

1. Provide new indoor MV Metal Enclosed switches for a new 12.47 kV loop and for feeds to new 480V USS and chiller transformer.
2. Provide separate chiller feed at MV switches for a new outdoor pad-mounted 12.47-4.16 kV transformer for the chiller. The feeder will be connected to the existing chiller MV controller at 4.16kV.
3. Replace the existing Unit Substation (USS) with a new 480/277V USS and a new 208/120V USS. Provide both USS's with a new Power Logic meter reconnected to the existing campus metering network. New USS's will be sized for future mechanical or other load needs.
4. To accommodate new distribution equipment relocate existing old fire alarm, telephone, and EM panels.
5. Replace feeders for all existing distribution and branch panels.
6. Replace existing branch panels.
7. Add new 225A, 120/208V, 3Ø, 4W panels on alternating floors for future branch circuit load needs.
8. Remove and replace floor tile in the corridors to allow for new feeders. Assumed to be ACM.

Upgrade Electrical System, Physical Science Building – Project Number 2020-8, continued

SUMMARY OF PROJECT COSTS:

Construction	\$ 1,867,100
Escalation (12 months @ 0.217% per month)	48,500
Contingency (10%)	<u>191,600</u>
Construction Budget including contingency	\$ 2,107,200
A&E Fees (10%)	210,700
On-Site Observation (2 visits/week for 32 weeks)	6,500
Reimbursables	8,000
Asbestos	<u>177,000</u>
Project Budget	\$ 2,509,400
CDB Fee (3%)	<u>75,300</u>
 TOTAL Project Budget	 <u>\$ 2,584,700</u>

Eastern Illinois University
Scope Statement
Category: Safety & Rehabilitation

Rehabilitate Klehm Hall HVAC and Plumbing – Project Number 2020-9

\$3,820,500

Klehm Hall (1967) and Klehm Hall Addition (1968) HVAC systems are original equipment and fail to provide adequate levels of comfort in seasonal service. Portions of the 1968 addition were originally designed as non-air conditioned industrial instruction spaces and are now occupied by state-of-the-art processor-controlled machine tools and sophisticated electronics labs. Cooling is inadequately provided by distributed window units, which have been back-fit as additional cooling needs have developed. Air handling units are failing to deliver acceptable indoor air quality, which is energy inefficient and compromises the delivery of education to our students. The building heating and chilled water distribution systems have experienced numerous leaks due to internal and external corrosion and thinning of pipe wall thickness. The deterioration has made the piping systems virtually impossible to repair due to insufficient pipe material remaining to thread. The building requires a complete mechanical systems upgrade.

This project would replace the ventilation units, air-handling units, cooling and heating coils and piping distribution systems throughout the structure. Temperature control instrumentation would be updated to deliver precise control at optimum energy efficiency. The hot and cold domestic water distribution piping would be replaced throughout the building to eliminate further system leaks. All domestic hot water piping would be insulated to prevent condensation and meet energy code requirements. Plumbing fixtures and equipment throughout the building would be replaced as well as the sanitary and storm sewer systems.

SUMMARY OF PROJECT COSTS:

Construction	\$ 2,768,000
Escalation (12 months @ 0.217% per month)	72,000
Contingency (10%)	<u>284,000</u>
Construction Budget including contingency	\$ 3,124,000
A&E Fees (10%)	312,400
On-Site Observation	70,500
Reimbursables	58,800
Asbestos	<u>143,500</u>
Project Budget	\$ 3,709,200
CDB Fee (3%)	<u>111,300</u>
TOTAL Project Budget	<u>\$ 3,820,500</u>

Eastern Illinois University
Scope Statement
 Category: Life Safety

Fire Alarm System Upgrades – Project Number 2020-10

\$ 1,311,600

This capital project updates the fire alarm detection, pull stations and notification devices to improve fire protection notification and increase occupant safety in the Old Main, Klehm Hall and Student Services buildings. New fire alarm systems will be compatible with the Simplex systems in campus security and will include an Emergency Notification System (ENS) to align with our 2013 Campus Security Plan as well as conform to the State Fire Marshal code standards and NFPA 101 – Life Safety Code. The ENS will provide student and staff notification of emergency actions such as shelter during severe weather or active shooter on campus.

Characteristics of the installation will include:

1. Provide new Addressable Fire Alarm System with Voice Evacuation/Emergency Notification.
2. Wiring and conduits will be concealed in walls and ceilings in public spaces in Old Main.
3. In Klehm and Student Services, wiring and conduits will be concealed where possible or will incorporate surface raceways.
4. Wiring and conduits in mechanical or electrical spaces will be installed in surface mounted conduit.
5. In Old Main, consultant will work with Eastern Illinois University to determine historically significant areas and features within the building to ensure wiring and conduits will be installed concealed.
6. Due to ACM in corridor floor tile in Coleman some floor tile will be removed, abated and replaced.
7. Due to ACM in corridor floor tiles in Klehm, some floor tile will be removed abated and replaced.

SUMMARY OF PROJECT COSTS:

Construction	\$ 934,400
Escalation (12 months @ 0.217% per month)	24,300
Contingency (10%)	<u>95,900</u>
Construction Budget including contingency	\$ 1,054,600
A&E Fees (10%)	105,500
On-Site Observation (2 visits/week for 30 weeks per building)	18,400
Reimbursables	14,500
Asbestos	<u>80,400</u>
Project Budget	\$ 1,273,400
CDB Fee (3%)	<u>38,200</u>
TOTAL Project Budget	<u>\$ 1,311,600</u>

Eastern Illinois University
Scope Statement
Safety & Utilities

Upgrade Electrical Building Distribution – Project Number 2020-11

\$5,502,600

The existing distribution systems in Coleman and Klehm are original to the buildings. Both have substations and distribution which are more than 40 years of age and obsolete with no readily available replacement parts. This is especially an issue for the integral 5kV incoming switches for the unit substations (USS). Equipment was manufactured by Federal Pacific Electric (FPE) which ceased operations over 20 years ago. With the exception of some later additions, all distribution and branch panels and feeders are 40-50+ years of age and surpass normal life expectancies. Old Main has similar issues with the distribution and branch panels which exceed 50 years in age and are also manufactured by FPE.

None of the three buildings have adequate branch and distribution panel capacity to support new program needs. Motor controls are of similar age as the power distribution. Power distribution circuit capacity for necessary replacement of aging mechanical systems is needed.

Klehm is the only building of the three which has a generator and transfer switch for life safety system power such as exit signs, egress lighting and fire alarm system but is not large enough for any other use (19kW/24kVA). The single phase 120/240V generator is well beyond normal life expectancy (Onan - estimated 40-50 years old) and serviceability is questionable.

Old Main and Coleman lack Emergency Power System (EPS) to support central Life Safety systems.

Characteristics of the upgrades will include:

1. Provide new indoor MV Metal Enclosed switches for a 12.47kV loop and for feeds to new Unit Substations for Coleman and Klehm.
2. Replace existing Unit Substations (USS) in Coleman and Klehm. Provide both USS with new PowerLogic meter reconnected to the existing campus metering network. New USS will be sized for mechanical or other load needs.
3. Replace feeders for all existing distribution and branch panels in Coleman, Klehm and Old Main.
4. Replace existing distribution and branch panels in Coleman, Klehm and Old Main.
5. Add new 120/208V, 3Ø, 4W branch panels for future load needs in Coleman, Klehm and Old Main.
6. Replace generator, ATS and panels in Klehm for the EPS.
7. Add new EPS in Coleman and Old Main including new outside, weather enclosed diesel generators, automatic transfer switches and distribution for Life Safety systems.
8. Replace motor controls in Old Main.

Upgrade Electrical Building Distribution – Project Number 2020-11, continued

SUMMARY OF PROJECT COSTS:

Construction	\$ 3,990,900
Escalation (12 months @ 0.217% per month)	103,800
Contingency (10%)	<u>409,500</u>
Construction Budget including contingency	\$ 4,504,200
A&E Fees (10%)	450,400
On-Site Observation (2 visits/week for 32 weeks per building)	156,600
Reimbursables	8,000
Asbestos	<u>223,100</u>
Project Budget	\$ 5,342,300
CDB Fee (3%)	<u>160,300</u>
TOTAL Project Budget	<u>\$ 5,502,600</u>

Eastern Illinois University
Scope Statement
Category: Rehabilitation

Energy Efficiency Upgrade HVAC, Klehm Hall – Project Number 2020-12 **\$2,005,300**

The existing reheat coils in the Klehm Hall academic building are original to the building. The building systems were designed as constant volume re-heat systems. Existing duct-mounted heating coils are inefficient, noisy when heating, exhibit numerous leaks and are ineffective during heating season. Replacing these coils would decrease maintenance costs, increase building efficiency and enhance building occupant comfort with better climate control. There are approximately 75 of these coils in the building.

Scope:

Klehm Hall (75 Re-heat Coils)

1. Provide new Variable Air Volume air terminal units with hot water reheat coil.
2. Demo existing steam and condensate piping and reheat coils. Provide new steam to water heat exchanger, pumps and piping to new re-heat coils.
3. New Controls.

Note this project will require asbestos abatement.

SUMMARY OF PROJECT COSTS:

Construction	\$ 1,398,900
Escalation (12 months @ 0.217% per month)	36,400
Contingency (10%)	<u>143,500</u>
Construction Budget including contingency	\$ 1,578,800
A&E Fees (10%)	157,900
On-Site Observation (24 visits)	30,900
Reimbursables	35,700
Asbestos	<u>143,600</u>
Project Budget	\$ 1,946,900
CDB Fee (3%)	<u>58,400</u>
TOTAL Project Budget	<u><u>\$ 2,005,300</u></u>

Eastern Illinois University
Scope Statement
Category: Safety & Utilities

Replace Campus Compressed Air Distribution Piping – Project Number 2020-13 **\$1,608,000**

Compressed air is produced at the central steam plant and is piped throughout campus in tunnels and direct-buried pipes. The air is used for control of all space temperature regulating systems and critical functions in various academic labs and preparation areas. A study performed by the Department of Commerce and Economic Opportunity indicated that Eastern’s distribution lines are undersized, causing loss of temperature control during periods of high air demand. In addition, portions of the underground piping are in very poor condition.

Under this project the compressed air piping system will be replaced. The new piping system will be appropriately sized for the load it is serving. Copper piping will be re-installed in the existing steam tunnels and polypropylene piping will be provided in all direct buried locations to prevent corrosion.

SUMMARY OF PROJECT COSTS:

Construction	\$ 1,212,200
Escalation (12 months @ 0.217% per month)	31,500
Contingency (10%)	<u>124,400</u>
Construction Budget including contingency	\$ 1,368,100
A&E Fees (10%)	136,800
On-Site Observation (4%)	54,100
Reimbursables	<u>2,200</u>
Project Budget	\$ 1,561,200
CDB Fee (3%)	<u>46,800</u>
TOTAL Project Budget	<u><u>\$ 1,608,000</u></u>

Eastern Illinois University
Scope Statement
Category: Life Safety

Add Emergency Power System(EPS), Physical Science Bldg – Project Number 2020-14

\$742,000

The Physical Science building houses the university's chemistry, geology-geography, physics and psychology departments. Program support includes power for fume hoods, lab make-up air units, on-going research lab needs (refrigerators, test equipment, etc.), control power to maintain heat and ventilation plus Life Safety systems such as emergency lighting and fire alarm. Currently, the Physical Science building has no back up power system to maintain functioning of the Life Safety systems nor a means to maintain critical services for labs and research equipment during an extended utility power outage. This presents safety hazards to the students and staff since life safety systems have limited run time for occupancy while on-going functions must be maintained to avoid hazards associated with the programs and research operations and equipment.

Loads must be analyzed and determined for essential needs and a complete Emergency Power System installed including generation, automatic load transfer, system monitoring and electrical distribution and circuits. Considerations to be part of the analysis should include determination of suitable location for an outside, weather enclosed generator with respect to building electrical equipment location, campus traffic and pedestrian paths and access. Equally, available interior building spaces and locations of new EPS distribution equipment and panel locations must be determined to best serve current and future needs.

Characteristics of a New EPS will include:

1. Analyze essential load needs in conjunction with EIU.
2. Analyze site conditions for location of enclosed generator.
3. Analyze building conditions and space for new EPS equipment.
4. Provide a weather enclosed, diesel powered generator outside of building based upon considerations noted above and in concert with EIU.
5. Estimated minimum size of generator shall be 400kW/500kVA, 480/277V, 3 phase, 4 wire.
6. Provide a new generator distribution panel.
7. EPS will include new automatic transfer switches (ATS) with a minimum of one (1) for Life Safety circuits and one (1) for optional loads.
8. Provide new distribution panels, feeders and branch panels/circuits for Life Safety loads.
9. Provide new distribution panels, feeders and branch panels for Optional loads including essential mechanical and other equipment.
10. Locations of new Life Safety and Optional load panels and equipment will included analysis of locations of essential loads and where feasible include capacity for future needs as best determined by EIU and the designer.
11. If necessary provide an optional ATS for a dedicated, separate distribution to feed emergency mechanical loads.

Add Emergency Power System (EPS) to Physical Science Building – Project Number 2020-14,
continued

SUMMARY OF PROJECT COSTS:

Construction	\$ 550,300
Escalation (12 months @ 0.217% per month)	14,300
Contingency (10%)	<u>56,500</u>
Construction Budget including contingency	\$ 621,100
A&E Fees (10%)	62,100
On-Site Observation (2 visits/week for 30 weeks)	6,500
Reimbursables	6,000
Asbestos	<u>24,700</u>
Project Budget	\$ 720,400
CDB Fee (3%)	<u>21,600</u>
TOTAL Project Budget	<u>\$ 742,000</u>

D. Expenditure Recommendations for Purchases of \$250,000 or More

1. Purchase Item: Beverage Services Agreement

Description / Explanation: This purchase is a full-service beverage agreement whereby Pepsi beverage products, defined in the agreement, would be the prime beverages served on campus. This is for the period of August 1, 2018 through July 31, 2023 with the University’s option to renew for an additional five years. The University would receive guaranteed minimum annual commissions, guaranteed pricing for the initial term of the agreement and additional program support. Pepsi MidAmerica would be identified as the prime beverage service of the University.

Cost: Not to exceed \$300,000 annually, dependent on the quantity of product required by the University.

Recommended Vendor: Pepsi MidAmerica
Marion, IL

Summary of Bids: Pepsi MidAmerica
Marion, IL

Heartland Coca Cola Bottling Company, LLC
Lenaxa, KS

BEP Goals: There was no BEP goal set for this purchase.

Fund Source: Local Funds

It is recommended that the Board of Trustees approve this purchase item.

D. Expenditure Recommendations for Purchases of \$250,000 or More (cont'd)

2. Purchase Item: Charter Bus Service

Description / Explanation: This purchase is for charter bus services for athletics, as well as other departments needing to travel by bus. Bales Unlimited, Inc. would be the primary charter bus service provider for the University for the period of July 1, 2018 through June 30, 2023 with the University's option to renew for one additional three year period, and one additional two year period. The primary vendor will receive the first opportunity to provide the service. If the primary vendor is not available, Cavallo Bus Lines, Inc., The secondary vendor would be allowed the opportunity to provide bus transportation.

Cost: Not to exceed \$400,000 estimated annually. The total will be dependent on the quantity of trips required by the University.

Recommended Vendor: Primary Vendor- Bales Unlimited, Inc.

Secondary Vendor- Cavallo Bus Lines, Inc.

Summary of Bids: Bales Unlimited, Inc., Shumway, IL

Cavallo Bus Lines, Inc., Gillespie, IL

Fellowship Fleet, LLC, Chicago, IL*

We received no response from 4 BEP/Small Business vendors that we specifically requested to submit bids.

*A City of Chicago approved BEP vendor but not State approved.

BEP Goals: There was a 20% BEP goal set for this purchase. Neither of the vendors that are proposed for the award provided a plan for sharing the award with a BEP vendor.

Fund Source: Local, Revenue Bond, and Appropriated Funds

Rationale / Justification: EIU athletes as well as other students travel to events throughout the year by way of charter buses. Bidding this bus travel allows for better pricing due to the primary bus company being ensured of multiple travels. It also helps to safeguard availability of buses for the University as needed.

It is recommended that the Board of Trustees approve this purchase item.

D. Expenditure Recommendations for Purchases of \$250,000 or More (cont'd)

3. Purchase Item: Fire Alarm Panel Testing, Maintenance and Emergency Services

Description / Explanation: This purchase is for fire alarm panel testing which includes parts, labor for full coverage of fire alarm control panels, and testing of general control consoles and main network control units. This is for the period of July 1, 2018 through June 30, 2023 with no option to renew.

Cost: Not to exceed \$370,000 (includes 10% contingency)

Recommended Vendor: Johnson Controls (formerly Simplex Grinnell)
Indianapolis, IN

Summary of Bids: Sole Source

BEP Goals: There were no BEP goals set for this purchase due to the proprietary nature of the services.

Fund Source: Appropriated and Local Funds

Rationale / Justification: The University requested one-year, three-year and five-year pricing. The cost for five years is significantly lower than the pricing for one-year and three-years. The use of proprietary software and proprietary upgrade projects to the current fire systems requires the work to be completed by Johnson Controls.

It is recommended that the Board of Trustees approve this purchase item.

D. Expenditure Recommendations for Purchases of \$250,000 or More (cont'd)

4. Purchase Item: Group Insurance Reimbursement

Description / Explanation: In December 2001, Governor Ryan requested that higher education contribute \$45 million to Central Management Services (CMS) to cover a shortfall in the State group insurance program. Eastern's prorated share of the shortfall, determined by the Illinois Board of Higher Education, is summarized below.

<u>University</u>	<u>Contribution</u>
Chicago State	\$1,024,000
<i>Eastern Illinois</i>	1,713,300
Governors State	656,200
Illinois State	3,078,300
Northeastern Illinois	1,072,600
Northern Illinois	3,541,300
Western Illinois	1,944,800
Southern Illinois	7,076,300
University of Illinois	<u>24,893,200</u>
Total	<u>\$45,000,000</u>

We anticipate that Eastern's group health insurance contribution for FY19 will be made in four (4) installments as follows:

September 21, 2018	\$428,325
December 14, 2018	428,325
March 22, 2019	428,325
June 7, 2018	<u>428,325</u>
	<u>\$1,713,300</u>

Cost: \$1,713,300

Recommended Vendor: Illinois Department of Central Management Services – Sole Source

Fund Source: Income and Local Funds

Rationale/Justification: Agreement between Governor's Office and Illinois Board of Higher Education

It is recommended that the Board of Trustees approve this purchase item.

E. Approval of Non-indentured Reserves

Non-indentured Reserves						
In order to retain working capital allowances and adequate funds for repair/replacement of equipment and/or relevant facilities, and in accordance with Section V.G.5 of the Board of Trustees Regulations and/or Sections IV.A.1 and IV.C.2 of the University Guidelines 1982, Board approval is requested to increase/decrease reserves as follows:						
Entity	Current Authorized Amount	Increase/(Decrease) Requested	Revised Amount			
Material Fees	45,000	10,000	55,000			
Student Fee Programs/Services	2,150,000		2,150,000			
Service Departments	1,400,000		1,400,000			
Student/Staff Programs/Services	135,000		135,000			
Educational Services	70,000		70,000			
Auxiliary Enterprises-Other	1,275,000		1,275,000			
Public Services	35,000		35,000			
Continuing Education (CC)	60,000		60,000			
Income Fund Equipment	6,000,000		6,000,000			
Reserve for Compensated Absences	2,500,000		2,500,000			
Reserve for Student Health Insurance	2,000,000		2,000,000			
Self-Insurance Reserve (replacing SURMA)	600,000		600,000			
Auxiliary Enterprises - Textbook Rental Service	2,600,000		2,600,000			
Capital Projects - Old Main Corridors	1,000,000			*	1,000,000	
Capital Projects - Science Building Renovations	5,400,000			*	5,400,000	
Capital Projects - Building Security Upgrades	2,000,000			*	2,000,000	
Capital Projects - Lantz Stairs	0	1,000,000		**	1,000,000	
Capital Projects - Lantz Water Infiltration	0	1,500,000		**	1,500,000	
* Re-authorization of these capital project reserves is being requested.						
** Approval of two new capital project reserves is being requested. These reserves are expected to be used on the Lantz Building to replace the south stairs and repair water infiltration on the north side of the building.						
<u>It is recommended that the Board approve these non-indentured reserves.</u>						

F. 2019 Board Meeting Calendar

Unless other notice is given, all meetings will be held on the campus of Eastern Illinois University in Charleston, Illinois.

Friday, January 25, 2019 (Meeting on Campus)

Friday, April 26, 2019 (Meeting on Campus)

Friday, June 21, 2019 (Meeting on Campus)

Saturday, June 22, 2019 Board Retreat (Location – TBA)

Friday, September 13, 2019 (Meeting on Campus)

Friday, November 15, 2019 (Meeting on Campus)

It is recommended that the Board approve the above meeting calendar for 2018.

G. Realignment of Academic Affairs Division

Realignment of the Division of Academic Affairs

The Office of Academic Affairs requests approval of a plan to realign existing academic units across the division in concert with EIU's Vitalization Project. The plan was announced to the campus community on April 2, 2018 and has received broad support from the division members (faculty, staff and administrators). The recommendation includes the creation of a new college, **College of Health & Human Services**, and re-visioning the other academic colleges to include: **College of Liberal Arts & Sciences**, **Lumpkin College of Business & Technology**, and the **College of Education**.

In addition, a new **School of Extended Learning** (previously known as continuing education) will be created and housed in the College of Education to support Lifelong Learning, the General Studies degree program, non-credit programs, and online support. Two new schools will be added to the College of Liberal Arts & Sciences, **School of the Arts** and **School of Communication & Journalism**. No changes are recommended for the Pine Honors College, Booth Library, or Graduate School.

College of Liberal Arts & Sciences Dean & 2 Associate Deans
School of the Arts <i>Music, Art & Design, and Theatre Depts</i>
School of Communication & Journalism
Dept. of History
Dept. of Philosophy
Dept. of Foreign Language
Dept. of English
Dept. of Political Science
Dept. of Economics
Dept. of Sociology, Anthropology, & Criminology
Dept. of Psychology
Dept. of Geology & Geography
Dept. of Mathematics & Computer Science
Dept. of Chemistry
Dept. of Biology
Dept. of Physics

College of Education Dean & Assoc Dean
Dept. of Teaching, Learning & Foundations
Dept. of Counseling & Student Development
Dept. of Educational Leadership
Dept. of Special Education
Office of Education Student Services
School of Extended Learning

College of Health & Human Services Dean & Assoc Dean
Dept. of Kinesiology, Sport and Recreation
Dept. of Health Promotion
Dept. of Human Services & Community Leadership
Dept. of Communication Disorders & Sciences
Dept. of Military Science
Nutrition & Dietetics Program
RN to BSN Program

Lumpkin College of Business & Technology Dean, 2 School Chairs/Associate Deans, and Assoc. Chair
School of Technology
School of Business
Hospitality Program

Beyond academic colleges, the realignment will expand priority programming around student success vis-à-vis a unified **Academic Success Center** (comprised of the current Center for Academic Support and Assessment—as well as related services), as well as outreach and engagement.

Finally, the realignment also builds on the recommendations of Vitalization in the area of information technologies. The result is the reassignment of Academic Affairs staff (formerly in CATS) to Information Technology Services and an expanded professional development structure to be known as the **Faculty Development & Innovation Center**.

It is recommended that the Board approve the Realignment of Div. of Academic Affairs.

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V. INFORMATION ITEMS

A. **President's Report**

B. Reports from Constituencies

Faculty Senate – Dr. Jemie Robertson

Staff Senate – No report

Student Government – Mr. Luke Young

C. Summary of Purchases \$100,000 - \$249,999

None

D. University Highlights

AROUND CAMPUS

West & Company Partners with EIU to Offer Regional Student Scholarships

EIU's Community Ambassador Scholarship to benefit from recent gift

Leaders from West & Company in Mattoon, together with representatives of Eastern Illinois University, recently announced West & Company's \$5,000 investment in support of the EIU's Community Ambassador Scholarship (CAS) program. Eastern's CAS program encourages local high school graduates to stay in the area by continuing their academic careers at EIU. Like other local and regional businesses, West & Company benefits greatly from EIU's graduates, programs and services. As such, the regional accounting firm hosted a check presentation May 3 at their Mattoon location, 613 Broadway Avenue, with representatives from both the firm and the university in attendance to celebrate their recent gift.

Data confirms EIU's early, ongoing freshman engagement elevates, enhances student success outcomes

The university's Access Granted is a recruitment and retention program for students of color who have been admitted to EIU as freshmen. Beginning in 2006 as a collaboration between the Office of Admissions and Minority Affairs, 50 to 75 prospective students are selected each year to visit EIU during a February weekend. Transportation, lodging, and meals are offered at no cost to the students or their families. Once on campus, they are given a snapshot of what life for them would be like as an EIU student.

EIU Grad School's "Innovate" Podcasts Highlight University Research, Programs

The students, faculty and staff of Eastern Illinois University's Graduate School take great pride in their ability to be innovative. So when the opportunity to extend that innovation to the public emerged via an EIU Graduate School podcast presented itself last fall, people flocked to the idea. Today, the "EIU Innovate" podcast boasts six episodes featuring EIU graduate school faculty members representing a collection of areas across campus—each highlighting the research and innovation occurring in their respective programs.

EIU Earns Tree Campus USA Status

Eastern Illinois University has once again been awarded the prestigious status of "Tree Campus USA," celebrating that renewed achievement with its community partners on campus today and with plans to do the same at a city-wide Arbor Day event at Lake Charleston on Friday.

EIU's Chadd Earns EIBEA Teacher of the Year Award

Dr. Julie Chadd, professor in Eastern Illinois University's School of Technology, was selected as the Eastern Illinois Business Education Association's (EIBEA) Teacher of the Year earlier this month. The EIBEA is made up of business teachers from Illinois' eastern region and is an affiliate of the Illinois Business Education Association, whose purpose is to promote business education and share instructional resources and teaching techniques with other business educators.

EIU Offers 66 Community Ambassador Scholarships to Regional Students

Eastern Illinois University has offered 66 regional students its Community Ambassador

Scholarship—a scholarship program that encourages local high school graduates to stay in the area by continuing their academic careers at EIU. Each of the 66 students is eligible to receive a \$2,000 reward to help offset tuition costs from the scholarship fund. The fund itself was created in late 2017 as a proactive way to keep Illinois’ prospective college students in Illinois, where they can add tangible value to the region as a whole.

Heartland Dental Awards EIU \$20K for Regional Student Scholarships

Leaders from Heartland Dental in Effingham, together with representatives of Eastern Illinois University, came together May 1 to further support the university’s Community Ambassador Scholarship program, which encourages local high school graduates to stay in the area by continuing their academic careers at EIU. A ceremonial check presentation was held at Heartland Dental’s Effingham Support Office May 1, with representatives from both Heartland Dental and EIU in attendance to celebrate Heartland Dental’s \$20,000 gift.

EIU Commencement Ceremonies Set for Saturday, May 5

Groups of families and friends of new Panther alumni will be on hand Saturday to celebrate the academic achievements of EIU’s most recent graduating students. More than 1,100 undergraduate and graduate students have applied to graduate from EIU in spring 2018.

STUDENT/FACULTY/STAFF/ALUMNI SPOTLIGHT

EIU History Professor Wehrle Pens Revisionist History on Babe Ruth

Eastern Illinois University history professor Dr. Edmund Wehrle has a new available, which may help to revise how history—and how Major League Baseball—views one of the sport’s most charismatic personalities. *Breaking Babe Ruth: Baseball’s Campaign Against Its Biggest Star* makes a case that for far too long, baseball hero Babe Ruth has been viewed as a clownish figure—blessed with athletic power but limited in intellectual acumen. In the book, Wehrle demonstrates how the baseball establishment worked hard to depict Ruth in those terms, but that in truth “The Bambino” was an ambitious, independent operator, and one not afraid to challenge baseball’s draconian labor system.

EIU Student Damann Earns National Award for Compositional Music Piece

Earlier this spring, Eastern Illinois University music student Ben Damann won the Allen Strange Memorial Award for his work “Sarin,” a compositional piece for flute, narrator, and computer. For winning, Damann received a cash prize of \$250 and recognition at the SEAMUS National Conference, held in Eugene, Oregon in late March.

EIU Speech Team Again Impresses on National Stage

Team performance, individual national championship defense enhances Panthers’ forensics reputation

The Eastern Illinois University speech team’s performance in two recent national competitions has helped the Panthers reinforce their reputation for forensics excellence. College competitive speech is a competitive co-curricular activity in which college students must research, write, and fully memorize 10-minute speeches to present to audiences. The goal of every competitor is to advance to the final round at a local tournament—and that’s exactly what EIU has done for the past two years. Last March, the team traveled to the University of Nebraska-Lincoln, the host institution for the National Speech Championship to participate in the 2018 annual tournament.

According to Sara Gronstal, EIU's director of forensics, this year's tournament was about 70 percent larger than the previous year, and significantly more challenging. Still, EIU's team performance captured the 12th spot, besting some of the nation's state flagship universities in the process.

EIU Recognizes Scholarship Recipients, Applauds Donors at Annual Tribute Event

Dr. Harry and Gladys Frost, Paul Snyder named 2017 Outstanding Philanthropists

Eastern Illinois University's annual Tribute event recognized a variety of student scholarship recipients, and celebrated the many donors who made those scholarships possible. The event, held in early April, celebrated those students who are currently taking advantage of at least one of the more than 600 scholarships the university offers students on an annual basis. In addition, the 2018 event highlighted the lifelong contributions of Dr. Harry and Gladys Frost and Paul Snyder, who were presented with the EIU Foundation's 2017 Burnham and Nancy Neal Outstanding Philanthropist Awards for their ongoing contributions and support. Both Dr. Frost and Snyder are alumni of EIU.

EIU Selects Newell as New Library Dean

Eastern Illinois University has named Zach Newell as its new library dean.

Newell comes to EIU from Salem State University in Massachusetts, where he served in various library roles over the past 10 years. Those roles will allow him to bring both educator and administrative perspectives to EIU, which will assist Booth Library in meeting the evolving demands of its students and faculty.

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EIU Announces, Celebrates its 2018 Distinguished Seniors

Twenty-five students earn recognition for academic, community commitment

Eastern Illinois University has announced its 2018 Distinguished Senior Award recipients.

Distinguished seniors at EIU are individuals who have enriched the university community with their active involvement in all facets of campus life. The Distinguished Senior Awards recognize those who have demonstrated outstanding character and leadership through academic achievement, campus and community involvement, and/or extra-curricular honors or awards.

Recipients must be planning to graduate in the 2018 calendar year and have a minimum cumulative grade point average of 3.0 or higher. This year, EIU recognized 25 recipients of the award, presented by the EIU Alumni Association, during an on-campus luncheon in late April.

FOCUS ON ATHLETICS

Football to Play Arkansas on SEC Network

Eastern Illinois football will open the 2018 season on Sept. 1 with the game at Arkansas to be televised on the SEC Network with a 3 p.m. kickoff time. The Southeastern Conference released its television schedule for the first three weeks of the season. This will be the first time that EIU will play a member of the Southeastern Conference. EIU previously played at Missouri when the Tigers were members of the Big 12 Conference.

EIU Announces 2018 Hall Of Fame Class

Eastern Illinois will add five new members to its Athletic Hall of Fame as the Class of 2018 was announced. The ceremony will take place surrounding the Panthers October 6 football game with Murray State. Entering the Hall of Fame for the Class of 2018 are former athletes David Holm, Jeff Mills, Ta'Kenya Nixon, Carrie Riordan and C.J. Weber.

Glen Hesler Award Presented to Joe Dively

Eastern Illinois University Athletics wrapped up another successful Spring Fling on April 7 in Lantz Arena. As part of the evening's events the Glen Hesler Award winner for 2017 was announced with this year's recipient, Joe Dively. The Glen Hesler Award is the most prestigious honor that the athletic department bestows upon an individual each year. It is named for Glen Hesler, a long time benefactor for the University, a distinguished alumnus and a former football player in the 1920's. Hesler loved Panther Athletics and its coaches, helped raise money to support EIU student-athletes and attended countless events, and his positive attitude increased the public's perception of Panther Athletics.

EIU Football Announces 2018 Home Game Times

2018 Home Schedule / Times

Sept. 15 vs. Indiana State – 6 pm
Sept. 22 vs. Tennessee State – 2 pm
Oct. 6 vs. Murray State – 6 pm
Oct. 20 vs. UT Martin – 2 pm (HC)
Nov. 10 vs. Austin Peay – 1 pm

From April 12 to June 11, 2018

To save space, a composite summary of positive news has been gathered from an online analytic tool, allowing for a more concentrated media snapshot.

Freshmen enrollment expected to increase for fall 2018

With the promise of a state budget that offers a two percent increase in appropriations for Eastern, the freshmen enrollment is also expected to increase for Fall 2018.

Chadd Receives Business Teacher of Year Award

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Local boy fighting cancer named honorary UPD officer

Following a line of police cars with their red and blue lights flashing, 7-year-old Tristan Farris sat in the backseat of his parent's car Thursday night before parking in the University Police Department parking lot. Jumping out of the car wearing Aviator sunglasses and his own police officer uniform with an Eastern Illinois University Police Department patch on his sleeve, Tristan was welcomed by several police officers and firefighters, including University Police Sergeant Jimmy Williams, who got him the uniform.

Students march against sexual violence at 'Take Back the Night'

Organized by Sexual Assault Counseling and Information Service and EIU FEM, students wrote their feelings and facts about sexual violence in chalk on the Doudna Steps and proceeded to march across campus.

Student Spotlight: Alisa Hill overcomes challenges, gets to graduate school and internship

Hill was accepted into Eastern through the Gateway program; she was out of it by her second semester with a GPA of 3.2. While at Eastern, Hill has never received anything less than a 3.0.

Family, friends cheer on Special Olympics athletes at EIU

The spring games were projected to draw more than 400 athletes from a 12-county area. The athletes competed in adult and youth divisions based on ability level in 18 sports.

Graduates earn 2,550 degrees, certificates from Eastern Illinois University

About 17.2 percent of the 2,550 degrees and certificates handed out by the Eastern Illinois University in 2016-17 were to students in Education programs, making them the most popular programs that year, according to the latest disclosure from the U.S. D

Contract negotiations continue between EIU-UPI, administration

“So far we have made good progress, and are significantly ahead of where we usually are at this time of the year,” the statement said. “We have tentatively resolved all of the non-economic issues raised by both teams, subject to final confirmation on language (and the ability to reach an agreement on issues with strong economic consequences, which we have not yet discussed).”

Fetty Wap to come Eastern's way for spring concert

Rapper Fetty Wap will be coming Eastern's way for the spring concert at 8 p.m. Saturday in Lantz Arena. Mariah Marlar, one of the concert coordinators for the University Board, said the UB chose Fetty Wap to be the performer this year based on a student survey that was sent out in October.

Celebration: A Festival of the Arts returns to EIU

After a two-year break, Eastern Illinois University's Celebration: A Festival of the Arts returns to the Charleston campus on April 20, 21 and 22.

EIU selects Newell as new library dean

Eastern Illinois University has named Zach Newell as its new library dean. Newell comes to Eastern from Salem State University in Massachusetts, where he served in various library roles during the past 10 years. Eastern reported in a press release that those roles will allow him to bring both educator and administrative perspectives to EIU, which will assist Booth Library in meeting the evolving demands of its students and faculty.

E. Other Matters

F. Public Information