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| **Semester Time Management Worksheet – Spring 2018** | | | | | | | |
| **Date** | **Sunday** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |
| Week 1 | JAN 7 | 8  1st Class Day | 9 | 10 | 11 | 12  Deadline to Add Classes | 13 |
| Week 2 | 14 | 15  No Classes – M.L.K’s Birthday | 16 | 17 | 18 | 19 | 20 |
| Week 3 | 21 | 22  Deadline to Drop Course w/ No Grade | 23 | 24 | 25 | 26 | 27 |
| Week 4 | 28 | 29 | 30 | 31 | FEB 1 | 2 | 3 |
| Week 5 | 4 | 5  Deadline to Withdraw from all Classes (50% Refund) | 6 | 7 | 8 | 9 | 10 |
| Week 6 | 11 | 12 | 13 | 14 | 15 | 16  No Classes –  Lincoln’s Birthday | 17 |
| Week 7 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| Week 8 | 25 | 26 | 27 | 28 | MARCH 1  Midterm | 2 | 3 |
| Week 9 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| Week 10 | 11 | 12  **S P R** | 13  **I N G** | 14  **B R** | 15  **E A K** | 16 | 17 |
| Week 11 | 18 | 19 | 20 | 21  Deadline to apply/reapply  for graduation | 22 | 23 | 24 |
| Week 12 | 25 | 26 | 27 | 28 | 29 | 30  Last day to withdrawal w/ “W” | 31 |
| Week 13 | APR 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Week 14 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| Week 15 | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| Week 16 | 22 | 23 | 24 | 25 | 26 | 27  Last Day of Classes | 28 |
| Week 17  Finals Week | 29 | 30 | 1 | 2 | 3 | 4  Deadline to return textbooks | 5  Commencement |

**Student Success Center ҉ 217.581.6696 ҉ www.eiu.edu/~success**