



Online Graduate Application Checklist

Updated 6/11

This application is for perspective students who already have a BA/BS and wish to apply online. If applying online follow the directions at <http://www.eiu.edu/~nursing/admission.php>

1. Apply to the Office of the Graduate School
 - a. Submit these materials to:

Office of the Graduate School
Eastern Illinois University
600 Lincoln Ave
Charleston, IL 61920
 - b. Complete the EIU Graduate Application
 - c. Send in \$30 application fee with the application
 - d. Request official transcripts and have them sent to the Graduate office:
 - i. High school
 - ii. All colleges and universities attended
2. Apply to the EIU RN to BS in Nursing Program:
 - a. Apply online using the Nursing Application for Post BA/BS in Nursing at EIU
 - b. Mail or fax the following supporting documents to:

RN to BS in Nursing Program
McAfee 2230, 600 Lincoln Ave
Charleston, IL 61920
Fax: 217-581-7050
 - c. Copy of current RN license
 - d. Copy of current CPR certification card (Healthcare Provider or Professional Rescuer)
 - e. Health Records (send records or complete enclosed form)
 1. Hepatitis B immunization series or waiver
 2. Tetanus/Diphtheria (Td or DT) immunization within 10 years
 3. Measles/Mumps/Rubella (MMR) immunization including 2 after first birthday if born on or after January 1, 1957
 4. Tuberculosis (TB) two-step testing with annual updates
Note: The EIU Immunization Form and policy does not require Hep B or TB. These are Nursing Program requirements.
 - f. Professional Statement (online option)
 - g. Professional Letter of Recommendation #1 (online option)
 - h. Professional Letter of Recommendation #2 (online option)
3. Medical History/ Physical Exam (less than 2 years old)
4. Professional Liability Insurance
5. Receive Letter of Admission to Nursing Program
6. Schedule appointment with an advisor and retrieve PIN from nursing program to register for classes.