



EASTERN ILLINOIS UNIVERSITY
department of **music**

Undergraduate Handbook

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Mission Statement

Eastern Illinois University's Department of Music prepares the musical leaders of tomorrow and promotes music as an art form on campus and beyond.

General Education

All students, regardless of their major, are responsible for meeting the following General Education requirements:

Responsible Global Citizenship through Mindful Scholarship

General Education at Eastern Illinois University offers students an intellectual foundation for their future academic, professional, and personal lives. Mindful scholarship necessitates not only dedicated study but also reflection on the purposes and consequences of that study. By fostering serious and enthusiastic learning, Eastern Illinois University seeks to instill the value of intellectual curiosity and lifelong education in its students. Equipped with the values and traditions of scholarship, students will be better prepared to fulfill their duties as responsible citizens and capable leaders in a diverse world.

Semester Hour Requirements in the General Education Program

Humanities and Fine Arts	9 hours
Language	9 hours
Mathematics	3 hours
Scientific Awareness	7 hours
Senior Seminar	3 hours
Social and Behavioral Sciences	<u>9 hours</u>
TOTAL	40 hours*

Please see the catalog section titled "Academic Regulations and Requirements" for the complete list of requirements for graduation.

The following general education courses are required of all teacher certification candidates either as part of the above required 40 semester hours in addition to the IAI Core or Transfer General Education:

- A 3-semester-hour Diversity Course or Third World/Non-Western Course
- "C" or better in ENG 1001G, ENG 1002G, SPC 1310G or their equivalents (a minimum of 9 semester hours is required.)
- "C" or better in 3 semester hours of college level math
- PLS 1153G or HIS 3600G or an equivalent U.S. Constitution course

Note: Post-baccalaureate teacher certification candidates must meet all general education requirements with the exception of Senior Seminar.

Degree Options

Bachelor of Music in Performance

The music performance curriculum is designed to develop the skills necessary to enter the music profession or to pursue advanced degrees in performance. All music performance concentrations require a significant number of hours in applied study, the achievement of advanced standing, and sophomore, junior, and senior recitals.

- Instrumental Concentration
- Keyboard Concentration
- Vocal Concentration
- Composition Concentration
- Jazz Studies Concentration

Bachelor of Music with Option in Teacher Certification

All music education concentrations share the same music core and professional course sequence as offered through the College of Education and Professional Studies. All concentrations lead to the same certification, with broad-based preparation in all areas of music education. However, each of the following concentrations has unique professional development experiences, designed to help the prospective teacher achieve his/her professional and musical goals.

Instrumental Music Concentration: This concentration is designed for those who wish to teach primarily band and/or orchestra grades 4-12. Students will achieve basic proficiency in all traditional wind, string, and percussion instruments. Management skills for a successful instrumental music education program are emphasized. Advanced standing and junior and senior performance recitals are required.

Vocal Music Concentration: This concentration is designed for those who wish to teach primarily vocal music grades 4-12. Students will achieve basic proficiency in general music. Vocal and choral pedagogical skills are emphasized. Management skills for a successful vocal music education program are emphasized. Advanced standing and junior and senior performance recitals are required.

General Music Concentration: This concentration is designed for those who wish to teach elementary and middle school (PreK-8) General Music. Electives are selected from child development, art, dance, theater, and children's literature. Vocal and piano skills are developed. Achievement of advanced standing is required. Junior and senior performance recitals are not required.

Honors Program

EIU offers academically talented students the opportunity to take part in two honors programs: University Honors and Departmental Honors. Both programs offer students of superior academic ability a unique opportunity to develop their potential for intellectual achievement. Admission to the Music Honors Program requires a 3.5 GPA, permission of the Music Honors Coordinator, and permission of the Dean of the Honors College.

Students in the Music Honors Program must complete at least 12 semester hours of honors courses in music from among the following courses: MUS 3591 Music Analysis, MUS 3594 History and Literature of Music I, MUS 3592G Nonwestern Music, MUS 4444 Honors Independent Study, MUS 4555 Honors Research, MUS 4666 Honors Seminar, MUS 4644 Honors Thesis (at least one hour required). A graduate course in music (three semester hours) selected with the permission of the Music Honors Coordinator is required. Honors Independent Study, Honors Research, or Honors Seminar may be repeated as a substitute for this requirement with the permission of the Music Honors Coordinator. The Honors Thesis in music may take one of the following three forms: a full recital with accompanying analysis of the works performed; an original composition with accompanying analysis; or an intensive research of a music topic culminating in a scholarly paper. For more information about the University or Departmental Honors Programs, please consult with the Departmental Honors Coordinator.

Admission to the Music Program

Information on audition dates and requirements is at the Department of Music website (www.eiu.edu/music) or by calling the music office at 217/581-3010. All entering freshmen and transfer students planning to major in music must pass an audition before enrolling. Prospective composition students must also provide scores and/or recordings of original compositions. Students who are pursuing the music education option are also required to complete an interview with a music education faculty member. Students who wish to transfer credit in music theory, aural training, music history, applied studies, and piano are required to take placement examinations in the subjects.

Learning Outcomes

The Department of Music faculty sets clear objectives and goals for all majors. The faculty has developed the curriculum so that all who graduate with any major in music will:

1. Demonstrate an intellectual and aural understanding of the basic structural elements of music through the use of the basic vocabulary of music.
2. Identify and analyze the role of music within a variety of cultures and historical periods, its impact on society, and its stylistic interpretation.
3. Demonstrate an awareness of structure and style through the development of skills necessary to create, critique, and perform music from a variety of cultures and historical periods.
4. Demonstrate musical comprehension and leadership necessary to conduct an ensemble.
5. Understand, use, and apply appropriate technology.

In addition, the music faculty has set forth a curriculum so that all who graduate with an Option in Music with Teacher Certification will meet the following objectives:

1. The competent music teacher is able to relate various types of music knowledge and skills within and across the arts.
2. The competent music teacher is able to apply pedagogical knowledge and skills appropriate to the teaching of music.

Recital Attendance

All music majors are required to develop knowledge of a wide variety of music literature. To facilitate the development of this knowledge, music majors are required to attend a certain number of on-campus recitals and concerts. The Department of Music office distributes specific recital attendance requirements and procedures at the beginning of each semester. This information can be accessed at www.eiu.edu/music.

Enrollment is as follows: MUS 1103 Recital Attendance (must be repeated for 5 semesters, audit only). The requirement for transfer students will be determined by the Department of Music Chair.

Applied Study

All music majors are required to study intermediate or advanced music performance on a one-to-one basis with a studio instructor. Such study is referred to as “applied study.” While majors may pursue more than one area of applied study, each student must complete a sizable block of hours in one primary instrument or voice. All music majors must audition for the area (Brass, Keyboard, Woodwind, Voice, Strings, Percussion) in which they wish to study. In the audition, students must perform pieces of contrasting style, sight read, sight sing, play or sing scales, and perform tonal memory exercises.

Levels of enrollment are:

Introductory Level: MUS 0010 - MUS 0063.001

For students with little or no applied study and for music majors who wish to study a secondary instrument

Intermediate Level: MUS 1110 - MUS 1163.001

Applied study for music majors in teacher certification on their primary instrument or voice

MUS 1110 - MUS 1163.002

Applied study for music performance majors on their primary instrument in their first (probationary) semester

Students in the jazz studies concentration in the first, second, third and fourth semesters

MUS 1110 - 1163.004

Applied study for music performance majors after their first two (probationary) semesters (except students in the jazz studies concentration)

Advanced Level: MUS 3310 - 3363.001

Applied study for music majors in teacher certification on their primary instrument or voice who have successfully completed an advanced standing jury

MUS 3310 - 3363.002

Applied study for music performance majors who have completed their recital requirement

Students in the jazz studies concentration in the fifth, sixth, and seventh semesters

MUS 3310 - 3363.004

Applied study for music performance majors who have not completed their recital requirement

Jazz Studies Concentration in the eighth semester

Applied lesson times are assigned in consultation with the assigned teacher. Students must submit copies of schedules to the assigned teacher, who will then assign a lesson time. If the applied teacher schedules studio classes, all students enrolled in applied study with that teacher must participate.

Juries

All students enrolled in applied music studies must demonstrate performance skills on their primary instrument at the end of each semester of study. This performance exam is called a jury and takes place during the last week of classes or during finals week. The performance requirements for each instrument or voice are incorporated in syllabi distributed at the beginning of each semester. Students who perform degree recitals after midterm may be exempt. At least two faculty members from each Division (Keyboard, Jazz Studies, Instrumental, and Vocal) will hear juries and assess each student's progress. At least two faculty members from each division will hear the jury. Each faculty member assigns a grade and provides a written critique of the performance. Grades are averaged into a jury exam grade and constitute a portion of the grade for the semester.

Consult your applied course syllabi for repertoire requirements and performance expectations.

If you require an accompanist, please review the policies regarding acquiring an accompanist on page 13 of this handbook.

Advanced Standing Juries

All music majors must demonstrate performance skills sufficient to allow study at the advanced level. A satisfactory assessment in the advanced standing jury will allow continued pursuit of the degree and must be achieved to enroll in Advanced Applied Study (MUS 3310 - 3363) and to schedule junior and senior recitals. The advanced standing jury must be completed by the end of the sixth semester. Two attempts are permitted. Students who fail to achieve advanced standing will not be considered majors.

Advanced standing juries are scheduled during the final week of classes or during final exam week. All students must perform repertoire that meets requirements set by the

division of their enrollment. All students must sight read and play or sing scales. The examining committee consists of at least three faculty members of the Division (Instrumental, Voice, Keyboard, Jazz Studies). If the Area is comprised of less than three faculty, other faculty will serve on the examining committee. All aspects of the exam (repertoire, scales, sight reading, etc.) must be performed satisfactorily. In addition, minimum academic standards set by the department must be maintained.

In consultation with the applied teacher and division director, the chair will set individual timetable deadlines for transfer students to achieve advanced standing.

If you require an accompanist, please review the policies regarding acquiring an accompanist on page 13 of this handbook.

Degree Recitals

All music majors are required to demonstrate performance skills in a public forum. Specific performance requirements are referred to as degree recitals. Enrollment is as follows:

MUS 2100 Non-degree recital

MUS 3100 Teacher Certification - Junior Recital

MUS 4100 Teacher Certification - Senior Recital

Instrumental Concentration must include a small ensemble as part of the recital

MUS 2101 Performance Option - Sophomore Recital

MUS 3101 Performance Option - Junior Recital

MUS 4101 Performance Option - Senior Recital

MUS 3102 Performance Option - Jazz Studies Concentration - Junior Recital

Students, in consultation with their applied teacher and their accompanist, must submit a Student Recital Reservation Request form. Students must be properly enrolled for the request form to be processed. The office staff assigns a recital date and processes the form by notifying the student, applied teacher, piano technician and incorporating appropriate information on the Department of Music website at www.eiu.edu/music. The Student Recital Reservation Request form is returned to the applied teacher indicating the disposition of the request.

No fewer than two weeks prior to the recital, a recital jury must be performed. The piano technician must receive notification of time and place for the recital jury so that the piano to be used can be properly prepared. A committee of three faculty, which must include the applied teacher, will hear the recital jury. Students must perform all recital material. The approval of the committee is required for a public performance to take place. The approval

of the committee and the public performance are necessary for the requirement to be fulfilled.

During the recital jury, committee members provide written comments, assign letter grades and authorize the performance of the recital. Those who perform degree recitals after midterm may be exempt from Juries.

If permission for public performance is given, complete program content must be submitted to the music office within 24 hours following the jury exam. Electronic submission is required.

If you require an accompanist, please review the policies regarding acquiring an accompanist on page 13 of this handbook.

General and Division Recitals

All music majors are required to demonstrate performance skills in a public forum each semester of their enrollment. All students enrolled in applied study must perform on a division or general recital each semester of their enrollment unless exempted by the applied instructor. This requirement is waived in the semester a degree recital is given.

Division recital request forms are available from the division director and must be submitted according to the guidelines set by the division.

General recital request forms are available online at www.eiu.edu/music/resources_student_forms.php These forms must be completed and signed by the studio teacher and then submitted to Dr. Magie Smith two weeks prior to the recital. Details of the procedure accompany the forms.

If you require an accompanist, please review the policies regarding acquiring an accompanist on page 13 of this handbook.

Student Portfolios

Students will be responsible for developing and submitting a portfolio with artifacts documenting accomplishment of learning objectives. A sample table of contents is available at www.eiu.edu/music/resources_student_forms.php.

All portfolios must include artifacts documenting the achievement of the Department of Music learning objectives:

1. *Demonstrate an intellectual and aural understanding of the basic structural elements of music through the use of the basic vocabulary of music.* Artifacts may include: music theory and analysis assignments; arranging assignments; aural skills assignments; program notes written by student. In addition to the above listed artifacts, performance majors must include program notes from their senior recital.
2. *Understand and analyze the role of music within a variety of cultures and historical periods, its impact on society, and its stylistic interpretation.* Artifacts may include: music history papers; non-western music papers; programs indicating performance of varied literature; literature, history, philosophy, and arts papers.
3. *Demonstrate an awareness of structure and style through the development of skills necessary to create, critique, and perform music from a variety of cultures and historical periods.* Artifacts may include: music history papers; non-western music paper; programs indicating performance of varied literature; recordings of performances; analysis, arranging or composition assignments. In addition to the above listed artifacts, performance majors must include: recordings – 3 representative selections from the senior recital, programs from all solo and ensemble performances
4. *Demonstrate musical comprehension and leadership necessary to conduct an ensemble.* Artifacts may include: conducting evaluations; video tapes of conducting program indicating ensemble conducting; conducting an ensemble outside of school (church, community, schools)
5. *Understand, use and apply technology appropriate to professional needs.* Artifacts may include: notation/sequencing software use; PowerPoint or presentation software (print out representative slides); drill and practice software usage; electronic music composition; bookkeeping and/or grade-keeping software use; internet/web design; online courses taken.

Teacher certification portfolios must include artifacts documenting the achievement of the Department of Music learning objectives for teacher certification majors:

1. *The competent music teacher is able to relate various types of music knowledge and skills within and across the arts.* Artifacts may include: lesson plans demonstrating related arts; teaching evaluations; video tapes; art, theater, or dance classes, evidence of participation in art, theater, dance or related arts performances/activities.
2. *The competent music teacher understands and is able to apply pedagogical knowledge and skills appropriate to the teaching of music.* Artifacts may include: lesson plans; teaching evaluations; video tapes; teaching evaluations from private students/Community Music Program; evaluations of clinical experiences. Notebook checklists from methods courses are required in the portfolio.

Teacher certification portfolios must include artifacts documenting the achievement of the College of Education learning objectives for teacher certification majors:

1. *Demonstrate good communication skills.* Artifacts may include written work, evaluations of speeches, and presentations
2. *Use basic skills of measurement and assessment in instructional decision-making.* Artifacts may include: lesson plans; evaluations designed for your students
3. *Demonstrate knowledge of past and present developments, issues research, and social influences in the field of education.* Artifacts may include papers from MUS 2440, 2441, 2442, 3400, 3440, EDF 2555, 4450, SED 3330, EDP 3325, SPE 3500, or 3000

Specialized Information

Teacher Certification

All students interested in teacher education must attend the University Admission to Teacher Education meeting as announced in the *Daily Eastern News*. For students whose initial college entrance was at EIU, this meeting must be attended before completion of 29 semester hours; for transfer students and post-baccalaureate students, this must be done no later than 30 days after their initial enrollment at EIU. Formal application forms and important information will be provided at this meeting.

Please read the University Admission to Teacher Education document online at www.eiu.edu/ceps/teached.php.

Every student planning to student teach must formally apply at the Application to Student Teach Meeting (announced by the Office of Student Teaching). This meeting is held during the Fall semester preceding the academic year in which the student plans to student teach. All application materials received at that meeting must be completed and turned in to the Office of Student Teaching, 2418 Buzzard Hall, by the announced deadline date. Failure to attend a meeting to apply to student teach or failure to complete the application materials by the deadline will result in a minimum of a one-year delay in student teaching. The Departmental Approval to Student Teach form is available online at www.eiu.edu/music/resources_student_forms.php.

Accompanist Request Policy

If you require an accompanist for a degree recital, you must submit a request indicating the date, time, and place of the recital to Mr. Kent Conrad no later than the fourth Tuesday of the semester in which the recital takes place. In addition to submitting the recital request form for signature, you must also provide at the time of the request all available piano scores and a copy of your weekly schedule.

If you require an accompanist for a performance on a general recital, you must submit a request to Mr. Conrad at least two weeks before the date of the performance. You must submit with the request the piano score and a copy of your weekly schedule. For Honors Auditions, Concerto Auditions, or other departmental concerts, deadlines will be posted at the beginning of the semester.

Requests that are submitted after these deadlines will not be accommodated.

Scheduling

Use of rooms for extra rehearsals or meetings must be scheduled through the Department of Music office (581-3010). Please contact the office well in advance of your rehearsal or meeting.

Practice Rooms

Practice rooms are available for your use and are located in the basement of the Doudna Fine Arts Center. Piano and percussion majors may check out keys to specific practice rooms from their studio teachers.

Copyright Notice

Publishers and the academic community have established a set of educational fair use guidelines to provide "greater certainty and protection" for teachers. While the guidelines are not part of the federal Copyright Act, they are recognized by the Copyright Office and by judges as minimum standards for fair use in education. A teacher or pupil following the guidelines can feel comfortable that a use falling within these guidelines is a permissible fair use and not an infringement. Many judges look to these guidelines when making related fair use determinations. The educational use guidelines can be found in Circular 21, provided by the Copyright Office:

lcWeb.loc.gov/copyright/circs/circ21.pdf

Lockers

Lockers in the Doudna Fine Arts Center are available for instrument and music storage. Please contact the Band Office (581-2799) to check out a locker.

In the event that students choose to store their personal items on campus in any building operated by the University, they thereby waive any and all liability of the University and its employees for loss of, or damage to, those items by any cause whatsoever, including, but not limited to fire, water, windstorm or other casualty, theft, or dampness or dryness of the air.

Recording

Extremely high-quality digital recording is made available to students, faculty, guests and ensembles. In the custom-designed recording control room, performances can be remotely recorded from any of the music or theater performing spaces and the larger rehearsal rooms. Each performance space also has its own dedicated and equipped audio control room and amplifier/machine room.

Further information about recording equipment is available at www.eiu.edu/music/facilities_digital_recording_studio.php.

Employment opportunities for students are available to work as recording or live sound engineers for department-sponsored concerts and recitals. Students interested in learning recording techniques may take Music 4600 (Independent Study in Digital Recording Technology).

Students may make arrangements to have their recitals recorded by following the instructions and downloading the form available at www.eiu.edu/music/resources_student_forms.php. Forms must be submitted three weeks prior to the event to be recorded. For more information please contact Audio Director Mark Rubel by telephone at 217.581.5925, or via email: mbrubel@eiu.edu.

Curriculum Sequences

Curriculum sequences for performance (instrumental, keyboard, vocal, composition and jazz studies) and teacher certification (instrumental, vocal, and general) degrees are available online at www.eiu.edu/music/resources_course_sequences.php.