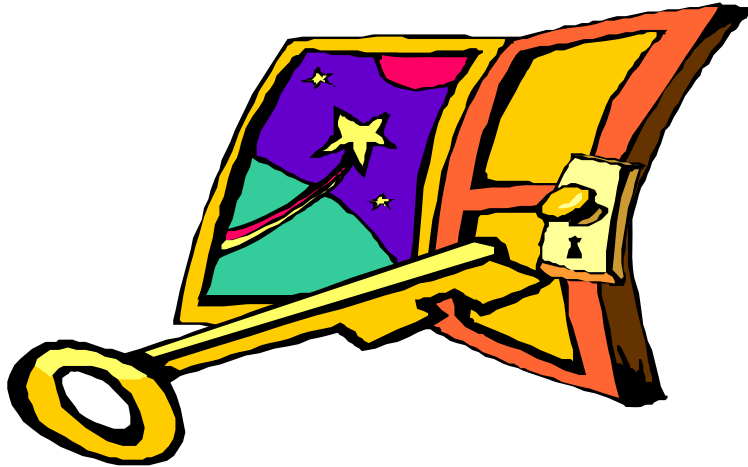


GATEWAY



*opening the doorways
to your future*

**MINORITY AFFAIRS OFFICE
EASTERN ILLINOIS UNIVERSITY**

GATEWAY PROGRAM ADMISSION/EXIT CRITERIA

Eastern Illinois University: Regular Admission Requirements

1. ACT of 18 and either upper quarter of high school class or 3.0 gpa
2. ACT of 19 and either upper half of high school class or 2.5 gpa
3. ACT of 22 and either upper three fourths of high school class or 2.25 gpa

Gateway Program: Admission Requirements

1. Minimum ACT of 14
2. Minimum of a "C" average in high school
3. Demonstrated potential:
 - a. Submit a writing sample
 - b. Submit three letters of recommendation

Gateway Program: Exit Criteria

1. Complete two consecutive semesters with a 2.0 or higher gpa with a minimum of 20 hours towards graduation (consistency is the key to college success). Example: Fall 2.50, Spring 2.75, cum gpa 2.65
2. If a student is in **good standing after two semesters** (cum gpa of 2.0 or better) but he/she fails to meet the consecutive semester requirement, the student can be released if he/she completes a third semester with a 2.0 or higher gpa. Example: Fall (#1) 2.30, Spring 1.90, cum gpa 2.21, Fall (#2) 2.5
3. Complete four semesters. If at the end of four semesters you are not in Good Standing (2.0 or better), your progress will be evaluated to determine your continuation at Eastern Illinois University.
4. Be academically dismissed.
5. Be dismissed for disciplinary reasons.
6. Be dismissed at the end of the first two semesters for failure to make significant progress.

GATEWAY PROGRAM
EASTERN ILLINOIS UNIVERSITY

REQUIREMENTS FOR GATEWAY STUDENTS
First Semester

1. Complete "AlcoholEdu" Part 1 and Part 2 by required deadlines.
2. Twenty-minute weekly intrusive advisement appointment.
3. Study Tables 4 hours per week, Monday-Thursday, from 8:30-10:30 p.m. in Taylor Dining Hall. Daytime hours may be done at an alternative location.
4. Required Classes:
GST 1000 - Study Skills (You may be exempt from this course depending on your ACT and/or Nelson-Denny Reading Test Score.)
EIU 1111 - University Foundations
5. Will be required to attend several workshops as well as other resources as necessary during the semester.
6. Grade reports are requested from professors at 5 and 10 weeks.
7. Students may **NOT** participate in or affiliate with Greek organizations.
8. Students are strongly encouraged to participate in the Peer Helper Program.

**GATEWAY PROGRAM
EASTERN ILLINOIS UNIVERSITY**

**REQUIREMENTS FOR GATEWAY STUDENTS
Second Semester**

1. Twenty-minute weekly intrusive advisement appointment.
2. If the student receives a 2.50 gpa Fall semester and earns at least 10 hours toward graduation, he/she will do 4 study table hours per week in the spring. A student whose gpa falls between 2.0 and 2.49 will do 6 study table hours per week in the spring. Students with a fall gpa lower than 2.0 will be required to do 8 hours of study tables per week in the spring.
3. Required classes:
 GST 1100 (8-week Career Seminar)
4. Grade reports are requested from professors at 5 and 10 weeks.
5. Students in GATEWAY must live in University-operated residence halls. This does not include University Court.
6. Students may **NOT** participate in or affiliate with Greek Organizations.
7. In order to get out of GATEWAY at the end of spring semester, a student must have two (2) consecutive semesters of a 2.0 gpa or better and earn a minimum of 20 hours toward graduation.

**GATEWAY PROGRAM
EASTERN ILLINOIS UNIVERSITY**

DOs AND DON'Ts OF GATEWAY

Dos

1. **Do attend all** regularly scheduled classes.
2. **Do attend all** regularly scheduled appointments with your advisor.
3. **Do attend all** study table sessions the required number of hours that you are scheduled to be there.
4. **Do keep** a copy of the following numbers with you at all times:

	Phone #
Mona Davenport	581-6690
Don Dawson	581-7403
Joycelynn Phillips	581-6694
Jackelyn Sanders	581-6693
Yolanda Williams	581-7401
Pam Warpenburg	581-6692
5. **Do communicate** regularly with those people listed above if any type of problem or situation arises.
6. **Do keep** a copy of your entire course schedule with you at all times.
7. **Do call or email** your instructors prior to missing any classes due to illnesses. (No other absences will be excused.)
8. **Do keep** a calendar with you at all times so that you may be prepared to schedule any further upcoming events.
9. **Do immediately** inform your advisor of any work that you get back with a grade of C or lower on it.
10. **Do check with your advisor** before dropping any classes.

DON'Ts

1. **Don't pledge or join any Greek or little sister organization as long as you are in the program.**
2. **Don't go to class late.**
3. **Don't come to study tables** without specific materials to work on during the entire study time.
4. **Don't make excuses** for inappropriate behaviors. Just assume the responsibility that you have committed to.
5. **Don't accumulate points.**

**GATEWAY PROGRAM
EASTERN ILLINOIS UNIVERSITY**

Disciplinary Policies and Procedures

A. Policies

The Gateway Program operates under a point system. Students who violate the rules and regulations of the program will receive points. Once a student reaches 21 or more points, his folder is sent automatically to the Office of Student Standards for possible sanctions.

Points:

- Study Tables (1 point per hour)
- Weekly Appointment (2 points)
- Mandatory Workshops/Career Course (2 points)
- Mandatory Meeting (3 points)

Point Deduction: In some instances, absences may be made up and corresponding points deducted at the discretion of the advisor.

Warning letters will be sent to the student at the following levels:

- 5 points
- 10 points (copy to parents)
- **15 points (according to the advisor's discretion)**
 - Will require a student to appear before the Gateway Staff for Review.
 - Failure to comply with the recommendations of the Gateway Staff may result in the student being sent to the Office of Student Standards.

Additional Violations:

- Students who pledge a Greek letter organization, Sweethearts or Little Sister/Little Brother organization will be automatically suspended from the program and thereby, the University.
- Excessive and continuous absences from classes may result in points being given and/or suspension from the program and thereby, the University.
- Disruptive and uncooperative behavior in study tables, classrooms, advisement meetings and/or other campus events may be punished by referral to the Judicial Affairs Office and/or suspension/dismissal from the program and thereby, the University.

Gateway Probation: Students who fail to receive above a 1.75 within a semester will be put on Gateway Probation for the following semester with specific grade, class and study table requirements. Failure to meet these requirements will result in dismissal from the program and thereby, the University. **Parents and Students must sign and return the Gateway Probation Contract prior to the beginning of the semester.**

B. Procedures

Gateway is a provisional admission program. Students admitted under this program do not meet normal admissions standards. Therefore, dismissal from the Gateway Program will result in dismissal from the University. If the program's rules and regulations, as reflected in the Gateway Agreement, the Point System, or the directions of the Gateway Advisor are seriously and/or continuously violated, the student's folder will be reviewed by the Gateway Staff.

1. If the violation is serious or repeated, the student will be sent to the Office of Student Standards with a possible sanction or suspension from the university.
2. In the case of a potential suspension or an expulsion, the affected student will be notified in writing of the proposed sanctions and the time and date of the Judicial Board Hearing. The Judicial Board may recommend an appropriate sanction(s) up to and including dismissal from the program and thereby, the University.
3. If a sanction of suspension or dismissal from the program is approved by the board, a written notice of the decision will be sent to both the student and his/her parents or guardian.
4. Students who accumulate 10 or more points prior to being released from the program will have a hold placed on their records until sufficient study table hours are completed to reduce total points to 9.

GST 1100-Career Development Course

Spring Semester

Length of Course: A 50-minute session offered once a week for eight weeks.

Objectives

This course is designed to help individuals develop the skills needed to make wise decisions regarding their academic and career goals through.

- Developing greater self-awareness through analysis of various personality characteristics, interests, competencies, skills, aptitudes, and values,
 - Understanding the process of decision-making skills in choosing a major and/or career.
 - Understanding the process of career research and gain an appreciation of available career resources.
-

Topics Discussed

Self Assessment

- Recognizing your strengths
- Understanding your own values, interests, and goals in relation to a career(s)

Career Research

- Exploring careers related to your interests/major
- Discovering opportunities in job shadowing & internships
- Learning about the career services available on campus

Career Planning

- Tips for successful resumes & interviews
 - Participating in Career Fairs
 - Learning professional development opportunities involving networking and etiquette
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**GATEWAY PROGRAM
EASTERN ILLINOIS UNIVERSITY**

GATEWAY Agreement

Name _____ E# _____

Street Address _____

City, State, ZIP _____

Home Phone _____ Cell Phone: _____

The terms listed below are designed for students admitted to Eastern Illinois University under the Gateway Program. These policies are designed to enhance a Gateway Student's academic success.

TERMS OF AGREEMENT

By signing this agreement, I understand that I must follow the terms as a condition of my admission to Eastern Illinois University and realize that my continuation at the University depends upon my academic performance and compliance with these terms.

*Enroll as a full-time student in courses recommended by the designated Gateway advisor and will not change these courses without the consent of the Gateway advisor.

* Participate in the "EIU Debut" orientation program.

* Live in University-operated resident halls unless an exemption is approved.

*Attend all classes and mandatory meetings, as well as, all academic support activities, workshops, and seminars required by the program.

* Maintain regular contact with the designated Gateway advisor.

Gateway students are subject to the same standards for academic warning, probation, and dismissal as students who meet regular admission requirements specified for all entering freshmen, except those students who fail to make sufficient academic progress as determined by the Gateway Program.

The University reserves the right to change, add to, modify, or eliminate any of the above terms upon written notice to the student.

Student Signature _____ Date _____

Parent Signature _____ Date _____

Academic Advisor Signature _____ Date _____

Return to: Gateway Program
Eastern Illinois University
600 Lincoln Avenue
Charleston IL 61920

Revised May 2008

**GATEWAY PROGRAM
EASTERN ILLINOIS UNIVERSITY**

AUTHORIZATION TO EXCHANGE OR REQUEST INFORMATION

Student information is confidential under the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. 1232g. Therefore, your authorization is necessary to permit (a) the release of information concerning your academic progress to your parent(s), guardian, or designee and (b) to seek information about your academic progress and disciplinary issues from teachers and/or other university officials, including the Office of Student Standards.

The Authorization to Exchange/Request Information is for the above stated purpose.

I, _____ hereby authorize the Gateway Program at Eastern Illinois University to contact either or both my parent(s)/guardian and teachers to exchange/request academic information.

I understand that this authorization is being used to allow my advisor and my parent(s)/guardian or teachers to communicate and work together.

I understand that I have a right to be told what information was exchanged.

I understand that this authorization will be valid until I am formally released from the Gateway Program.

Signature of Student

Date

Signature(s) of Parent(s)/Guardian

Date

Signature of Academic Advisor

Date

**GATEWAY PROGRAM
PLEDGE AGREEMENT**

I agree to the following condition while in the Gateway Program:

I WILL NOT PLEDGE OR PARTICIPATE IN ANY GREEK MEMBERSHIP INTAKE PROCESS, SWEETHEARTS, NOR ANY LITTLE SISTER/LITTLE BROTHER ORGANIZATIONS.

Failure to comply with this agreement will result in the student being sent to the Judicial Affairs Office. Students will receive official notice from the Judicial Board regarding a hearing time and date.

Violation of this pledge agreement will result in a one (1) semester suspension to be served consecutively with any other university sanctions.

Student Signature _____ Date _____

Parent Signature _____ Date _____

Academic Advisor Signature _____ Date _____

Important Phone Numbers & Places

Campus Directory Information 581-5000

Academic Information

Academic Advising 581-2313
Admissions Office 581-2223
Records/Transcripts 581-3511
Registration 581-3831

Financial Aid & Part-time Jobs

Financial Aid Office 581-3714
Student Employment Office 581-3712

Housing Information

Housing Office - Information 581-5111
Residence Hall Info 581-3923

Minority Concerns

Minority Affairs Office 581-6690
Mona Davenport, Director
Gateway Program 581-6692
Peer Helper Program 581-7401

Parent's Club

Student Life Office 581-3829

Parent Information

Cashier's Office/Student Accounts 581-3715
Registration 581-3831

Police

Campus Police 581-3213

Other

Health Service 581-3013
TRIO 581-7849
Counseling Center 581-3413
Career Services 581-2412
Child Care Resource and Referral 581-6698

Gateway Program
Academic Contract

Name_____Semester_____

Because you now have a cumulative GPA of 1.75 or less you are being placed on Gateway Probation. You must adhere to the following rules of this contract in order to remain at EIU:

1. Attain a 2.0 GPA for the semester or a 2.1 if you are on academic probation.
2. Pass 12 semester hours.
3. Attend 8 hours of study tables per week
4. Attend workshops assigned by your advisor.
5. Keep your point total below 10. If you exceed 10 points you risk immediate suspension from EIU.
6. Attend all classes.
7. Attend all study groups and/or tutor sessions assigned by your advisor.

If you have any questions regarding your contract, please see Don Dawson in the Gateway Program Office.

I agree to the terms of the contract outlined above. I also understand that failure to follow these rules and regulations will constitute my dismissal from the Gateway Program and EIU.

Student Signature_____Date_____

Parent Signature_____Date_____

Advisor Signature_____Date_____

Director of
Minority Affairs_____Date_____

*Contract is valid with or without a parent signature.