

## MBA Elective Course Approval Request

**Before taking an elective course, complete this form, attach necessary documentation, then return to:**

**Dr. John Willems  
Coordinator, Graduate Business Studies  
Eastern Illinois University  
600 Lincoln Ave  
Charleston, IL 61920**

**You will be notified of the MBA Coordinator's decision through your EIU email account.**

Student name: \_\_\_\_\_ EIU email address: \_\_\_\_\_

Course number and name: \_\_\_\_\_

Semester course will be taken: \_\_\_\_\_

Course syllabus attached

Brief description of the course:

Student's description of how the course fits into your career/educational goals:

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### **MBA Coordinator use only**

I approve this course as an elective for this student's MBA study plan

I do not approve this course as an elective for this student's MBA study plan

MBA Coordinator Signature: \_\_\_\_\_ Date \_\_\_\_\_