

Dean's RSO Advancement Funding Program--Funding Request Form

LCBAS RSO requesting funds: _____

RSO Contact Person for request:

Name _____ Position in RSO: _____

Local address: _____

Phone: _____ Email: _____

Individual/Association who will receive funding payment _____

Event for which funding is requested:

Event: _____

Sponsor/Professional Association: _____

Place: _____ Date of event: _____

Number of members who are expected to attend this event? _____

In what specific ways will members be participating in the event other than simply attending?

In what specific ways is participation by the RSO members in this event expected to advance the goals and objectives of the RSO and otherwise have a positive impact on the organization?

In what specific ways will participation in this event meet the purposes of the Dean's RSO Advancement program?

\$ _____ Total funding requested (Attach a detailed list of anticipated expenses for which funding is requested and documentation to verify those expenses.)

Has this RSO received prior funding from the Dean this academic year? ____ No ____ Yes

If yes, how much? \$ _____ (Funding limit is \$500 per RSO per academic year)

From what additional sources (e.g., RSO, department/school, personal) will funding for this event be provided and for how much? _____ \$ _____

Signature of Contact Person: _____ Date: _____

Signature of Faculty Advisor: _____ Date: _____

Dean Approval: _____ Amount: \$ _____ Date: _____

Questions about and final submission of this request should be directed to Ms. Debbie Endsley, Dean's Office, Lumpkin 4800, Ph: 581-3526, email ddendsley@eiu.edu.