

Downloading Photos with Apple Image Capture Software

Before downloading photos from the camera to the computer, first create a target folder to download the photos into. In Department of Journalism computer labs create the folder in the Journalist storage space by double clicking on the Journalist icon, then create the folder by selecting New Folder from the Finder's File menu. On Macintosh computers in the Gregg Computer Lab create the folder in the folder named Thawspace. Name the folder with your name by single clicking on the new folder then pressing the Return key. This will highlight the folder's name and allow the user to type a new name..

Connect the camera to the computer with the USB cable and turn the camera on in playback mode, or remove the memory card from the camera and insert it into a card reader. In Department of Journalism computer labs Image Capture software should launch as soon as the computer detects the camera connection. In other computer labs iPhoto software may launch instead of Image Capture. **If iPhoto launches quit that application and launch Image Capture, which is located in the Applications folder on the hard drive. Do not use iPhoto.**



At the top of the Image Capture window (shown at right top) click on the blue arrows at the right of the "Download To:" field and select "Other" (shown at right middle).

A drop down window appears. In this window navigate to the folder created in Journalist, then click the "Open" button in the lower right. If a folder had not been created in Journalist as a target for the download you may do so from this drop down window by clicking the "New Folder" button that will be visible in the lower left of the window and following the prompts.

After the correct target for the download is selected the Image Capture window should appear as it does at the bottom right with the name of the folder in the "Download To" field. Clicking the "Download All" button will send all the photos to the folder. Clicking the "Download Some" button allows the user to select which images to download. After the photos are downloaded to the folder immediately copy the folder to a backup media such as a USB thumbdrive, or the Photo server.

