

**International Education Council
Meeting Minutes
October 2, 2015
Blair Hall Third Floor Conference 3108**

Members present: Dr. John Willems, Dr. Catherine Polydore, Dr. Keshia Coker, Dr. Zhiwei Liu, Dr. Rose Gong, Ms. Shraddha Shrestha, Ms. Jordan Nelson, Dr. Claudia Janssen Danyi, Dr. Daniele Nardi, and Dr. Rigoberto Chinchilla

Members absent: Dr. Robert Petersen

Ex-Officio present: Mr. Bill Elliott (sitting in for Dean Hendrickson and Mr. Vicker), Ms. Sara Schmidt and Dr. Kurt Olausen

Ex-Officio absent: Mr. Kevin Vicker and Dean Ryan Hendrickson

Invited Guests present: Ms. Lana Beasley and Ms. Lauren Schuberth (sitting in for Mr. Chuck Asche)

I. Welcome

Dr. Polydore welcomed the committee. Members not present at the September 4 meeting were introduced including Ms. Shraddha Shrestha, the newly elected AIS President.

II. Approval of the Minutes

The minutes of September 4, 2015 were approved with the following revisions: Dr. Polydore's name corrected from Cathy to Catherine and Dr. Olausen made the correction that Mr. Chuck Asche accompanied Mr. Evan Lohmann to China last May.

III. Committee Assignments

Dr. Catherine Polydore presented a potential list of members to serve on the Scholarship Committee, Study Abroad Committee and Projects Committee. The list will be sent to committee members with the subcommittee committee assignments. Members are asked to respond if they are willing to participate on the subcommittee that they have been assigned or wish to be added to a subcommittee.

IV. Reports

a. Study Abroad: Dr. Kurt Olausen

1. Study Abroad Fair

Dr. Olausen reported that 300 to 400 students attended the Study Abroad Fair held in September and was a success. There has been increased traffic in the Study Abroad Office that may be due to the fair. Dr. Liu noted that for the future that the Study Abroad signs should distinguish which programs are faculty-led.

2. Recruitment Update

During Spring of last year there were 22 students enrolled. As of right now for Spring of 2016 there are 19 with a few more wanting to go. Some students currently abroad may extend their stay or are interested in going somewhere different in the Spring.

3. Scholarship Applications

As of yesterday there were 10 scholarship applications and they will begin reviewing on Monday.

4. CIEE Grant Proposal

The grant was awarded to a Maritime technical college. A proposal will be put together in spite of not receiving the grant to see if the costs could still be manageable.

5. Programs Update

Turkey trip has been postponed to Summer 2017.

6. Latino-Heritage Month Activities

Study Abroad did several presentations as part of the Latino-Heritage month activities.

7. Marketing Updates

Study Abroad is providing presentations to University Foundation classes as well as others. If anyone would like a presentation to their class, please contact the Study Abroad Office. It was noted that it is too late to be ready for a program for spring but can plan on a summer or next fall Study Abroad Trip.

b. International Students and Scholars: Mr. Bill Elliott (sitting in for Mr. Kevin Vicker)

1. Enrollment Update

Final numbers for Fall 2015 is 292 which is very close to the goal of 300 set a few years ago.

2. Recruitment Update

Mr. Vicker is at an education fair in Korea right now. He will also be visiting a university and three high schools. Ms. Jordan Nelson also stated that recruiting in Technology has initiated 54 applications with 20 more waiting to be processed. Mr. Elliott stated that they are trying to increase Technology students by 90 by Spring 2016. The President and Provost have approved 2 additional faculty to be hired for this program.

3. AIS Update

Ms. Shraddha Shrestha reported that AIS is currently planning their potluck which will be held at the Charleston Community Church. Everyone is invited to attend. She will provide more information as they finish plans.

4. International Education Week

Mr. Bill Elliott stated that IEC week is November 16-20. He noted that Dean Hendrickson was able to persuade Booth Library to have display cases available. You may contact Janice Derr at 581-5090 regarding the display cases. Mr. Olausen also noted that he has booked space in the Union Ballroom for IEC week for information on faculty-led programs. Ms. Shrestha suggested a panel of students to discuss the culture shock they experience when they are here. She also suggested having a panel of professors as well as students.

5. Language Center Update

Ms. Lauren Schuberth (sitting in for Chuck Asche) reported that the center is doing well and has 30 students this session. She provided a report with the names, gender, and country of the current sessions' students as well as one for the upcoming session which is attached to the minutes. Dr. Coker discussed the possibility of encouraging TLC students to visit classes on campus as this may help them to choose Eastern for enrollment. Ms. Schuberth stated that Mr. Vicker spoke to the Center regarding providing a list of students and their interests. Ms. Shrestha suggested adding TLC students to the panel discussion for IEC week. It was noted by Dr. Coker that we may need to be careful about which topics they should be allowed to participate in during classes so they don't feel lost. It was noted that IEC can be ambassadors for taking information to the faculty to encourage

allowing international students to visit their class. Other suggestions were to link the students with a student buddy and possibly a faculty buddy to build relationships. Mr. Olausen noted that he has Study Abroad students who need to complete service that could participate in the buddy program.

V. Dean's Report: Mr. Bill Elliott (sitting in for Dean Hendrickson)

1. Booth Library Display

Mr. Elliott noted earlier in the meeting that Booth Library agreed to the use of a display case for IEC Week.

2. Study Abroad Fee

Mr. Elliott deferred to Dr. Olausen who announced the Study Abroad Fee has now been changed from \$90 to \$65 per credit hour for faculty led programs since it is no longer part of the Continuing Education Office.

3. International Recruitment Position

Mr. Bill Elliott announced that approval has been received from the President and the Provost for a new position for International Recruitment. A search will be completed soon with the hope of having someone in place by the first of next year.

VI. Other Business

1. Dr. Chinchilla noted the difficulty of International students applying to the university as they have to apply to the Graduate School and then to the Program. There is a lot of paperwork and it is a tedious process. Mr. Elliott noted that My EIU and PRM will solve this problem and it is being handled one department at a time. Biology is already using this system and it is working very well.
2. Dr. Liu noted that for the future there is a great demand to send English speaking students abroad as teachers. Ms. Schmidt noted that she is in charge of the Fulbright Scholarship and if anyone knows of students that are juniors you should encourage them to apply. She does have materials that can be made available.

ANNOUNCEMENT OF THE NEXT MEETING

November 6, 2015

Blair Hall Conference Room 3108