**International Education Council**

**Meeting Minutes**

**November 1, 2019**

**Blair Hall Third Hall 3108 Floor Conference 3108**

**Members present:** Dr. Ahmed Abou-Zaid, Dr. Rick Anderson, Ms. Mary Fleming,  
Mr. Godwin Gyimah, Dr. Vanesa Landrus, Dr. Mei-Ling Li, Dr. Catherine Polydore, Dr. Tina Wang,   
Dr. Bailey Young

**Members absent:** Dr. Kristin Brown, Dr. Nichole Hugo

**Ex-officio present:** Dr. Ryan Hendrickson, Dr. Claudia Janssen Danyi, Mr. Mutombo Andy Kabasele

**Ex-officio absent:** Dr. Jeanne Okrasinski, Ms. Sara Schmidt, Dr. Tanya Willard, Dr. Stephanie Woodley

**Visitors present:** Ms. Bethanny Cougill, Ms. Emily Tooy

1. **Approval of Minutes**   
     
   1. At 9:00 am Dr. Tina Wang opened the meeting. She presented the minutes of the October4th, 2019, meeting. After review, Dr. Vanessa Landrus moved to approve the minutes and Dr. Bailey Young seconded the motion. The minutes were unanimously approved with Dr. Rick Anderson and Dr. Catherine Polydore abstaining.
2. **Reports**  
   1. **Study Abroad: Mr. Mutombo Andy Kabasele**
      1. Mr. Kabasele presented the number of students enrolled in the Spring 2020 Study Abroad program. The deadline was October 25th for students to sign up.
      2. He also provided the current Summer 2020 enrollment numbers. The deadline for Summer is February 7th, 2020, so the total number should increase next year.
   2. **International Student and Scholars: Mr. Mutombo Andy Kabasele**
      1. Mr. Kabasele shared the international enrollment and I-20 numbers for Spring 2020 and also as they compare to Spring 2019. OISS is still admitting students so they are hoping the numbers will increase. The numbers are somewhat lower than last year, but this is a trend that is happening at colleges all over the U.S. Admission in the Spring semester is usually a challenge, but they hope to see better numbers in the Fall 2020 semester.
      2. He announced that International Education Week is coming up on November 18th – 21st. This year they will have new programs including Glimpses of Angola, and Glimpses of Dominica along with an International students’ session for the community to learn more about the represented countries. Ms. Bethanny Cougill handed out fliers to the Council to take to their departments and share with their students. She will also post the information around campus and the details will be on computers in various computer labs on campus. Also each event will have its own flyer that they will share on Facebook and the department website.
      3. Mr. Godwin Gyimah also provided details about Global Culture night which will be Thursday, November 14th from 6:00 to 9:00. It will be in the University Ballroom and there will be sixty countries represented this year.   
           
         Mr. Kabasele reminded the Council with the Thanksgiving holiday coming up, many international students don’t have a place to go, so if anyone is interested in hosting students for Thanksgiving, they can contact either him or Ms. Cougill and they will help facilitate it.   
           
         He also let the Council know that both Ms. Cougill and Ms. Emily Tooy will be attending the regional NAFSA: Association of International Educators Conference in Milwaukee, WI, and Ms. Tooy will be presenting. This will be a good opportunity for them to connect with other schools and to receive updates on immigration policies and changes along with other important topics.
      4. TLC Update: Ms. Schuberth was unable to attend the meeting, but provided Mr. Kabasele an update. She noted that they are still working with a Japanese agency and hope to provide an English intensive program for them very soon. They also hope this new relationship will bring in new students to TLC.
      5. AIS Update: Mr. Godwin Gyimah showed the flyer that was emailed to the Council for the upcoming International Community Coffee Hour that will be held on November 7th, 2019, from 4:30 – 5:30 at Sweetea’z Tea Shop. This event is sponsored by the ICGD and the AIS and is a good opportunity to get to know the international students.
      6. Ms. Tooy let the Study Abroad Committee know that an email will go out soon to review the applications for scholarships for Spring Break and Summer study abroad programs. She asked that the committee which is Dr. Rick Anderson, Dr. Bailey Young, Dr. Catherine Polydore and Dr. Tina Wang complete the reviews by November 8th if possible so she can notify the students before their first deposit is due on November 15th. The next time they will review applications will be in February next year. She also asked them to rank the applications in the Academic Works system so she will also have access to the results. Once the students have made their deposits for their programs, she’ll be able to provide the Council with updated enrollment numbers.   
           
         Also if any faculty is interested in submitting a faculty-led study abroad proposal for 2021, Ms. Tooy said she will be opening the online application soon. The deadline will be April 3rd, 2020, and she asked that anyone interested to try to submit by the deadline. The process takes time to research and review the class criteria, so when the submissions are late, there may not be enough time to market and recruit enough students for the class to be approved. Ms. Tooy also explained to the Council the process for how study abroad classes are evaluated for credit at EIU.  
           
         She also let the Council know that the next Study Abroad Fair will be January 30th, from 10:00 am – 3:00 pm in the University Ballroom. They will again have a photo booth set up for students to have their passport photos taken which was a big success in attracting students to the fall Study Abroad Fair.
3. **Dean’s Report: Dr. Ryan Hendrickson**

1. Dean Hendrickson let the Council know that he is working on an agreement with the Organization of American States (OAS). There was a previous Memorandum of Understanding (MOU) last year, but it didn’t result in any new students coming to EIU. This new agreement will hopefully outline how students will be billed and any scholarships they might be eligible for while attending EIU.   
  
Mr. Kabasele provided an update on his recent recruiting trips. A few weeks ago he visited Moraine Valley Community College which has a large international population. He spoke with many students who were interested in attending EIU because of the affordable tuition, but most of the students are considering starting in the Fall 2020 semester, so they can complete an associate’s degree at Moraine Valley and then transfer to EIU. In November Mr. Kabasele also plans to visit other community colleges in the Chicago area and also a French School in Chicago.   
  
Dean Hendrickson wanted to thank the AIS President, Mr. Godwin Gyimah, for his leadership activities this year. Unfortunately the homecoming parade suffered from poor weather, but Mr. Gyimah has been successful in keeping AIS active this year. Dean Hendrickson shared his excitement for the upcoming Global Culture Night and hoped the Council would be able to attend.

Dr. Wang moved to adjourn the meeting at 9:38 am. The next meeting will be December 6th, 2019.

Minutes submitted by Mary Mattingly