

# **Tobacco Coalition Meeting Agenda**

## **July 18, 2012**

**Attendees:**

LeAnn Bryant, Coles County Health Department  
Dan Deeken, EHS-Safety  
Steve Lane, Human Resources  
Don Dawson, Gateway/Minority Affairs  
Sheila Baker, Health Services  
Amanda Woolard, Health Education Resource Center  
Maggie Luneburg, Health Education Resource Center

### **I. Welcome and Introductions**

- A. Meeting called to order at 11:05 a.m.
- B. Amanda introduced new Substance Abuse Education Coordinator, Maggie Luneburg, at the HERC
- C. Each member had the opportunity to introduce him/herself

### **II. Old Business**

#### **a. Progress on Centralized Website**

##### **a. Feedback from committee**

- i. Video contest needs to be taken off of website
- ii. It was suggested that there be a resource sheet for employees looking to quit
  - 1. Leann Bryant will be the contact for employees
  - 2. Illinois Tobacco Quitline already has a website and phone number for quitting resources
  - 3. It was decided that the Quitline web address would be added to our site as the resource, and LeAnn Bryant will be the contact
- iii. Need to go through website and “spice it up”
  - 1. Graphics and color need to be added
  - 2. Maggie and Amanda will draft changes to be presented at next meeting

##### **b. Review website**

- i. Goal is for the website to be up and running by the time the presentation is given to committees

### **III. New Business**

#### **a. Presentations**

##### **a. Will take place early fall**

- 1. Proposal and presentation should be detailed
- 2. Presentation will be drafted and presented at next meeting for review

##### **b. Decide on spokesperson**

1. It was suggested that a faculty member and Eric should give the presentation to committees
  - a. It was suggested that Dr. Mullen assist in presenting
  - b. Other coalition members will attend presentations to show support

**IV. Next Meeting will be August 15, 2012 at 11am in the Casey room.**

**Meetings for Fall 2012:**

<i><u>Date</u></i>	<i><u>Time</u></i>	<i><u>Location</u></i>
August 15, 2012	11:00am – 12:00pm	Casey Room- MLK Union
September 19, 2012	11:00am – 12:00pm	Casey Room- MLK Union
October 17, 2012	11:00am – 12:00pm	Casey Room- MLK Union
November 28, 2012	11:00am – 12:00pm	Casey Room- MLK Union

**V. Adjournment**

- a. Meeting adjourned at 11:43 a.m.