

Social Chair's Guide to Planning a BYOB Function

1. BYOB events must comply with the NIC "BYOB Resource Guide."
 - In planning a BYOB function, chapters must follow one of the two provided guidelines.
 1. Option one is to hire a third party vendor (i.e. caterers who have a license to serve and/or licensed bartenders to distribute the alcoholic beverages.
 2. Option two is to have alcohol distributed to chapter members and guests who are twenty-one years of age with a **BYOB ticket system**. In both cases bartenders and/or members who distribute alcohol need to be at least twenty-one years old. (*I highly recommend using Gateway Liquor's purchasing system, this will save you many headaches in planning a BYOB function.*)
2. When hosting a BYOB function with a ticket system, each chapter member or guest who is twenty-one years old is limited to purchasing a six-pack of beer or four-pack of wine coolers for the event.
 - A twenty-one year old member must transport any alcoholic beverages purchased by the members and guests to the site *earlier in the day*. (This is where Gateway Liquor is a huge help.)
 - **Chapter members may not transport alcohol to the event, nor can guests, designated drivers, or chartered buses immediately prior to, during, or immediately after the social event.**
 - Once the members and/or guests arrive at the function, all persons entering must have their ID's checked and identified with markings as to who are of the legal drinking age.
 - Alcohol should be distributed by supplying the bartender or security with a ticket and empty container in exchange for the next full container out of the six-pack of beer or four-pack of wine coolers.
 - Any alcohol not consumed during the event must remain at the site and picked up the following day.

As of Spring 2000- Each chapter received a copy of the NIC "BYOB Resource Guide" provided by the Greek Life Office. IF your chapter is not in possession of this document, please contact the Greek Life Office to receive a copy. They can be purchased through the North American Interfraternity Conference.