

EASTERN ILLINOIS UNIVERSITY INTERFRATERNITY AND PANHELLENIC COUNCILS

GUIDELINES FOR FRATERNITY AND SORORITY USE OF ALCOHOL

For these Recognized Student Organizations

Eastern Illinois University is fully aware of the significant contribution fraternities and sororities make to university life and the positive affect these organizations have on the social and educational development of their members. The “Guidelines for Fraternity and Sorority Use of Alcohol” has been written to assist Greek organizations in educating their members in the responsible use of alcohol, and minimizing the liability of the chapters and their officers.

The intent of these Guidelines is not to encourage or discourage alcohol consumption. Instead, they establish standards for alcohol use that allow for safe social interaction as an integral part of the developmental process. These Guidelines will enable chapters to maintain the high standards that directly contribute to the quality education available at Eastern Illinois University.

The Guidelines for Fraternity and Sorority Use of Alcohol were originally written by a Task Force composed of Interfraternity and Panhellenic representatives, Fraternity and Sorority officers, and fraternity and sorority advisors and are based upon the FIPG Guidelines. Revisions to the Guidelines have been made by suggestion from IFC & PHC Vice Presidents for Risk Management, RHO representatives, Greek students, University Counsel, and the Director of Greek Life.

Members of fraternities and sororities officially recognized by Eastern Illinois University’s Interfraternity and Panhellenic Councils are to observe the following when they participate in fraternity and/or sorority functions:

1. All individuals are obligated to observe every rule, ordinance, and law of the State of Illinois, the City of Charleston, and Eastern Illinois University regarding alcoholic beverages. The following laws are especially important:
 - It is unlawful to possess, consume or transport any alcoholic beverages if under the age of twenty-one (21) years of age.
 - It is unlawful for a person, after purchasing or otherwise obtaining alcoholic beverages, to sell, give or deliver it to another person under the age of twenty-one (21).
 - It is unlawful for any person to misrepresent his or her age for the purpose of buying, accepting or receiving alcoholic beverages from a licensee.
 - To ensure that the above laws are being properly enforced, all individuals entering a fraternity and/or sorority function must have their legal form of

- identification checked by the security members designated on the social contract and/or by the third party vendor contracted for the social function. Each person must obtain an identifying mark as to whether they are over or under the legal drinking age of twenty-one (21).
2. All functions must be registered, by means of a Social Contract, by 2:00 PM at least seven days prior to the function.
 3. All non-alcoholic functions must be registered by means of a Non-Alcoholic Social Event Contract by 2:00 p.m. at least two days prior to the event. Contracts for any event that has already occurred will NOT be accepted.
 4. All chapters must have two (2) Certified Peer Educators among their chapter membership in order to register functions with the Greek Life Office. The Certified Peer Educators will receive their training free of charge from designated University personnel.
 5. Alcoholic beverages **MAY NOT BE PURCHASED** through the chapter or council treasury nor may the purchase of alcoholic beverages for members or guests be undertaken or coordinated by any member in the name of or on behalf of the chapter.
 6. The purchase and/or use of a bulk quantity of alcoholic beverages, such as kegs, party balls, punch bowls, trash/garbage containers, bulk juice containers, or any other large commercial alcohol container is prohibited.
 7. Any Greek organization sponsoring or participating in an event will be held equally liable for regulating the event.
 8. No chapter may co-sponsor an event with an alcohol distributor, charitable organization or tavern (tavern defined as an establishment generating more than half of annual gross sales from alcohol) where alcohol is given away, sold or otherwise provided to those present.
 9. No chapter may co-sponsor or co-finance a function where alcohol is purchased by any of the host chapters, groups or organizations.
 10. **OPEN PARTIES** – admission to any function shall be **ONLY** by guest list at the door or by written invitation. This list **MUST BE** pre-recorded, and anyone who is not on the list where alcohol is present, meaning those with unrestricted access by non-members of the fraternity, without specific invitation, shall be prohibited.
 11. The maximum number in attendance at any function cannot exceed the number of chapter members plus two (2) guests. Any person invited to the function who is not listed on the guest list printed at the Student Life Office must be supplied on an accompanying list with the Social Contract.

12. No member shall permit, tolerate, encourage or participate in “drinking games.”
13. People dispensing alcohol may not consume any alcoholic beverages during their designated serving time and may not serve alcoholic beverages to someone who, in their judgment, is intoxicated.
14. Non-alcoholic beverages and food must be readily available and must be free.
15. If a party is to be held outside, the yard area must be sectioned off to contain the party (i.e. – rope, fence, etc.).
16. No alcoholic function registered with a Social Contract and hosted by a fraternity and/or sorority shall be held in or on the University’s Greek Court or any property rented or owned by the fraternity or sorority chapter.
17. Each sorority and each fraternity must designate at least two members per party who will serve as designated drivers. They are to provide rides for those who are unable to drive safely. Designated drivers must not drink any alcoholic beverages within twelve hours of the start of the event or until their driving responsibilities are completed. Designated drivers must be provided even when using a bus service to and from an event. Buses can be used as the only form of safe transportation if the event is held outside of the Charleston communities. Any fraternity/sorority whose Inter/national Insurance Policy dictates they can not supply designated drivers are exempt from this requirement, but buses are still highly encouraged as safe transportation.
18. Buses used for chapter events must utilize university property or officially recognized chapter house as a pick up and drop off point.
19. Each sorority and each fraternity must designate and provide at least two sober and non-drinking individuals who are twenty-one (21) and will serve as sober security (risk managers) for the function. Their responsibility is to ensure all persons entering the function are on the guest list and registered to attend, each person has provided legal identification, and ensure all National and University regulations are met. These members shall also serve (when needed) as sober representatives to law enforcement and emergency officials, University representatives, and/or the third party vendor.
20. All functions shall not begin prior to 8:00 AM and must have an ending time no later than 1:00 AM. Exceptions to this guideline can be made pending changes to any ordinance passed by the Charleston City Council or if the event is hosted in another city whose ordinance provides an alternative closing time to establishments holding a liquor license.
21. Any chapter hosting a function involving alcohol must have a minimum of 48 hours before hosting their next event.

22. All chapters shall provide guest's birth dates next to the names on chapter's guest lists. This information should be obtained from the Student Life Office prior to the function.
23. No alcoholic beverages shall leave the event location once the event has begun. Each chapter is strongly encouraged to develop a BYOB policy when a third party vendor is not provided or required as per the chapter's National Risk Management policy.
24. Only chapter members who are twenty-one (21) may enter with alcoholic beverages when a third party vendor is not provided. No member or guest may enter the function more than once with alcoholic beverages.
25. All Panhellenic member sororities will only be allowed one weekday social event (Sunday through Thursday) per month (as passed by the Panhellenic Council). In the situation where the University celebrates a school holiday and classes are not scheduled for a given Friday or Monday, a Thursday or Sunday function will be allowed and not counted as a weekday social event.
26. All fraternities and sororities are expected to adhere to common standards of decency and non-discrimination. Fraternities and sororities should be aware their events are representative of their organization. Examples of theme sensitivity include but are not limited to:
 - All event themes should be ethnically and/or racially sensitive in nature and not degrade the nationality of any individual or group.
 - All event themes must be sensitive to gender. Furthermore, no sexist behavior should be permitted (i.e. "Hot Legs" contests and costumed events relating to prostitution).
 - No special mention, pictorial or otherwise, of the fact that alcohol will be present at the event should be made when advertising the events. Themes can not have any reference to alcohol or infer alcohol will be present at the event (i.e. NO Margaritaville, Beer Breakfast, Booze Brothers themes, etc.)
 - All promotional material (advertising, posters, flyers, favors, and T-shirts) should be sensitive in nature regarding the aforementioned areas of theme sensitivity.
27. Each fraternity/sorority must have three (3) non-alcoholic functions per semester.
28. A non-alcoholic event may be defined as a chapter event where ten or more invited guests of another University organization outside of the chapter membership are present and the event is planned for the purpose of fulfilling the non-alcoholic function requirement.

29. Multi-group functions should not include more than four individual Greek organizations and should include no other guests.
30. In an event of a BYOB function, chapters must follow one of the two provided guidelines.
1. Option one is to hire a third party vendor (i.e. caterers who have a license to serve and/or licensed bartenders to distribute the alcoholic beverages.
 2. Option two is to have alcohol distributed to chapter members and guests who are twenty-one years of age with a BYOB ticket system. In both cases bartenders and/or members who distribute alcohol need to be at least twenty-one years old.
31. When hosting a BYOB function with a ticket system, each chapter member or guest who is twenty-one years old is limited to purchasing a six-pack of beer or four-pack of wine coolers for the event.
- A twenty-one year old member must transport any alcoholic beverages purchased by the members and guests to the site earlier in the day.
 - Chapter members may not transport alcohol to the event, nor can guests, designated drivers, or chartered buses immediately prior to, during, or immediately after the social event.
 - Once the members and/or guests arrive at the function, all persons entering must have their ID's checked and identified with markings as to who are of the legal drinking age.
 - Alcohol should be distributed by supplying the bartender or security with a ticket and empty container in exchange for the next full container out of the six-pack of beer or four-pack of wine coolers.
 - Any alcohol not consumed during the event must remain at the site and picked up the following day.
32. Alcohol may not be provided by the host chapter or any participant before, during, or after a philanthropic event or fundraiser.

FAILURE TO COMPLY WITH ANY OF THESE STATED GUIDELINES COULD RESULT IN DISCIPLINARY ACTION, DETERMINED BY THE INTERFRATERNITY AND PANHELLENIC COUNCIL GREEK REVIEW BOARD, IN CONSULTATION WITH THE DIRECTOR OF GREEK LIFE. Revised – 10/16/06

We, the undersigned, agree to abide by these Guidelines for Fraternity and Sorority Use of Alcohol and will work to provide safe social interaction among Greek students and guests when alcohol is present at our fraternity and/or sorority social events.

IFC or PHC fraternity/sorority chapter name

Chapter president's signature

date

Chapter social chair's signature

date

Chapter risk management chair's signature

date

Chapter treasurer's signature

date

Chapter Advisor's signature

date

Director of Greek Life

date

IFC/PHC Vice President of Risk Management

date