Eastern Illinois University

Institutional Animal Care and Use Committee

**Request for Exemption from IACUC Approval: Field Studies**

Any activity that is not expected to alter or influence the activities of animals, can be considered for exemption from IACUC approval.

This request must be made to the IACUC prior to the initiation of any field study. Exemption is valid only for the instructor/investigator making the request and only for the time frame requested.

Type of Application:

 [ ]  New [ ]  Modification to Existing Exemption (Number: Click or tap here to enter text.)

Nature of Field Study:

[ ]  Research/Field Study (complete Section A) [ ]  Instruction (complete Section B)

Instructor or Principal Investigator (PI) Information:

Name: Click or tap here to enter text. e-mail: Click or tap here to enter text.

Department: Click or tap here to enter text. Phone: Click or tap here to enter text.

Field Study Description:

In language understandable to a lay person, provide a description of the field study in the space below. When applicable, include the common name of species being studied. If federal, state, or local permits are required to conduct this study, provide the permit number(s). If multiple field studies will occur within a course, describe each field study.

This description should be sufficiently detailed to demonstrate that the criteria for exemption from IACUC approval have been met.

Click or tap here to enter text.

Section A: Field Study Research Project Information

If your study is assigned exempt status, you are not required to apply for renewal unless there are changes in the protocol. If the methods of the study are altered in any way, resubmit this form with the proposed changes for reevaluation of exempt status. The revised study must be certified as exempt or approved by the IACUC before changes are implemented.

**Title of Project**: Click or tap here to enter text.

**Estimated Start**: Click or tap to enter a date. **Estimated Completion**: Click or tap to enter a date.

Co-Investigator Information:

**Name**: Click or tap here to enter text.

**Status**: [ ]  Faculty [ ]  Student [ ]  Staff [ ]  Other: Click or tap here to enter text.

**e-mail**: Click or tap here to enter text. **Phone**: Click or tap here to enter text.

**Department or Other Institution**: Click or tap here to enter text.

Are there additional investigators on this project? [ ]  Yes [ ]  No

If yes, please list all co-investigators, along with the investigator information requested above on a separate sheet.

If project receives funding**:**

**Funding Source/Agency**: Click or tap here to enter text.

**Budget Period Start**: Click or tap to enter a date. **Budget Period End**: Click or tap to enter a date.

Section B: Course Information for Instructional Field Studies

Exempt status may be assigned to multiple field studies taking place within one course. The exemption would apply for the course and section indicated on this form, and for the semester for which it is requested. If the methods of the field study are altered in any way, resubmit this form with the proposed changes for reevaluation of exempt status. The revision(s) must be certified as exempt or approved by the IACUC before changes are implemented.

**Course Title**: Click or tap here to enter text.

**Course Number**: Click or tap here to enter text. **Section(s)**: Click or tap here to enter text.

**Approximate number of students**: Click or tap here to enter text.

**Timeframe**: **Semester**: Choose an item. **Year**: Click or tap here to enter text.

Statement of Understanding and Agreement

I certify that:

[ ]  I have acquainted myself with the Federal Regulations and University Policies regarding the care and use of vertebrate animals in testing, research, and educational activities*.*

[ ]  Field studies are, first and foremost, subject to the animal care and use requirements and regulations imposed by any agency funding the study*.*

[ ]  All animals will be studied in their natural environment. Every attempt will be made to avoid excessive disturbance due to research or teaching activity. The proposed activities do not involve the capture, handling, housing, transportation, treatment or euthanasia of any vertebrate animals. Should these procedures become necessary during the course of the study, I will submit Form A, Application for Animal Care and Use, for IACUC approval prior to initiating any change in protocol.

[ ]  All personnel, including students, involved in this study have received proper training appropriate to the nature and scope of the study to ensure that the health and safety of animals and persons in the field are not compromised.

\*\* **Submission of this form by the PI or instructor in the form of electronic mail is taken as evidence of this Assurance.** \*\*

Please type your name(s) and the date below.

|  |  |
| --- | --- |
| Click or tap here to enter text. | Click or tap to enter a date. |
| Principal Investigator or Course Instructor Signature | Date |
| Click or tap here to enter text. | Click or tap to enter a date. |
| Co-Investigator Signature | Date |

**Submit this completed form to the Office of Research and Sponsored Programs at eiuiacuc@eiu.edu.**

**Notification of exempt status will usually occur with 7 days of receipt.**

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| --- |
| FOR IACUC USE ONLY |
| Date Received:  |  | Exemption Number: |  |  |
| Certification of Exemption:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of IACUC Chair or Member Designee Date |